

**ACTION ITEMS**  
**November 8, 2016**

**Consent Agenda:**

1. Approve County Board of Commissioners' meeting minutes from October 25, 2016.
2. Approve batch 1 claims in the amount of \$58,290.12.
3. Approve batch 2 claims in the amount of \$8,624.60.
4. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 93,705.28
  - b. Administrative payments \$ 9,879.67
  - c. Special payments \$ 17,950.73
5. Approve and authorize the County Board Chair and Lake County Auditor/Treasurer to sign the Minnesota Counties Information System (MCIS) Joint Powers Agreement effective January 1, 2017.  
(Correspondence 1, Lake County Auditor's Office)
6. Approve payment of \$4,161.50 to Sharon Starkovich for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 2, Lake County Emergency Management)
7. Approve payment of \$4,333.00 to James Hecimovich for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09. (Correspondence 3, Lake County Emergency Management)
8. Approve and authorize the Board Chair to sign the State of Minnesota Department of Human Services County Grant Contract (#116341), which Lake County is acting as the Fiscal Host for Region III. This Contract covers the Grant period of January 1, 2017 through December 31, 2018. (Correspondence 5, Lake County Health and Human Services Department)
9. Approve payment of \$4,340.00 to Robert Artisensi for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09. (Correspondence 6, Lake County Emergency Management)
10. Approve payment of \$7,500.00 to Bert Hyde for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09. (Correspondence 7, Lake County Emergency Management)
11. Authorize Highway Department bulk oil stocking in an amount up to \$10,908.80 from Petrochoice.  
(Correspondence 8, Lake County Highway Department)
12. Authorize Highway Department renewal of AutoCAD software services at a cost of \$2,925.09 from DLT Solutions. (Correspondence 8, Lake County Highway Department)

13. Approve and authorize Board Chair to sign County Road 221 winter maintenance agreement with Minnesota Department of Transportation District 1 at an annual lump sum cost of \$1,510.00 payable in May 2017. (Correspondence 8, Lake County Highway Department)
14. Approve payment of \$29,437.76 plus license and other fees to Midway Ford for 2017 F-150 4x4 Crew Cab. (Correspondence 10, Lake County Forestry Department)
15. Award bid and approve payment to Future Forests for site prep by disc trenching on approximately 374 acres in the amount of \$42,187.00 (payment not to exceed \$43,000) to be paid for with Moose Grant money. (Correspondence 13, Lake County Forestry Department)
16. Award bid and approve payment upon successful completion of project to Future Forests Inc. in the amount of \$2,949.80 (payment not to exceed \$3,100) for site prep by disc trenching for approximately 30.1 acres. (Correspondence 14, Lake County Forestry Department)
17. Authorize the purchase of Microsoft Office 365 licenses from CDW-Government in the amount of \$2,632.46 plus tax and shipping. This is a one-year subscription. (Action item submitted by Lake Connections CPA Bob Thompson)
18. Authorized payment in the amount of \$5,020.00 to Watchguard Video for the purchase of video equipment for the Sheriff's Office interview room. (Correspondence 16, Lake County Sheriff's Office)
19. Authorize payment in the amount of \$4,277.50 to North Point Geographic Services for mapping fiber optic plant (reference 960).
20. Authorize payment in the amount of \$2,500 to the North Shore Management Board (NSMB) for Annual Local Match pledged toward the NSMB 7/1/2016-6/30/2017 (Invoice # 3744, Order # 170020-Lake County). (Correspondence 17, North Shore Management Board)
21. Authorize payment in the amount of \$7,420.00 to Summit Mechanical Services, Inc. for labor and materials to install one new Daikin DM80HS0 80,000 BTU 80% efficient furnace and for providing and installing the new single zone duct work system in the Lake County Search and Rescue Building. The cost for the new furnace is \$2,840.00 and the total cost of the single zone duct work system is \$4,580.00. Grand total is \$7,420.00 (Invoice #15602). (Correspondence 18, Lake County Facilities Maintenance Department)
22. Authorize payment in the amount of \$3,856.00 to Conrow Law Office (Invoice Number: 10241) for services rendered between October 5, 2016, and October 31, 2016., in the matter of the fiber network. (Invoice submitted by Attorney Russ Conrow)
23. Authorize payments in the following amounts to Lindquist & Vennum, LLP for legal services through September 30, 2016:
  - \$13,691.70 (Invoice 715732-0325)
  - \$18,747.07 (Invoice 715743-0325)(Claim submitted by Lake County Attorney Laura Auron)
24. Authorize payment in the amount of \$3,809.12 to Holiday for fuel thru 09/15/2016 (reference 1400-012-590-598). (Action item submitted by Lake Connections CPA Bob Thompson)

25. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1741). (Action item submitted by Lake Connections CPA Bob Thompson)
26. Approve purchase and authorize payment for pickup plow from Bear's Heavy Duty for \$6,092.00 (Correspondence new 11, Lake County Forestry Department)
27. Approve quote from TPEC for \$13,880.00 for the demolition of the Bowling Alley and authorize County Administrator to sign a contract. (Correspondence new 12, Lake County Forestry Department)

**Resolution Items:**

1. Approve the change in employment status of Megan Swanson, Social Worker, due to completion of probation effective October 21, 2016. (Correspondence 4, Lake County Human Resources Department)
2. Authorize the Negotiation Committee to continue negotiations with Consolidated Telecommunications Company (CTC) to finalize an Operate and Manage Agreement for Lake Connections. (Correspondence 19, Lake County Administrator)