

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

January 28, 2014. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota.
Commissioners Present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION GOUTERMONT, SECOND JONES: 01 – Approve agenda. Absent: None

Chairperson Rich Sve welcomed Commissioner Jeremy Hurd to the County Board. Commissioner Hurd represents constituents in Commissioner District No. 4.

Lake County Soil and Water Conservation District (SWCD) Outreach Coordinator Dan Schutte provided an overview of the Minnesota Board of Water and Soil Resources' (BWSR) "One Watershed, One Plan" program. Lake County SWCD is interested in applying to be part of a pilot project which is proposed to be a collaboration of Lake and Cook counties for the Lake Superior North Watershed.

Commissioner Sve provided a brief history of the Local Government Water Roundtable's efforts from 2009 through present. One Watershed, One Plan is rooted in work initiated by the Local Government Water Roundtable (Association of Minnesota Counties, and the Minnesota Associations of Watershed Districts and Soil and Water Conservation Districts) which recommended that local governments charged with water management responsibilities should organize and develop focused implementation plans on a watershed scale. This recommendation was followed by legislation that permits the Minnesota Board of Water and Soil Resources (BWSR) to adopt methods to allow comprehensive watershed management plans, referred to as One Watershed, One Plan.

Lake County Land Commissioner Nate Eide reviewed Forestry Department agenda items and proposed changes to Minnesota State statutes, being proposed by the Minnesota Association of County Land Commissioners (MACLC). Mr. Eide also discussed the proposed gypsy moth quarantine, that the public comment period has started and upcoming public hearings are scheduled.

Lake County Highway Engineer Krysten Foster and Lake County Sheriff Carey Johnson appeared before the County Board to discuss Safe Routes to Schools and applying for grant funding for LED signage improvements on certain school crossings on CSAH 2 and 5. Applications for 2016 funding are due this Friday. Ms. Foster reviewed other Road and Bridge agenda items including the Move MN campaign. The Move MN campaign is committed to addressing Minnesota's urgent transportation needs – roads, bridges, transit, pike and pedestrian connections. Ms. Foster provided a 2014 Lake County Highway Construction Projects Update.

MOTION JONES, SECOND HURD: 02 – Recess County Board meeting at 2:15 p.m. Absent: None

The meeting was reconvened at 2:22 p.m. with all members present.

Lake County Emergency Management Director BJ Kohlstedt reviewed the Emergency Operations Plan (EOP) and briefed the County Board on activities underway to address the shortage of natural gas and the propane shortage. A wet fall caused farmers to use more than the usual amount of propane to run their dryers over last fall's harvest. A rupture of a natural gas pipeline on Saturday, January 25, 2014, in Canada has interrupted a main supply to some areas of the Upper Midwest. Propane prices have drastically increased and customers are asked to conserve and reduce usage.

MOTION WALSH, SECOND HURD: 03 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes from January 14, 2014.
2. Approve batch 1 claims in the amount of \$36,971.41.
3. Approve batch 2 claims in the amount of \$37,070.76.
4. Authorize annual payment in the amount of \$2,662.50 to Plunkett's for pest control services performed in various county buildings. When making an annual payment, Lake County received a five percent (5%) discount on the total bill.
5. Authorize payment to Western Lake Superior Sanitary District (WLSSD) in the amount of \$6,277.33 for the fourth quarter 2013 disposal charges associated with the operation of the household hazardous waste (HHW) Facility (Invoice 123113LAKHHW).
6. Authorize the following payments to Giant Voices (monthly retainer December 11, 2013 through January 31, 2014), for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement.
 - a Invoice 036004 \$ 5,000.00
 - b Invoice 035913 \$ 3,387.09
 - c Invoice 036058 \$ 25.00
7. Authorize partial payment in the amount of \$110,813.90 to Compass Consultants, Inc. for broadband engineering services rendered through Sept. 30, 2013 (Invoice 1345).
8. Approve and authorize the Chair to sign two Northeast Healthcare Preparedness Coalition Participation Agreements: one for the Emergency Management Director and one for the Public Health Supervisor.
9. Authorize payment in the amount of \$3,200.00 to Hibbing Community College for Arrowhead Regional Law Enforcement Training annual training dues for 2014 for the Sheriff's Department.
10. Approve payment to Ziegler Inc. in the amount of \$5,797.78, Invoice SW070056030 for repairs to unit #5050.
11. Approve payment to Ziegler Inc. in the amount of \$3,067.36, Invoice PC070157756 for repairs to unit #5951.
12. Approve payment to Ziegler Inc. in the amount of \$4,809.38, Invoice PC120055308 for repairs to unit #5951.
13. Amend County Board of Commissioners' meeting minutes December 17, 2013, Consent Agenda item #25 to read: Approve payment to Ziegler Inc in the amount of \$28,884.35 on Invoice SW070056187 for repairs to unit #5990.

14. Approve payment to Ziegler Inc. in the amount of \$3,558.60, Invoice PC070157915 for Cutting Edges.
15. Approve payment to Ziegler Inc. in the amount of \$5,335.01, Invoice SW070056276 for repair of unit #5113.
16. Approve Final payment to Johnson Wilson Constructors, Inc. for \$15,275.50 for the Clair Nelson Multimodal Center project pending receipt of required documentation.
17. Approve payment to Hermantown Hydraulics, LLC in the amount of \$2,790.00, Invoice 64255 for part for unit #4100.
18. Approve additional payment to Andresen & Butterworth, P.A. in the amount of \$367.03 to be paid to Hanft, Fride, P.A. for work on CSAH 16 Road Vacation, Fortier Farm Lake Plat.
19. Approve payment to Ziegler Inc. in the amount of \$5,335.01, Invoice SW070056276 for repair of unit #5113.
20. Designate the North Shore Journal as the County's legal newspaper for transportation project advertisements for 2014.
21. Authorize County Highway Engineer to renew Lake County's annual Transportation Alliance membership in the amount of \$2,065.00.
22. Approve participation in the 2014 Move MN campaign to advocate for a comprehensive state transportation funding package. Lake County is indirectly represented through Association of Minnesota Counties and Minnesota Transportation Alliance membership bases.
23. Approve amendments to 2013 five-year plan for road work including Federal and State Aid projects; local road improvements; and work by county forces.
24. Approve changes to local bridge priorities master list to reflect 2012-2013 inspection findings and funding awarded to date and authorize County Highway Engineer to submit related funding applications as they may come available.
25. Authorize County Highway Engineer to submit an application for 2015/2016 Safe Routes to School (SRTS) funds for CSAH crossing signage and ADA (Americans with Disabilities Act) improvements near Two Harbors High School and William Kelley Schools.
26. Authorize County Highway Engineer to act as the fiscal agent for a local application, if received, for 2015/2016 Safe Routes to School (SRTS) funds for additional bike racks at Minnehaha Elementary School contingent upon securing a non-County funding source for the 20% local match requirement and potential cost overruns.

27. Authorize payment in the amount of \$225 for 2014 membership fee to Greater Minnesota Regional Parks and Trails Coalition (GMRPTC).
28. Authorize County Auditor to transfer the balance of \$5,168.62 from the 2013 State Road Grant Account to the 2014 State Road Grant Account. Balance will be used to purchase herbicide for invasive species/roadside spraying.
29. Authorize the purchase of hardware and software from Dell, Inc. for an amount not to exceed \$3,515.74 plus tax and shipping.
30. Authorize payment in an amount not to exceed \$15,882.96 plus shipping to CDWG for Cisco hardware and maintenance.
31. Authorize the Board Chair to sign the Per Mar Security Basic Agreement for annual service and support for door security system.
32. Authorize payment in the amount of \$2,734.29 to Zayo Group, LLC, for transport Duluth to 511 MPLS (Reference 010114). Absent: None

MOTION JONES, SECOND WALSH: 04 – Approve the Lake County Extension Committee Member Appointment Request from the University of Minnesota as follows: Approve appointments of Jenny Bushmaker, Mike Kennedy, and Forrest Johnson for their second term with a three-year citizen appointment to the Lake County Extension Committee, effective upon official Board action for a three-year term (2014-2016). Absent: None

MOTION GOUTERMONT, SECOND HURD: 05 – Approve and authorize the chair to sign the Lake County 2014 Emergency Operations Plan. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 06 – Approve the change in employment status of Richard Carriveau, Heavy Equipment Operator, due to completion of probation effective January 22, 2014. Absent: None

MOTION JONES, SECOND GOUTERMONT: 07 – Declare the vacancy of the Elected Lake County Auditor/Treasurer effective March 1, 2014, and approve the internal posting to fill said vacancy at an annual minimum salary of \$61,260. Absent: None

MOTION JONES, SECOND WALSH: 08 – Approve the retirement of Jaren Churness, Jail Administrator / Dispatch Supervisor, effective July 8, 2014. Absent: None

MOTION GOUTERMONT, SECOND HURD: 09 – Approve the revisions to the Jail Administrator/Dispatch Supervisor job description with comparable worth review. Absent: None

MOTION JONES, SECOND WALSH: 10 – Approve the appointment of Wendy Mortensen-Best, Jail Cook, at \$15.58 per hour effective January 29, 2014. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 11 – Accept quote for \$6,680.00 from Denis J. Boyd for abstract work related to the DNR/Lake County Land exchange. Absent: None

MOTION GOUTERMONT, SECOND HURD: 12 – Approve Lueck Easement and authorize County Board Chair and Land Commissioner to sign. Absent: None

MOTION JONES, SECOND WALSH: 13 – Approve quote for Harman PF100 Pellet Furnace and accessories from Becker Fireplace Corner, Inc. for \$6,286.78. Absent: None

MOTION GOUTERMONT, SECOND JONES: 14 – Approve resolution in support of legislation that may be introduced to make changes to Minnesota State Statutes 282.04 (c), 282.04 (d), 282.018 (a) and 94.3495 Subd. 2 (i), per recommendation from the Minnesota Association of County Land Commissioners (MACLC). Absent: None

MOTION JONES, SECOND GOUTERMONT: 15 – Authorize the Chair to sign the Granite Broadcasting contract, Hubbard Broadcasting contract, and the Showtime contract which will reflect the price increase for 2014, for video content on Lake Connections network. Absent: None

It was discussed that Commissioner Hurd is already a citizen member of Two Harbors Economic Development Authority (THEDA) and wishes to continue involvement in that capacity.

MOTION GOUTERMONT, SECOND HURD: 16 – Approve commissioner committee assignments for 2014 with changes to the primary and alternate commissioners assigned to the Two Harbors Economic Development Authority (THEDA). Absent: None

MOTION GOUTERMONT, SECOND WALSH: 17 – Appoint Commissioner Rich Sve to the Association of Minnesota Counties (AMC) Environment & Natural Resources Policy Committee. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 18 – Appoint Commissioner Jeremy Hurd to the Association of Minnesota Counties (AMC) General Government Policy Committee. Absent: None

MOTION GOUTERMONT, SECOND HURD: 19 – Appoint Commissioner Brad Jones to the Association of Minnesota Counties (AMC) Health & Human Services Policy Committee. Absent: None

MOTION JONES, SECOND GOUTERMONT: 20 – Appoint Commissioner Peter Walsh to the Association of Minnesota Counties (AMC) Public Safety Policy Committee. Absent: None

MOTION WALSH, SECOND HURD: 21 – Appoint Commissioner Derrick Goutermont to the Association of Minnesota Counties (AMC) Transportation Policy Committee. Absent: None

MOTION JONES, SECOND GOUTERMONT: 22 – Adopt the findings by the Planning Commission and approve Interim Use Permit, I-14-001 for Manitou Mining. Absent: None

MOTION WALSH, SECOND JONES: 23 – Adopt the findings by the Planning Commission and approve a five-year renewal of Interim Use Permit, I-14-002 for Michael and Ann Marie Guldán. Absent: None

MOTION GOUTERMONT, SECOND WALSH : 24 – Approve request from the Voyageur Snowmobile Club for Lake County to act as fiscal agent for a grant that the snowmobile club is applying for from the Two Harbors Area Fund, and to receive funds if the request is successful. The grant being requested is for purchase of Allied Radio Matrix for Emergency Response (ARMER) radios that would be used for trail activities. Absent: None

MOTION JONES, SECOND WALSH: 25 – Approve the appointment of Commissioner Jeremy Hurd to the Arrowhead Regional Development Commission (ARDC). Absent: None

MOTION JONES, SECOND HURD: 26 – Adjourn meeting at 3:37 p.m. Absent: None

The Lake County Board of Commissioners will hold an agenda meeting on Tuesday, February 4, at 1:00 p.m. in the Commissioners' boardroom at the Lake County Courthouse, 601 Third Avenue, Two Harbors, Minnesota. A regular County Board meeting will be held on Tuesday, February 11, 2014, at 1:00 p.m., also in the boardroom. The Lake County Board of Commissioners will meet as a Committee of the Whole on Tuesday, February 18, 2014, at 6:00 p.m. at the Clair Nelson Intermodal Transportation Center, 6866 Cramer Road, in Finland, Minnesota. A regular board meeting will be held on Tuesday, February 25, 2014, at 1:00 p.m., in the Commissioners' boardroom at the Lake County Courthouse, 601 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners