The Lake County Planning Commission sat in session at 6:00 p.m. on this date and conducted hearings and other business.

**Members Present:** Chair Joe Skala, Vice Chair John Bathke, Jim Linscheid, Commissioner Rich Sve, and James Weinzierl  
**Members Absent:** Blaine Fenstad, Nancy Mancini, and Mabel Tarlton

**Zoning Staff Present:** Christine McCarthy (Environmental Services Director), Neva Widner (Environmental Services Specialist)

Joe Skala called the meeting to order at 6:00 P.M.

The first hearing **I-17-011** was a conditional use application, filed by **Marc & Sarah Julien** which if approved, would allow for the renewal of a vacation rental home on property described as N Unit 6 – CIC 25 (The Falls Plat) in Section 3, Township 56, Range 7, total of .53 acres, zoned R-3/Residential District, 2-1/2-acre minimum, Beaver Bay Township.

Joe Skala introduced the application. Christine McCarthy summarized the staff report. Joe Skala then asked for comments from commissioners. Bathke recused himself from the application. The commission reviewed the original application and discussed the original conditions.

Jim Linscheid asked about occupancy versus parking space. The Juliens said that even if they have six guests, they often will bring one vehicle and rarely ever bring two.

Motion by Weinzierl supported by Linscheid to approve the application for up to 5 year renewal with the original conditions:
1. A MN Department of Health license must be obtained and maintained.
2. Minimum vacation home rental requirements must be met.
3. Rules must be posted, to include no pets allowed, no discharge of firearms or fireworks, and parking not allowed on the access road.
4. Parking needs to be limited to the sites provided on the lot.

Motion passed by unanimous vote. (PCR-17-017).

Motion by Bathke, supported by Sve to approve the June 19, 2017 minutes with corrections. Motion passed by unanimous vote.

Motion by Sve, supported by Bathke to approve the July 5, 2017 minutes as submitted. Motion passed by unanimous vote.

The last hearing, **I-17-012**, was an (initial) interim use application filed by **Mark & Brenda Swanson** which if approved, would allow a vacation rental home located on property described as SW 1/4 of SW 1/4 ex that part lying S and W of Centerline of CSAH No 9 in Section 4, Township 52, Range 11, total of 39.40 acres, zoned R-3/Residential District District, 2-1/2 are minimum, Unorganized Territory #2.

Skala introduced the application. McCarthy summarized the staff report. Brenda Swanson explained the application and said how they built a one bedroom apartment above their garage and rented it as a long-term rental. She then shared how they started to rent it for short term, and then received a letter from Lake County stating that it was illegal to do, so they shut down their rental and started the legal process to permit the rental.

Linscheid asked if the Swansons lived in the primary dwelling fulltime, in which Brenda said yes. Linscheid also brought up the issue of the capacity of the septic system and the number of bedrooms in the primary dwelling. There was a general discussion about the septic system and its capacity.

Sve inquired about a secondary exit other than the interior steps down. The Swansons explained that there was an emergency ladder that could be used from the window in case of emergency.

Motion by Linscheid supported by Bathke with the following conditions:
1. Minimum vacation home rental requirements must be met.
2. Flow readings are not to exceed 450 gallons per day.

Motion passed by unanimous vote (PCR-17-018).

The final item was a discussion about emergency management and plat development. BJ Kohlstedt, the Lake County Emergency Management Director, spoke about the hazards that the County faces. She discussed the wild fire hazard and standards of design for plats that could be implemented and maintained for proper emergency management as well as the implementation of dry hydrants.

Krysten Foster, the Lake County Highway Engineer, spoke about taking another look at road standards and possible inspections of road construction projects. She brought some questions to the commission to think about when creating and maintaining safe roads in the County. She also spoke about the relationship between higher standards and variances.

Motion by Sve supported by Skala to adjourn the meeting. Motion passed by unanimous vote.

Respectfully Submitted,

Christine McCarthy
Environmental Services Director