

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

February 11, 2014. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota.
Commissioners Present: Hurd, Jones, Sve, Walsh. Absent: Goutermont. Also present: County Administrator
Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have
been approved by unanimous yeas vote. Members of the public were present.

MOTION WALSH, SECOND HURD: 01 – Approve agenda. Absent: Goutermont

MOTION JONES, SECOND WALSH: 02 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes from January 28, 2014.
2. Approve claims in the amount of \$51,791.41.
3. Authorize payment in the amount of \$3,666.23 to the Lake County Highway Department for snow
removal from Lake County parking lots to be paid from the Building and Plant / Facilities Maintenance
Department budget.
4. Authorize payment in the amount of \$3,632.54 to Agate Electric, Inc. for the addition of several new
duplex outlets for the new network at the Mary MacDonald building in Silver Bay.
5. Approve Minnesota Lawful Gambling Application to conduct excluded bingo for the Friends of The
Finland Community for Bingo to be held on September 7, October 5, November 2, and December 7,
2014 at the Clair Nelson Center, 6866 Cramer Rd, Finland, Minnesota.
6. Authorize payment in the amount of \$17,665.70 to the City of Silver Bay for fire protection for
Unorganized Territory 1 for the fiscal year 2013. This amount has been adjusted to reflect differences
in estimated and actual costs due to changes in the percentage of services calls to the area, the
percentage changes in net tax capacity, and the changes in equipment and inventory adjustments.
7. Authorize payment for an amount not to exceed \$12,440 to Mid-America Business Systems for annual
Imaging System software maintenance.
8. Approve 2013 year end transfer of funds to Road and Bridge for work done for other county
departments. Human Services/\$82.28, Revenue/\$3,748.51, Solid Waste/\$10,223.47.
9. Approve the purchase of Toughbook (MDC) hardware and software upgrades from CDWG for the
Sheriff's Office, for an amount not to exceed \$2,991.00 plus shipping.
10. Approve the purchase and installation of a new heating coil for the Human Services Building #1 Air
handler, time and materials not to exceed \$3,500, to be purchased from Gartner Refrigeration Co.
11. Authorize the Chair or County Administrator to approve and sign RUS Agreement 284 for \$2,507.50 to
the RUS contract with Architectural Resources of Duluth (No. B-7) to the base contract amount for
additional work performed for the completion and close out of this contract.
12. Authorize transfer of funds from the Broadband project to the Highway Department in the amount of
\$12,322.56 for yard work & drain tile at 409 17th Ave., Two Harbors.

13. Authorize payment in the amount of \$88,473.78 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 30).
14. Authorize the Chair or County Administrator to sign the acceptance of proposal for the low quote from Lighthouse Power Systems, LLC for generator maintenance at 409 17th Ave. Two Harbors site. The quote includes semi-annual servicing and hourly rates.
15. Authorize the Chair or County Administrator to sign an agreement with 7Sigma to provide level one technical help desk support (7X24X365) until March 1, 2015. Initial cost is \$1,500.00 with a per-minute fee based on usage.
16. Authorize payment of \$13,500.00 to 7Sigma for ISP engineering services, under RUS 245 contract, rendered through January 31, 2014 (#13114LAK).
17. Authorize payment in the amount of \$12.22 to VISA for USPS postage purchase at Two Harbors Post Office.
18. Authorize payment in the amount of \$167.00 to VISA for Minnesota e-file fees for the Lake County Attorney's Office and two dinner purchases paid to the Duluth Area Chamber of Commerce for County Administrator Matt Huddleston and County Commissioner Brad Jones to attend the APEX Annual Meeting and 10-Year Celebration Dinner. Absent: Goutermont

MOTION WALSH, SECOND JONES: 03 – Approve resolution requested by the American Lung Association in Minnesota to show support for a statewide smoke-free foster care policy in the State of Minnesota. Absent: Goutermont

MOTION JONES, SECOND HURD: 04 – Approve the appointment of James Manahan, Crime Victim/Witness Advocate, at \$21.36 per hour effective February 13, 2014. Absent: Goutermont

MOTION WALSH, SECOND HURD: 05 – Approve the change in employment status of Michelle Geissler, Financial Worker, due to completion of probation effective February 14, 2014. Absent: Goutermont

MOTION JONES, SECOND WALSH: 06 – Approve Jail Administrator/Dispatch Supervisor hourly base wage of \$24.13 from comparable worth review. Absent: Goutermont

MOTION JONES, SECOND HURD: 07 – Approve the recruitment for one full-time Jail Administrator/Dispatch Supervisor. Absent: Goutermont

MOTION HURD, SECOND WALSH: 08 – Approve resolution electing members to the Board of Managers of the Knife River-Larsmont Sanitary District pursuant to Minnesota Statutes Section 4421.14, Subdivision 2:

- Robert Entzion, whose term shall expire on the first business day of January, 2015;
- Robert Mitchell, whose term shall expire on the first business day of January, 2015;
- Randy Ellestad, whose term shall expire on the first business day of January, 2016;
- Chris Skadberg, whose term shall expire on the first business day of January, 2016; and
- Tom Bothwell whose term shall expire on the first business day of January, 2017.

Absent: Goutermont

MOTION WALSH, SECOND JONES: 09 – Approve a non-exclusive 66 foot easement to Anthony Lueck across tax forfeited land described as E'ly 570' lying North of Southerly 1076.44' of Government Lot 3, Section 36, Township 60 North, Range 7 West, to access the Lueck land described as SE ¼ of NW ¼ Section 36, Township 60 North, Range 7 West. This amends the previous draft of the Lueck Easement that had been approved by the County Board, to include the section number in the legal description. Absent: Goutermont

MOTION JONES, SECOND HURD: 10 – Authorize the Forestry Department to begin working four 10-hour shifts per week, beginning Monday, March 3rd 2014, and ending Friday, October 31st 2014, provided the Two Harbors office will be staffed five days a week. Absent: Goutermont

MOTION JONES, SECOND HURD: 11 – Approve Linden Easement and authorize County Board Chair and Land Commissioner to sign the Linden Easement. RESOLVED, the Lake County Board of Commissioners approves a non-exclusive 66 foot easement to Jeff and Ramona Linden across tax forfeited land described as NW ¼ of NW ¼ Section 18, Township 54 North, Range 11 West, to access the Linden land described as SW ¼ of NW ¼ Section 18, Township 54 North, Range 11 West in exchange for County easement across South ½ of Northeast ¼ and East ½ of Northwest ¼ of Section 18, Township 54 North, Range 11 West. Absent: Goutermont

MOTION WALSH, SECOND JONES: 12 – Authorize and endorse the application of Angie Dickison Palmer (Lake County Information Systems Director) for appointment to serve on Governor Dayton's Task Force on Broadband as a representative of greater Minnesota in support of statewide broadband needs and goals. Absent: Goutermont

MOTION JONES, SECOND HURD: 13 – Authorize the Lake County Sheriff's Office to purchase a pickup truck type vehicle for the Sentence-to-Serve (STS) crew in an amount not to exceed \$25,000.00. Absent: Goutermont

MOTION WALSH, SECOND HURD: 14 – Authorize payment in the amount of \$2,500.00 to Minnesota Counties Intergovernmental Trust (MCIT) for deductible of claim for a November 2012 claim. Absent: Goutermont

MOTION WALSH, SECOND JONES: 15 – Adjourn meeting at 1:50 p.m. Absent: Goutermont

After adjournment of the Lake County Board of Commissioners meeting, the Minnesota Department of Agriculture (MDA) held a public hearing on the Gypsy Moth Quarantine Proposal for Lake & Cook Counties in Minnesota. The public hearing was held in the Law Enforcement Center, Two Harbors, Minnesota.

The Lake County Board of Commissioners will meet as a Committee of the Whole on Tuesday, February 18, 2014, at 6:00 p.m. in the Clair Nelson Center, Finland, Minnesota. A regular County Board meeting will be held on Tuesday, February 25, 2014, at 1:00 p.m. in the Commissioners' boardroom at the Lake County Courthouse, 601 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners