

**ACTION ITEMS**  
**September 25, 2018**

**Consent Agenda:**

1. Approve the Board of Commissioners' regular meeting minutes from September 11, 2018.
2. Approve Health and Human Services claim payments in the following amounts:
  - a. Administrative payments \$ 17,261.71
  - b. Region III payments \$ 145,197.25
3. Approve payment in the amount of \$29,962.50 (invoice 69324) to the Office of the State Auditor for year-end 2017 audit services. (Correspondence 1, Lake County Auditor's Office)
4. Authorize payment to Tim Anderson Construction, LLC in the amount of \$44,386 (Invoice #1) for courthouse office remodel / judicial project funded by the Safe and Secure Courthouse Initiative Grant. (Correspondence 2, Lake County Auditor's Office)
5. Authorize payment to Mudek Flooring in the amount of \$7,856 (Invoice #001) for the courthouse office remodel / judicial project funded by the Safe and Secure Courthouse Initiative Grant. (Correspondence 3, Lake County Auditor's Office)
6. Approve transfer of Road & Bridge Unit #8090 (2009 Toro) to Maintenance Department with no interdepartmental funds transfer. (Correspondence 4, Lake County Highway Department)
7. Approve transfer of One Ariens Mower and Utility Trailer to the Sheriff's Department (Sentence to Serve (STS)) with no interdepartmental funds transfer. This equipment no longer fits the needs of the facilities department due to the amount of grounds we presently maintain. (Correspondence 5, Building & Plant / Facilities / Maintenance Department)
8. Approve and authorize County Board Chair to sign the resolution allowing for the Environmental Services Department the authority and administrative responsibility to
  - Implement the Wetland Conservation Act (WCA) within the legal boundaries of Lake County; and
  - Allow the decision-making authority for WCA exemption, no-loss, wetland boundary type, sequencing, replacement plan and wetland banking applications will be placed with the Environmental Services Director. (Correspondence 6, Lake County Environmental Services Department)
9. Approve payment to Silver Hill Land Improvements totaling \$5,086.20 for 2018 Buck Mountain Road, Egge Creek Road and W. Bear Pit Road projects. (Correspondence 7, Lake County Forestry Department)
10. Approve Highway Department payment of Invoice No. 00043473 in the amount of \$11,818.94 to T.H. Auto Collision Repair Center for Unit #2110 (2011 GMC Sierra) repair. (Correspondence 8, Lake County Highway Department)

11. Reject all bids for Highway Facility Project Bid Package #1 Work Scope 14-C Vehicle Lifts. (Correspondence 8, Lake County Highway Department)
12. Authorize Highway Department purchase of Steril Koni Sky 250-10 FM lift with options through State CPV Contract L-348(5) at a cost up to \$107,282.00 plus taxes, freight, and installation if applicable. (Correspondence 8, Lake County Highway Department)
13. Amend April 10, 2018, Board of Commissioners' meeting minutes, Motion 04 Item 12: Approve Highway Department payment of \$18,924.00 plus delivery to Ziegler, Inc. for Caterpillar 330FL excavator rental for facility demolition through August 12, 2018. (Correspondence 8, Lake County Highway Department)
14. Amend August 14, 2018 Board of Commissioners' meeting minutes, Motion 03 Item 10: Authorize Highway Department repair of Unit #8970 (1997 John Deere mowing tractor) in the amount of \$8,059.72 by Midwest Machinery Co. (Correspondence 8, Lake County Highway Department)
15. Approve Highway Department partial payment of \$1,275.00 and authorize Board Chair to sign Little Marais gravel pit lease with Minnesota Department of Natural Resources through June 30, 2027. (Correspondence 8, Lake County Highway Department)
16. Authorize Highway Engineer to sign Heck of the North special event permit for September 29, 2018. (Correspondence 8, Lake County Highway Department)
17. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director to sign the Evidence-Based Home Visiting (EBHV) Program Expansion Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County Health and Human Services for the period of May 18, 2018 through December 31, 2022. Further authorize the Lake County Board Chair and Lake County Health and Human Services Director to sign any subsequent amendments during the term of this Agreement. (Correspondence 9, Lake County Health & Human Services (LCHHS) Department)
18. Approve and authorize the Lake County Board Chair to sign the Joint Powers Agreement Governing Participation in a Non-Emergency Medical Transportation (NEMT) Coordination Project. (Correspondence 9, Lake County Health & Human Services (LCHHS) Department)
19. Adopt the findings by the Planning Commission for Interim Use Application I-18-019, Brien Getten/ Two Harbors Hideways LLC. (Correspondence 10A, Lake County Environmental Services Department)
20. Adopt the finding by the Planning Commission for Interim Use Application 1-18-020, William A. Fisher. (Correspondence 10B, Lake County Environmental Services Department)
21. Adopt the findings by the Planning Commission for Interim Use Application, I-18-021, Arrowhead Vacation Properties. (Correspondence 10C, Lake County Environmental Services Department)

22. Adopt the findings by the Planning Commission for Interim Use Application, I-18-022, Judy Lykins/Hwy 61 Revisited LLC. (Correspondence 10D, Lake County Environmental Services Department)
23. Approve Doug Haus cabin lease, currently in Township 60, Range 6, section 21, to a new location in Southwest of Southeast of Township 59, Range 6, Section 5. The current lease access crosses private land which is no longer an option. Current lease cabin site needs to be cleaned and approved by the Forestry Department. (Correspondence 11, Lake County Forestry Department)
24. Authorize payment to BMO Harris Bank N.A. in the amount of \$7,874.41 (quarterly invoice dated September 17, 2018), for a Periodic Fee for Irrevocable Standby Letter of Credit No. HACH503422OS.

**Resolution Items:**

1. Adopt the preliminary 2019 Net Property Tax Levy of \$10,549,265.
  
2. Adopt the preliminary 2019 Net Property Tax Levy for Unorganized Territory No. 1 in the amount of \$32,000.
  
3. Adopt the preliminary 2019 Net Property Tax Levy for Unorganized Territory No. 2 in the amount of \$341,000 (Revenue Fund in the amount of \$88,000 and Road and Bridge Fund in the amount of \$253,000).
  
4. Set date of Tuesday, December 11, 2018, at 6:00 p.m. for public hearing to set final budget and levies for Lake County to be held in the Lake County Courthouse, Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota.
  
5. Approve the probationary appointment of Synthia Seliskar to Human Services Professional at the Step 1 rate of \$24.53 per hour effective October 1, 2018. (Correspondence 12, Lake County Human Resources (HR) Department)
  
6. Approve the trial appointment of Brent Anderson, Highway Maintenance Worker, to Highway Maintenance Coordinator at the Step 3 rate of \$22.28 per hour effective September 29, 2018. (Correspondence 12, Lake County Human Resources (HR) Department)