

**ACTION ITEMS**  
**June 13, 2017**

**Consent Agenda:**

1. Approve the Board of Commissioners' meeting minutes from May 23, 2017.
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 116,018.30
  - b. Administrative payments \$ 13,980.52
  - c. Arrowhead Health Alliance payments \$ 5,157.15
  - d. Special Payments \$ 30,406.72
3. Approve and authorize the Chair to sign the Minnesota Department of Natural Resources (MN DNR) Agreement for the 2017 Hazardous Fuel Reduction Grant. (Correspondence 1, Emergency Management)
4. Approve and authorize the Chair to sign the Arrowhead Region Emergency Management Association (AREMA) Region 2 Homeland Security and Emergency Management Mutual Aid Agreement for Emergency Management. (Correspondence 2, Emergency Management)
5. Authorize the Board Chair to sign Environmental Systems Research Institute, Inc. (ESRI) Quotation # 20506931 dated May 1, 2017 for a three-year Small Government Term Enterprise License Agreement. (Correspondence 3, Information Technology)
6. Authorize the Board Chair to sign a three-year ESRI Small Enterprise Agreement County and Municipality Government (E214-1) that will grant Lake County access to ESRI term license software on an unlimited basis, including maintenance on all software offered through the ELA for the term of the agreement. (Correspondence 3, Information Technology)
7. Authorize payment to ESRI (Environmental Systems Research Institute, Inc.) for an amount not to exceed \$25,500 per year (2017-2020) for the three-year ESRI Small Enterprise Agreement County and Municipality Government (E214-1). (Correspondence 3, Information Technology)
8. Authorize payment in the amount of \$16,740.59 to Lindquist & Vennum LLP for services rendered through April 30, 2017(Invoice No. 725525-0325).
9. Approve and ratify the Lake County Health and Human Services Advisory Committee Bylaws, which were updated and approved by the Lake County Health and Human Services Advisory Committee on May 24, 2017. (Correspondence 5, Health and Human Services (HHS))
10. Reject all bids for CSP-017-1 (2017 crushing) citing the lowest responsible bid being 89% over Lake County's Engineer's Estimate. (Correspondence 10, Highway Department)

11. Approve and authorize Highway Engineer to sign SP 038-602-033 & SP 038-629-002 (4<sup>th</sup> St. & Hwy. 61 turn lanes) right-of-way acquisition assistance agreement at a cost up to \$6,240.80 payable to Commissioner of Transportation. (Correspondence 10, Highway Department)
12. Approve purchase of applied calcium chloride from EnviroTech Services, Inc. in an amount up to \$126,576.00. (Correspondence 10, Highway Department)
13. Authorize Highway Engineer to execute Bridge 38518 railroad flagging agreement at a cost up to \$1,300.00 payable to CN. (Correspondence 10, Highway Department)
14. Authorize payment in the amount of \$17,055.98 to Lake Communications, Inc. (LCI) for April voice services expense, invoice 147. (Correspondence 8, Lake Connections)
15. Authorize payment in the amount of \$22,536.00 to North Point Geographic Solutions for the following invoices for Redline Project services: INV 977 in the amount of \$7,706.00 (November 2016), INV 1022 in the amount of \$8,758.75 (March 2017), and INV 1033 in the amount of \$6,071.25 (April-May). (Correspondence 8 and 8A, Lake Connections)
16. Authorize payment in the amount of \$66,109.19 to CTC (Contel Systems dba Consolidated Telecommunications Company) for May payrolls, Washington D.C. travel, technician labor and expenses, and voice conversion expenses, invoice INV-3194. (Correspondence 8, Lake Connections)
17. Authorize the payment of 100% of voice revenues to Contel Systems (CTC) until the Lake County amount due for the purchase of Lake Communications, Inc.(LCI) voice customers purchase is paid to CTC. The amount due to CTC for the County share of the purchase of the LCI voice customers totals \$83,021.00 which shall be calculated based upon net revenue as described in 2.a.i of Exhibit C of the Management Agreement between Lake County and CTC. Upon payment of this amount in full to CTC for this customer acquisition the County shall pay CTC for voice revenues in accordance with Exhibit C of the Management Agreement previously authorized by Lake County. (Correspondence 8, Lake Connections)
18. Adopt resolution approving application for Minnesota Housing and Finance Agency Family Homelessness Prevention and Assistance Program (FHPAP) for KOOTASCA Community Action, Inc. (sub-grantee in Lake County for this program is Arrowhead Economic Opportunity Agency (AEOA)). (Correspondence 9, KOOTASCA Community Action, Inc.)
19. Authorize payment to Commercial Roofing, Inc. for the Rukavina Arena roof repair in the amount of \$14,635.00. (Correspondence 11, Facilities Maintenance Department and Auditor's Office)

**Resolution Items:**

1. Approve the 67-day temporary appointment of Katherine Steen, Survey Assistant for the Highway Department, at \$9.50 per hour effective June 15, 2017. (Correspondence 7, Human Resources (HR) Department)
2. Approve the change in employee status for Nathan VanSanten due to completion of trial period effective June 13, 2017. (Correspondence 7, Human Resources (HR) Department)
3. Approve the probationary appointment of Jay Milbridge to Social Worker at the 2016 probationary rate of \$22.07 per hour effective June 19, 2017. (Correspondence 7, Human Resources (HR) Department)
4. Approve the retirement of Ronald Benson, Lead Custodian, effective June 30, 2017. (Correspondence 7, Human Resources (HR) Department)
5. Approve the internal posting for one full-time Lead Custodian. (Correspondence 7, Human Resources (HR) Department)
6. Approve the retirement of Mark Cullen, Deputy Assessor, effective July 28, 2017. (Correspondence 7, Human Resources (HR) Department)
7. Approve the filling of one full-time Deputy Assessor. (Correspondence 7, Human Resources (HR) Department)
8. Approve the recruitment for one 67-day temporary Custodian at \$10.50 per hour. (Correspondence 7, Human Resources (HR) Department)
9. Approve and authorize the Chair to sign the Second Amended Deferral Agreement ("Amended Agreement") dated as of May 25, 2017, between the County of Lake (Lake County) and the United States of America, acting through the Administrator of the Rural Utilities Service ("RUS" or "the Government") for a term of three months commencing June 1, 2017 and ending on August 31, 2017.