

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

March 11, 2014. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota.
Commissioners Present: Goutermont, Jones, Walsh. Absent: Hurd, Sve. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Vice-Chair Derrick Goutermont. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION WALSH, SECOND JONES: 01 – Approve agenda. Absent: Hurd, Sve

Lake County Dispatcher Steve Olson and Emergency Management Director BJ Kohlstedt spoke to the County Board regarding the CodeRED Emergency Notification service that they are recommending Lake County enter into a contract for service in 2014. One of the civil defense sirens was struck by lightning in the summer of 2010. Since then Lake County Emergency Management Director has researched several options for public notification. The Sheriff's Office has been looking at different systems that could be integrated with the CAD system (computer aided-design). Mr. Olson and Ms. Kohlstedt reviewed the CodeRED cost proposal and how it compares with other vendors and their capabilities.

MOTION JONES, SECOND WALSH: 02 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes from February 25, 2014.
2. Approve County Board meeting minutes from the special meeting held on March 4, 2014.
3. Approve claims in the amount of \$43,993.74.
4. Approve letter to Coldspring regarding usage of Old Tomahawk Road (formerly Forest Service Road 424) during 2014 Spring load limit; and authorize Lake County Highway Engineer, Krysten Foster to sign this letter of understanding.
5. Authorize payment to Little Falls Machine for Finland plow repair parts for unit #4991 in the amount of \$7,370.31.
6. Authorize payment to PetroChoice for bulk oil in the amount of \$3,523.61.
7. Authorize payment to Ziegler Inc for cutting edges in the amount of \$2,647.72.
8. Authorize payment in the amount of \$3,030.48 to Lake View Memorial Hospital for medical services provided to a Lake County Jail inmate.
9. Authorize payment in the amount of \$5,000.00 to National Business Systems for postage for March Taxes, Sales Order S04505.
10. Authorize payment in the amount of \$2,591.04 to Department of Transportation for upgrade services (SUAI) for ARMER-connected Motorola system equipment from 1/1/2014 to 12/31/2014.
11. Authorize payment in the amount of \$81,555.19 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 31).
12. Authorize payment in the amount of \$4,765.00 to JCL Towing for snowplowing services performed on Lake County lots for the one month period from November 28-December 25, 2013.

13. Approve the expenditure of approximately \$5,218.00 which is the estimated cost of processing an outsourced combined mailing of the 2014 Property Tax Statements and the 2014 Assessment Valuation and Classification Notices. This outsourced mailing will be done by National Business Systems. An invoice will be sent after the mailing is done with the final bill.
14. Authorize payment in the amount of \$5,547.38 to Minnesota Telecommunications (Northeast Service Cooperative) for commercial dark fiber to Duluth (reference 1235).
15. Authorize payment in the amount of \$4,441.00 to 7Sigma for ongoing ISP services and certain repairs (reference 22814LCN). ISP services authorized by Board on 01/14/2014 – item #15.
16. Authorize payment in the amount of \$2,863.50 to American Solutions for Business for logo's shirts (reference INV01715707).
17. Authorize payments to VISA for the following charges:
 - \$906.72 for hotel accommodations for two Sheriff Department deputies attending Bureau of Criminal Apprehension (BCA) training.
 - \$320.00 (four charges of \$80) for Assessor's Office annual Minnesota Association of Assessing Officers (MAAO) membership renewal, to be paid from the Assessor's budget for membership dues.
 - \$250.00 for Forestry Department use of the Minnesota Department of Natural Resources (DNR) electronic payment system MNDNR Permitting and Reporting System (MPARS) for payment for fees associated with DNR Water Permits, to be paid from road grant money.
 - \$37.21 for FedEx package sent on behalf of the Lake Connections fiber optic project
18. Approve the carryover of the remaining funds from the rescue squad 2013 budget in the amount of \$34,767.00 for future capital expenses.
19. Approve the carryover of \$35,000.00 from the 2013 capital outlay-vehicles Sheriff budget for future vehicle purchases. Absent: Hurd, Sve

MOTION WALSH, SECOND JONES: 03 – Approve the following appointments to the Minnesota Counties Information Systems (MCIS) board:

- a. Lake County Assessor Jack Renick to the MCIS Board member position that became vacant when Lake County Auditor / Treasurer Steven McMahon retired on February 28, 2014
- b. Lake County Information Systems Director Angie Dickison Palmer to first alternate
- c. Lake County Interim Auditor / Treasurer Lola Haus to second alternate Absent: Hurd, Sve

MOTION JONES, SECOND WALSH: 04 – Approve changing to the Financial Assistance Supervisor II job description to Financial Assistance Supervisor I with comparable worth review. Absent: Hurd, Sve

MOTION JONES, SECOND WALSH: 05 – Approve the change in employment status of Christopher Hatfield, General Maintenance/Custodian, due to completion of probation effective March 3, 2014. Absent: Hurd, Sve

MOTION WALSH, SECOND JONES: 06 – Approve intent to move forward with the Area Partnership for Economic Expansion (APEX) 2014 contract proposal contingent on the continuation of the fifty percent match provided by Cooperative Light and Power (CLP). Absent: Hurd, Sve

MOTION JONES, SECOND WALSH: 07 – Authorize the purchase of 4 vehicles off the state vehicle contract through Ranger GM to serve as Lake Connections service utility trucks; (Qty 2) GMC K2500 with fiberglass utility work topper not to exceed \$41,232.75 plus tax and license each. (Qty 1) GMC K2500 with ladder rack and tonneau cover not to exceed \$31,999.75 plus tax and license. (Qty 1) Dodge 5500 with aerial bucket and utility box not to exceed \$84,399.00 plus tax and license. Absent: Hurd, Sve

MOTION WALSH, SECOND JONES: 08 – Authorize the Chair to sign the 2014 Discovery Channels affiliation agreements and term sheets for video content on Lake Connections. Absent: Hurd, Sve

MOTION JONES, SECOND WALSH: 09 – Adjourn meeting at 2:31 p.m. Absent: Hurd, Sve

The County Board will hold a workshop at Grand Superior Lodge on Monday, March 17, 2014, at 8:30 a.m. for a strategic planning session. The County Board will meet as a Committee of the Whole on Tuesday, March 18, 2014, at 6:00 p.m. in the Lake County Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota. During the Committee of the Whole meeting, a special meeting will be held providing an opportunity for public comment on March 18, 2014, at 6:00 p.m. After public comment is heard and considered, the County Board may approve a resolution to make the Offices of County Recorder and Auditor / Treasurer appointed. A regular County Board meeting will be held on Tuesday, March 25, 2014, at 1:00 p.m. in the Commissioners' boardroom at the Lake County Courthouse, 601 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Derrick L. Goutermont, Acting Chair (Vice Chairman)
Lake County Board of Commissioners