

updated
ACTION ITEMS
August 13, 2019

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from July 23, 2019.
2. Approve Health and Human Services (HHS) claims in the following amounts:
 - a. Administrative payments \$ 31,806.32
 - b. Region III Adult Behavioral Health Initiative payments \$ 283,893.97
3. Approve the request from the County Assessor that the 2018 classification of the listed parcels be changed to exempt and the 2019 taxes payable be abated. The United States of America – Forest Service acquired the parcels prior to July 1, 2018 making the parcels tax exempt (Superior National Forest Land Exchange Parcels).

20-5810-15010	20-5810-15070
20-5810-15130	20-5810-15190
20-5810-15310	20-5810-15250
20-5810-15370	20-5810-15430
20-5810-15490	20-5810-15550
20-5810-15610	20-5810-15670
20-5810-15730	20-5810-15790
20-5810-15850	20-5810-15910
20-5810-22010	20-5810-22250
20-5909-07670	20-5909-07850
20-5909-07910	20-5909-08610
20-5909-17310	20-5909-18010
20-5909-18070	20-5909-18130
20-5909-18190	20-5909-18250
20-5909-30670	20-5909-30730
20-5909-30850	20-5909-30910
20-5909-31070	20-5909-31250
20-5909-31310	25-5711-05610
25-5711-06010	25-5711-06070
25-5711-06490	25-5711-06790
25-5711-08250	25-5711-08370
25-5711-08430	29-5609-17250
29-5609-17310	29-5609-17430

(Correspondence 2, Lake County Assessor's Office)

4. Authorize payment to Minnesota Counties Computer Cooperative (MCCC Invoice 1905013) in the amount of \$6,150.00 for Minnesota County Attorney Practice System (MCAPS). (Action item from County Attorney's Office)

5. Authorize payment to Election Systems and Software (ES&S) in the amount of \$13,125 annually plus applicable taxes and fees per Exhibit A-Software License, Maintenance and Support Services (Post Warranty Period). (Correspondence 3, Lake County Auditor's Office)
6. Authorize County Auditor/Treasurer to sign Sales Order Agreement with Election Systems and Software (ES&S) for the purchase of 13 DS200 election optical scanners plus required accessories and trade-in allowance. (Correspondence 3, Lake County Auditor's Office)
7. Authorize County Auditor/Treasurer to sign Sales Order Agreement with Election Systems and Software (ES&S) for Electionware software and software training. (Correspondence 3, Lake County Auditor's Office)
8. Authorize payment to Election Systems and Software (ES&S) in the amount of \$70,540.00 plus applicable taxes and fees for purchase of DS200 Optical Scanners. (Correspondence 3, Lake County Auditor's Office)
9. Authorize payment to Election Systems and Software (ES&S) in the amount of \$6,075.00 plus applicable taxes and fees for Electionware software and software training. (Correspondence 3, Lake County Auditor's Office)
10. Approve payment in the amount of \$9,203.50 (invoice #69971) to the Office of the State Auditor for 2018 financial audit services. (Correspondence 4, Lake County Auditor's Office)
11. Authorize payment of \$7,322.00 to Reinhart Foodservice for the purchase of a Turbochef Rapid Cook Oven for the jail kitchen. (Correspondence 6, Lake County Sheriff's Office)
12. Adopt a resolution approving and authorizing the Chair or Acting Chair to sign Lake County to enter into the grant contract for Fiscal Year 2020 (FY2020) County Veterans Service Office (CVSO) Operational Enhancement Grant, through the State of Minnesota, Department of Veterans Affairs. The resolution will signify by name and title the individual authorized to sign the grant, and the Clerk of the Board will certify the resolution with an affixed seal. The grant provides supplemental funding to existing funding in order to enhance County Veterans Service Offices throughout the state. The grant provides extra monies for advertising, outreach activities to county veterans, reintegration of combat veterans, and enhances all other services to veterans. (Correspondence 14, County Veterans Service Officer)
13. Approve a three-day temporary on-sale liquor permit for Isabella Community Council Inc for the dates of September 6-8, 2019 for the premises as 9521 Lankinen Rd Isabella, Minnesota. (Correspondence 7, Lake County Auditor's Office)
14. Approve a three-day temporary on-sale liquor permit for Isabella Community Council Inc for the dates of November 8-10, 2019 for the premises as 9521 Lankinen Rd Isabella, Minnesota. (Correspondence 7, Lake County Auditor's Office)

15. Award CP 2019-01 bid to the lowest responsible bidder, Mesabi Bituminous, in the amount of \$152,733.00 for Highway Maintenance Facility parking lot paving and authorize Board Chair to sign construction contract pending County Attorney review. (Correspondence 8, Lake County Highway Department)
16. Approve and authorize the Board Chair to sign the grant agreement between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and Lake County Emergency Management ("Grantee") (2019 DNR Firewise Grant Agreement). (Correspondence 9, Lake County Emergency Management)
17. Approve updated Resolution for 2019-01 Land Sale List of Tax-Forfeited Land. The updated resolution dated August 13, 2019, changes the date of the sale from the previously scheduled date (was September 13, 2019) to the revised date of October 25, 2019. The updated resolution replaces Resolution No. 19042302.12, adopted on April 23, 2019. The updated resolution states: BE IT RESOLVED, that all parcels of tax-forfeited land listed on 2019-01 Land Sale List of Tax-Forfeited Land having been classified as non-conservation; that the basic sale price of each parcel on 2019-01 Land Sale List of Tax-Forfeited Land, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held October 25th, 2019 at 10:00 AM by the Lake County Auditor at the Lake County Courthouse, for not less than the basic sale price; and that all sales shall be full payment or on the terms set forth in 2019-01 Land Sale List of Tax-Forfeited Land. (Correspondence 16, Lake County Forestry Department)
18. Approve and authorize the Lake County Board Chair to sign the Addendum to Purchase of Service Agreement for the provision of Adult Mental Health Targeted Case Management for the Human Development Center, effective January 1, 2019 through December 31, 2019. (Correspondence 18, Lake County Health and Human Services (HHS) Department)
19. Approve and authorize the Lake County Board Chair to sign the Addendum to Purchase of Service Agreement for the provision of Adult Mental Health Targeted Case Management for Accend Services, effective January 1, 2019 through December 31, 2019. (Correspondence 18, Lake County Health and Human Services (HHS) Department)
20. Adopt the findings by the Planning Commission for the Lake Superior Steelhead Association, Knife River *Reach 4* Restoration EAW Review (Environmental Assessment Worksheet (EAW) (Lake County Planning Commission Resolution PCR-19-017). (Correspondence 'New 10', Lake County Environmental Services Department)
21. Authorize payment in the amount of \$24,996.80 to Anoka County Treasury Office, for Lake County Medical Examiner Fees including autopsy fees. (Action item from County Attorney's Office)

Resolution Items:

1. Approve and authorize the Chair to sign the Onsite Influenza Immunization Clinic Agreement between Lake County and Hennepin County Medical Center (HCMC). (Correspondence 11, Lake County Human Resources (HR) Department)

2. Approve the probationary appointment of Rachel Mason to Deputy Land Commissioner at the Step 1 rate of \$29.19 per hour effective August 19, 2019. (Correspondence 11, Lake County Human Resources (HR) Department)

3. Approve the 67-day temporary appointment of Daniel Fraser, Technology Assistant for the Information Technology Department, at \$15.00 per hour effective August 19, 2019. (Correspondence 11, Lake County Human Resources (HR) Department)

4. Approve the change in employment status of Katelyn Johnson, Accountant, due to completion of probation effective August 20, 2019. (Correspondence 'New 11', Lake County Human Resources (HR) Department)

5. Approve the 67-day temporary appointment of Kelli Ross, Legal Secretary for the Attorney's Office, at \$22.71 per hour effective August 14, 2019. (Correspondence 'New 11', Lake County Human Resources (HR) Department)

6. Approve the probationary appointment of Melissa Towns to Administrative Assistant at the Step 1 rate of \$16.61 per hour effective August 14, 2019. (Correspondence 11, Second Revision, Lake County Human Resources (HR) Department)

7. Approve and authorize the Board Chair to sign the Brush Disposal Site Agreement with Fall Lake Township, and approve in-kind work by the Highway Department to develop the brush disposal site on Lake County parcel 28-6311-29670. (Correspondence 19, Lake County Emergency Management)

8. Designate the Lake County Sheriff as the Grantee's Authorized Representative for the State of Minnesota Grant Agreement between the Minnesota Department of Natural Resources (MN DNR), Division of Ecological and Water Resources, and Minnesota's Lake Superior Coastal Program ("State") and Lake County ("Grantee"), and authorize the County Sheriff and County Auditor signatures on the agreement for Lake County to receive grant reimbursement for the Sheriff's Office purchase of personal protective equipment (PPE) for Lake County Search and Rescue Squad. (Correspondence 22, Lake County Sheriff's Office)

9. Accept withdrawal of petition for cartway by the Petitioners David Leroy Christenson, Jr. and Crystal Christenson, and authorize the County Auditor to return the full \$7,500.00 escrow account funds that had been deposited by the Petitioner. (Correspondence 15, Smith Law PLLC)

10. Authorize payment in the amount of \$34,905.69 (invoice #INV 3464) to CTC (Consolidated Telephone Company), for assistance during transition to new ownership of Lake Connections.

11. Request from County Auditor: Acknowledge closure of Lake County Auditor's office on Thursday, August 15, 2019 at 2:30 pm for team building activity. (Correspondence 17, Lake County Auditor's Office)