

**ACTION ITEMS**  
**December 18, 2018**

**Consent Agenda:**

1. Approve the Board of Commissioners' regular meeting minutes from December 11, 2018.
2. Adopt the findings by the Planning Commission for Interim Use Application I-18-031 for Taylor Krosbakken. (Correspondence 1, Lake County Environmental Services Department)
3. Adopt the findings by the Planning Commission for Interim Use Application I-18-032 for John Lind/Silent Sports Partnership. (Correspondence 1, Lake County Environmental Services Department)
4. Adopt the findings by the Planning Commission for Interim Use Application I-18-033 Charles and Barb Egeberg. (Correspondence 1, Lake County Environmental Services Department)
5. Authorize the renewal and subsequent payment to Goldfield Telecom for the Brocade core router support in the amount of \$11,547.84. (Correspondence 2, Lake Connections)
6. Authorize payment in the amount of \$9,933.16 to Consolidated Telephone Company, invoice INV-3378 for Payroll, December commissions, and November trouble tickets. (Correspondence 2, Lake Connections)
7. Authorize payment in the amount of \$13,610 to Minnesota Counties Computer Cooperative (MnCCC) for invoices 1901118 and 1901119. This is 2019 Annual support for Information Services Support Group (ISSG), IFS General support for Auditor's office and HHS, Dues for JIC membership and Dues for Finance/General Government User group. This will be paid in 2019 and amounts are included in the 2019 budget. (Correspondence 3, Lake County Auditor's Office)
8. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide Adult Mental Health Targeted Case Management Services for the period of January 1, 2019 through December 31, 2019. (Correspondence 5, Lake County Health and Human Services Department)
9. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide Community Mental Health Services for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$80,000.00. (Correspondence 5, Lake County Health and Human Services Department)
10. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide Serious and Persistent Mental Illness (SPMI) Supported Employment services for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$15,000.00. (Correspondence 5, Lake County Health and Human Services Department)

11. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide community support services for Lake County residents at the Waterfront Center for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$58,400.00. (Correspondence 5, Lake County Health and Human Services Department)
12. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center for Employment and Training Services for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$39,456.26. (Correspondence 5, Lake County Health and Human Services Department)
13. Approve and authorize the County Board Chair to sign the Memorandum of Agreement with Northshore Area Partners to provide community support services for Lake County citizens for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$15,000.00. (Correspondence 5, Lake County Health and Human Services Department)
14. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with North Shore Horizons for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$16,500.00. (Correspondence 5, Lake County Health and Human Services Department)
15. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Center for Alcohol and Drug Treatment for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$10,000.00. (Correspondence 5, Lake County Health and Human Services Department)
16. Approve resolution authorizing Lake County as City of Silver Bay fiscal agent for trailhead project Transportation Alternatives application. (Correspondence 6, Lake County Highway Department)
17. Modify March 27, 2018, Board of Commissioners' meeting minutes, Motion 02 Item 18: Authorize Highway Department purchase of 2019 Chevrolet Silverado crew cab truck from Ranger Chevrolet through State CPV Contract T-642(5) at a cost up to \$28,891.80 plus motor vehicle sales tax, title and license fees. (Correspondence 6, Lake County Highway Department)
18. Approve sale of Unit #2981 (1998 Ford F150) to Minnesota Counties Intergovernmental Trust (MCIT) for \$4,523.99 less deductible. (Correspondence 6, Lake County Highway Department)
19. Authorize payment to the Lake County Soil and Water Conservation District (SWCD) in the amount of \$35,964.92, which is the amount that exceeds the previously approved \$80,000 contract for annual Aquatic Invasive Species AIS Prevention Services. This invoice will be paid from the Lake County Minnesota AIS Prevention Aid Account. (Correspondence 7, Lake County Environmental Services Department)

20. Authorize payment in the amount of \$9,986.00 to Ryan Williams Home Services LLC for work completed (material and labor, front fascia repair, Invoice #1192) at the Silver Bay Ice Arena. (Correspondence 8, Lake County Facilities Maintenance Department)
21. Authorize the following 2018 Budget Adjustment requests (total increase to budget of \$41,700) from the Forestry Department Land Commissioner, to be funded with increased timber and land sale revenue.
  - 1) 85-950.6300 from \$0 to \$5,500
  - 2) 85-950.6285 from \$0 to \$10,000
  - 3) 85-950.6470 from \$200 to \$2,700
  - 4) 85-950.6620 from \$6,000 to \$27,700
  - 5) 85-950.6560 from \$8,000 to \$10,000(Correspondence 9, Lake County Auditor's Office)
22. Award bid to the lowest responsible bidder St. Germain's Cabinet in the amount of \$66,540.00 for finish carpentry (Work Scope 6-D) for Lake County Highway Department Facility Project; Further, authorize the County Administrator to sign the contract. (Correspondence 10, Kraus-Anderson, Construction Project Manager)
23. Authorize payment in the amount of \$6,000.00 to Questex, LLC, for Fierce Wireless advertisement for sale of Lake Connections, Invoice # INV-017900. (County Administrator action item) Department)
24. Approve in-kind contribution of equipment and staff time assistance, as available to Air Base Road brushing project. (Correspondence 11, Crystal Bay Township)
25. Authorize payment in the amount of \$7,516.00 to the Association of Minnesota Counties (AMC) for 2019 Annual Dues (Invoice 51770). (Correspondence 12, AMC)
26. Authorize payment to Pro-Tainer, Inc. for an amount not to exceed \$42,700 for ordering two mobile recycling trailers. This invoice will be paid from by the Minnesota Pollution Control Agency Environmental Assistance Grant. (Correspondence 13, Lake County Environmental Services Department)

**Resolution Items:**

1. Approve the change in employment status of Hayley Mattila, Deputy Sheriff, due to completion of probation effective December 18, 2018. (Correspondence 4, Lake County Human Resources (HR) Department)
2. Approve the change in employment status of Jory Schliep, Lead Mechanic, due to completion of trial effective December 24, 2018. (Correspondence 4, Lake County Human Resources (HR) Department)
3. Approve the change in employment status of Dawn Miner, Human Services Technician, due to completion of probation effective December 25, 2018. (Correspondence 4, Lake County Human Resources (HR) Department)
4. Approve the probationary appointment of Ronald Lundin to Highway Maintenance Worker at the Step 3 rate of \$19.23 per hour effective January 7, 2019. (Correspondence 'New 4', Lake County Human Resources (HR) Department)
5. Approve the changes to the 67-Day Temporary Employee Wage Schedule. (Correspondence 'New 4' and '4A' Lake County Human Resources (HR) Department)
6. Approve the 67-day temporary appointment of Frances Kaliher, Survey Technician for Forestry Department, at \$18.00 per hour including maximum return incentive effective January 2, 2019. (Correspondence 'New 4', Lake County Human Resources (HR) Department)
7. Approve and authorize the Chair to sign the Letter of Agreement between Lake County and AFSCME Council 65. (Correspondence 'New 4', Lake County Human Resources (HR) Department)
8. Approve the 2019 County Net Levy amount of \$10,549,265.
9. Approve the 2019 Tax Levy amount of \$32,000 for Unorganized Territory No. 1.
10. Approve the 2019 Tax Levy amount of \$341,000 (\$253,000 for Road and Bridge) for Unorganized Territory No. 2.

11. Approve the 2019 Expenditure Budget of \$31,250 and Revenue Budget of \$37,030 for Unorganized Territory No. 1.
  
12. Approve the 2019 Expenditure Budget of \$338,000 and Revenue Budget of \$351,690 for Unorganized Territory No. 2 (including \$253,000 for Road and Bridge).
  
13. Approve the 2019 County Expenditure Budget of \$29,687,433 and County Revenue Budget of \$30,376,002.
  
14. Set the County Attorney 2019 salary at \$\_\_\_\_\_ and 2019 Health Care Saving Plan contribution at \_\_\_\_\_.
  
15. Set the County Auditor 2019 salary at \$\_\_\_\_\_ and 2019 Health Care Saving Plan contribution at \$\_\_\_\_\_.
  
16. Set the County Recorder 2019 salary at \$\_\_\_\_\_ and 2019 Health Care Saving Plan contribution at \$\_\_\_\_\_.
  
17. Set the County Sheriff 2019 salary at \$\_\_\_\_\_ and 2019 Health Care Saving Plan contribution at \$\_\_\_\_\_.
  
18. Set the Board of Commissioners 2019 salary at \$\_\_\_\_\_, with an additional \$\_\_\_\_\_ per month for the Board Chair.
  
19. Set the Commissioner per diems at \$\_\_\_\_\_ in county and \$\_\_\_\_\_ out of county, effective January 1, 2019.
  
20. Approve Resolution Selecting Pinpoint Holdings, LLC as Successful Bidder for Lake Connections. (Correspondence 14)