

ACTION ITEMS
March 28, 2017

Consent Agenda:

1. Approve the Board of Commissioners' meeting minutes from March 14, 2017.
2. Approve Health and Human Services claim payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 33,925.10
 - b. Administrative payments \$ 18,669.58
3. Approve the application, and authorize the Chair to sign, the 2017 Minnesota Department of Natural Resources (DNR) Firewise Community Grant application for mitigation within the Minnesota FireWise Community Program through Northeastern Area Hazard Mitigation – Federal Assistance. (Correspondence 1, Emergency Management)
4. Authorize County Board Chair to sign the 2017 State of Minnesota Annual County Boat and Water Safety Grant Agreement. (Correspondence 2, Sheriff's Office)
5. Approve and authorize financial assistance for the Two Harbors Area Food Shelf in the amount of \$7,500.00 for calendar year 2017. (Correspondence 3, Health & Human Services Department)
6. Approve and authorize the County Board Chair to sign the Motorola Radio Lease Agreement between Lake County and the Minnesota Veteran's Home for the period of March 1, 2017 through February 28, 2019. (Correspondence 4, Health & Human Services Department)
7. Approve payment of \$22,500.00 to John Swenson for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 5, Emergency Management)
8. Approve and authorize Board Chair to sign CP 0000-323208 cooperative agreement with St. Louis County at a cost up to \$350,000.00 payable to St. Louis County for this sales tax funded seal coat on Fernberg Road. (Correspondence 6, Highway Department)
9. Approve monthly rent payment to T.H. Auto Partnership in the amount of \$5,500.00 per month plus utilities from December 2016 through June 2017 for plow parking and mechanics' shop lease. (Correspondence 6, Highway Department)
10. Approve and authorize Board Chair to sign CP 0000-275389/SAP 069-030-038 (2017 State Aid Pavement Markings) cooperative agreement with St. Louis County at a state-aid eligible cost up to \$163,000.00 payable to St. Louis County. (Correspondence 6, Highway Department)
11. Approve 2016 year end transfer of funds from Broadband to Road & Bridge in the amount of \$2,745.20 for 2016 interdepartment services. (Correspondence 6, Highway Department)

12. Authorize labor and equipment reimbursement in the amount of \$31,574.32 to Silver Creek Township for SAP 038-599-014 East Castle Danger Rd. box culvert project. (Correspondence 6, Highway Department)
13. Authorize Highway Department to work four ten-hour days per week beginning Monday, April 24, 2017 and ending Friday, October 27, 2017. (Correspondence 6, Highway Department)
14. Authorize payment in the amount of \$5,688.00 to Emergency Communications Network, LLC for CodeRED services from 03/27/2016 to 03/26/2017. (Correspondence 7, Sheriff's Office)
15. Authorize payment to St. Louis County for invoice # IN-00000052 in the amount of \$8,386.84 for 2016 Recycling at the Fall Lake Transfer Station. (Correspondence 8, Environmental Services Department)
16. Amend board meeting minutes from December 27, 2016, Motion 10, pertaining to the purchase of eLations financial software to include the vendor name and sales tax. Amended as follows:
 Authorize CTC to take the necessary steps for Lake County to purchase eLation financial applications from vendor Innovative Systems at a net cost of \$56,000, with additional costs of \$4,000 plus travel for installation / training and an amount to be negotiated for conversion of existing financial data, plus applicable sales tax. (Lake Connections action item)
17. Authorize recurring monthly payments to Innovative Systems for monthly maintenance fee in the amount of \$5,025.00 plus sales tax. (Lake Connections action item)
18. Authorize payment in the amount of \$16,819.99 to Innovative Systems for hardware and middleware annual support, invoice 31609. (Lake Connections action item)
19. Approve payment of \$5,950.00 to Brian Sanders for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 9, Emergency Management)
20. Approve payment of \$7,500.00 to Tom Kobierski for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13. (Correspondence 10, Emergency Management)
21. Adopt the findings by the Planning Commission for I-17-003 – Monika Bauerlein – (Initial) interim use application for vacation rental home located at 4770 Correll Road, Finland, MN 55603 in S1 T57 R8 and described as E ½ of E ½ of SE ¼ of SW ¼ LYING S of the Baptism River, Beaver Bay Township. (Correspondence 15, Environmental Services)
22. Adopt the findings by the Planning Commission for I-17-005 – Joseph Richter – (Initial) interim use application for vacation rental home located at 465 Westover Road, Two Harbors, MN 55616 in S17 T53 R11 and described as SW ¼ of SE ¼ of SE ¼, Unorganized Territory 2. (Correspondence 15, Environmental Services)

23. Adopt the findings by the Planning Commission for I-17-006 – Uta Wolfe – (Initial) interim use application for vacation rental home located at 7211 Crown Creek Road, Finland, MN 55603 in S2 T57 R8 and described as All of NE ¼ of SW ¼ Lying W of Crown Cr Exc S 820ft & The W 600ft & All of NW ¼ of SE ¼ Lying W of Crown Creek Exc S 820ft, Beaver Bay Township. (Correspondence 15, Environmental Services)
24. Adopt the findings by the Planning Commission for I-17-007 – Richard Agar – (Initial) interim use application for vacation rental home located at 543 Scenic Drive, Two Harbors, MN 55616 in S21 T52 R11 and described as Outlot 1 of Govt Lot 1, Unorganized Territory 2. (Correspondence 15, Environmental Services)
25. Authorize the Board Chair to sign the Zuercher public safety software contract in the amount of \$144,600.00. Of this total, \$83,561.35 would come from 911 funds and \$61,038.65 would come from funds carried over from the Sheriff's 2016 budget. (Correspondence 17, Sheriff's Office)
26. Approve payment in the amount of \$101,369.85 to the City of Two Harbors in accordance with Agreement for Fire Protection for the County's share of the 2016 Fire Department expenses. (Correspondence 18, Auditor's Office)
27. Authorize Lake Connections to accept quote #17-0289 and authorize payment from Northern Door and Hardware in an amount of \$6,975 plus tax to re-key and prepare the three remote central office locations for County card access key systems. (Correspondence 14, Lake Connections)
28. Authorize Lake Connections to accept a proposal from PerMar Security Services in an amount of \$7,714 plus tax to install access control systems and door monitors on 5 doors at the three remote central office locations in Aurora, Ely and Silver Bay. (Correspondence 19, Lake Connections)
29. Approve resolution to abate the Tax Classification of the property owned by the Lake County Developmental Achievement Center (DAC), located at 626 2nd Ave., Two Harbors, MN 55616. The DAC an approved application on file in the County Assessor's office dated 5-16-16 granting exemption for the taxes payable year 2017. The application was filed as a renewal in error, and the exemption on their newly purchased property was not entered in to the tax system. The amount of the abatement will be \$9,540.20. (Correspondence 20, County Assessor's Office)
30. Approve and authorize the Chair to sign the Joint Powers Agreement for Civil Commitment Representation for St. Louis, Carlton, Lake, and Cook Counties effective January 1, 2017, through December 31, 2017. (Damion 2016-10889). (Correspondence 21, County Attorney's Office)
31. Authorize payment in the amount of \$16,220.51 to Lake Communications, Inc. (LCI) for transition expenses for voice services, February 2017 (Invoice #138). (Lake Connections action item)

Resolution Items:

1. Approve the probationary appointment of Devin Clark to Deputy Sheriff for Silver Bay Vacation Relief at the 2016 base rate of \$25.52 effective April 5, 2017. (Correspondence 16, Human Resources)
2. Approve the interim appointment of Russ Conrow to County Attorney at the annual salary of \$98,000 and annual Health Care Saving Plan contribution of \$2,000 effective April 5, 2017, through the remainder of the term. (Correspondence 16, Human Resources)
3. Approve the retirement of Glen Backman, interim Information Technology Director, effective May 31, 2017. (Correspondence 'New 16', Human Resources)
4. Approve the recruitment for one full-time Information Technology Director. (Correspondence 'New 16', Human Resources)
5. Approve the resignation of Jean Sewell, Social Worker, effective April 6, 2017. (Correspondence 'New 16', Human Resources)
6. Approve the filling for one full-time Social Worker. (Correspondence 'New 16', Human Resources)
7. Approve the change in employment status of Emily Sousa, Forester, due to completion of probation effective March 23, 2017. (Correspondence 'New 16', Human Resources)
8. Authorize the Board Chair to sign a letter of support for the National Coastal Zone Management Program (CZM Program). (Correspondence 22, Minnesota Department of Natural Resources (DNR))