

**ACTION ITEMS**  
**November 28, 2017**

**Consent Agenda:**

1. Approve the Board of Commissioners' meeting minutes from November 14, 2017.
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 121,817.19
  - b. Administrative payments \$ 29,664.58
  - c. Arrowhead Health Alliance payments \$ 2,470.35
  - d. Special payments \$ 25,578.69
3. Approve Budget Adjustment/Amendment Request from BJ Kohlstedt, Emergency Management Director, to transfer \$2,025 from line item 01-281.6379 to line item 01-281-6345 and authorize Auditor to make adjustment to 2017 budget. (Correspondence 1, Lake County Auditor's Office)
4. Approve and authorize the Board Chair to sign a 63-month Municipal Lease Agreement with Canon Financial Services, Inc. in the amount of \$402.00 per month for an OCE Plotwave 345 Large format Printer/Scanner/Copier in the County Recorder's Office. (Correspondence 2, Lake County Recorder's Office)
5. Approve payment of \$9,900 to Evergreen Construction for removal of hazardous wildfire fuels from rights-of-way on ten roadways in Fall Lake township. This expense will be reimbursed by a DNR Firewise Demo Days / Chipper Grant. (Correspondence 3, Lake County Emergency Management)
6. Authorize payment in the amount of \$21,248.00 to Consolidated Telecommunications Company (CTC), invoice INV-3249, for Field Engineer labor, September 25 – November 5, 2017. (Correspondence 4, Lake Connections)
7. Authorize payment in the amount of \$7,069.26 to Coop Light & Power, invoice number 9239, for Right of Way Spraying on Two Harbors Road and Highway 61. These charges are per pole agreement dated November 28, 2011. (Correspondence 4, Lake Connections)
8. Authorize payment in the amount of \$18,141.74 to Consolidated Telecommunications Company (CTC), invoice INV-3250, for payroll of 11/10/17 and misc. expenses. (Correspondence 6, Lake Connections)
9. Approve and authorize the Lake County Board Chair to sign the Aitkin County Memorandum of Agreement to provide Environmental Health Services for the period of January 1, 2018 through December 31, 2018. (Correspondence 7, Lake County Health and Human Services (LCHHS) Department)
10. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Center for Drug and Alcohol Treatment for Chemical Health Services for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$10,000.00. (Correspondence 7, Lake County Health and Human Services (LCHHS) Department)

11. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Faith Clark, MSW, LGSW, LADC, to provide Chemical Dependency Assessments for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$6,500.00. (Correspondence 7, Lake County Health and Human Services (LCHHS) Department)
12. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Lake County Developmental Achievement Center for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$12,000.00. (Correspondence 7, Lake County Health and Human Services (LCHHS) Department)
13. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Lake View Memorial Hospital to provide Women, Infants and Children's (WIC) program services for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$5,040.00. (Correspondence 7, Lake County Health and Human Services (LCHHS) Department)
14. Approve and authorize the Lake County Board Chair to sign the Agreement to Provide Services with Kerry and DuWayne Larson to provide Janitorial Services at the Lake County Service Center, Silver Bay, for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$6,600.00. (Correspondence 7, Lake County Health and Human Services (LCHHS) Department)
15. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Jacquelin Sebastian, D/B/A Mediation Consulting Initiative, for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$10,000.00. (Correspondence 7, Lake County Health and Human Services (LCHHS) Department)
16. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Volunteer Attorney Program to provide Volunteer Attorney services to Lake County residents for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$3,000.00. (Correspondence 7, Lake County Health and Human Services (LCHHS) Department)
17. Approve a one-time payment of \$500.00 to the Arrowhead Economic Opportunity Agency to recognize RSVP volunteers for the period of July 1, 2017 through June 30, 2018. (Correspondence 7, Lake County Health and Human Services (LCHHS) Department)
18. Approve the two-year appointment of Dr. Ada Helleloid as the Medical Consultant for Lake County for the period of January 1, 2018 through December 31, 2019. (Correspondence 7A, Lake County Health and Human Services (LCHHS) Department)
19. Authorize payment in the amount of \$5,880.00 to Northern Door and Hardware for two new front entry doors at the Two Harbors Ice Arena building. (Correspondence 13, Lake County Facilities Maintenance Department)
20. Authorize payment in the amount of \$6,150.00 to Gruba Construction for the replacement of shingles on the Fall Lake Sheriff's Dept. building. (Correspondence 13, Lake County Facilities Maintenance Department)

21. Approve payment of \$30,000.00 to Bauer & Bauer, care of Camp Buckskin for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09. (Correspondence 14, Lake County Emergency Management)
22. Approve payment of \$44,815.00 to Bauer & Bauer, care of Camp Buckskin for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13. (Correspondence 15, Lake County Emergency Management)
23. Approve payment of \$7,500.00 to John Meyer for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13. (Correspondence 16, Lake County Emergency Management)
24. Approve payment of \$1,470.00 to Cindy Kimpton for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13. (Correspondence 17, Lake County Emergency Management)
25. Approve payment of \$7,350.00 to Jerry Rash for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13. (Correspondence 18, Lake County Emergency Management)
26. Approve payment of \$4,781.00 to William Lynott for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending: 1) reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09 and 2) the second and final invoice from Arrowhead Construction (in the same amount as the invoice attached to the request for board action). (Correspondence 19, Lake County Emergency Management)
27. Adopt the findings by the Planning Commission regarding the Interim Use Permit Application I-17-020, for Teresa Anderson-Krull. (Correspondence 8, Lake County Environmental Services Department)
28. Adopt the findings by the Planning Commission regarding the Interim Use Permit Application I-17-021, for Mark & Sarah Stevenson. (Correspondence 9, Lake County Environmental Services Department)
29. Adopt the findings by the Planning Commission regarding the Interim Use Permit Application I-17-022, for Jim Malwitz, MERS, LLC. (Correspondence 10, Lake County Environmental Services Department)
30. Adopt the findings by the Planning Commission regarding the Interim Use Permit Application I-17-023, for Sara & Boris Zuk. (Correspondence 11, Lake County Environmental Services Department)
31. Adopt the findings by the Planning Commission regarding the Interim Use Permit Application I-17-024, for John Lind, Silent Sports Partnership. (Correspondence 12, Lake County Environmental Services Department)

32. Approve payment in the amount of \$7,788.43 to the Office of the State Auditor for auditing services for year-end 2016 (invoice #68796). (Correspondence 20, Lake County Auditor's Office)

**Resolution Items:**

1. Approve and authorize the Chair to sign a letter of engagement with Eide Bailly LLP, a certified public accounting (CPA) firm, to compile the financial statements of the Lake County Broadband Fund.
2. Approve the resignation of Luke Champa, Planning & Zoning Technician, effective January 12, 2018. (Correspondence 21, Lake County Human Resources (HR) Department)
3. Approve the recruitment for one full-time Planning & Zoning Technician. (Correspondence 21, Lake County Human Resources (HR) Department)