

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

July 26, 2016. Lake County Service Center, Split Rock River Room, Two Harbors, Minnesota. Commissioners present: Goutermont, Hurd, Jones, Walsh. Absent: Sve. Also present: County Administrator Matthew Huddleston and Keri Parks, Acting Clerk of the Board.

Meeting was called to order at 2:00 p.m. by Vice-Chair Chairperson Jeremy Hurd. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Hurd led the audience in the recitation of the Pledge of Allegiance.

MOTION JONES, SECOND GOUTERMONT: 01 – Approve agenda. Absent: Sve

On July 23, 2016, Lake County Board Chairperson Rich Sve declared a local emergency due to the storm on July 21, 2016. Lake County Emergency Management Director BJ Kohlstedt was in attendance and updated the Board of Commissioners on the early morning storm where most of the damage to Lake County happened in the Fall Lake area. At least seven counties in Minnesota were affected by this storm which produced straight line winds. Preliminary estimates for expenses over and above normal operating costs for Lake County are estimated at \$55,000, most of which is debris cleanup. Highway Engineer Krysten Foster was also in attendance and reported that the roads were passable within the first day, however the debris cleanup is extensive and ongoing as most of it requires heavy equipment in order to remove it from the ditches. Emergency Management Director BJ Kohlstedt stressed the importance of photo documentation in documenting damages and cost estimates.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve resolution Local Emergency Declaration – Lake County. Absent: Sve

MOTION JONES, SECOND GOUTERMONT: 03 – Approve and authorize the Chair to sign the request to the State of Minnesota to declare a State Disaster based upon damages due to the July 21, 2016 storm, and to request state disaster funding assistance in accordance with MN Statute 12B. Absent: Sve

County Administrator Matthew Huddleston provided his report to the Board of Commissioners, which included an update on the 2017 budget process. He recommended that the first budget meeting occur the week of August 22, 2016. Commissioner Brad Jones recommended that CodeRED be advertised in local newspapers and radio to encourage more Lake County residents to sign up so they receive their emergency notices.

MOTION GOUTERMONT, SECOND WALSH: 04 –

1. Approve County Board of Commissioners' meeting minutes from July 12, 2016.
2. Approve claims in the amount of \$55,568.14
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 39,234.26
 - b. Administrative payments \$ 22,336.60

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4. Approve a one-day temporary on-sale liquor permit for Knife River Recreation Council for December 2, 2016 at the Knife River Recreation Center in Knife River. Contingent on the filing of necessary paperwork and payment of applicable fees.
5. Approve a four-day temporary on-sale liquor permit for the Lake County Agricultural Society for the dates of August 18-21, 2016 at the Lake County Fairgrounds in Two Harbors. Contingent on the filing of necessary paperwork and payment of applicable fees.
6. Authorize payment in the amount of \$3435.00 to Applied Professional Services for inmate security at St. Luke's Hospital.
7. Approve payment of \$7,500 to Kurt Schwarze for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07.
8. Approve and authorize the Chair to sign a Joint Powers Agreement between Lake County and the Minnesota Veterans Home to share available resources during times of emergency.
9. Authorize payment to Superior Septic Service, LLC for invoice #768 in the amount of \$11,010.00 for the pumping and transport of leachate from the Lake County Landfill to the City of Two Harbors Treatment Facility and WLSSD.
10. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Lisa B. Hanson to sign the Public Health Emergency Preparedness Grant Agreement Amendment between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County Health and Human Services for Budget Period 5 (BP5).
11. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1449).
12. Authorize payment in the amount of \$15,431.00 to North Point Geographic Services for mapping fiber optic plant for the following invoices: a) Invoice 906 in the amount of \$5,819.00, and b) Invoice 926 in the amount of \$9,612.00.
13. Authorize payment in the amount of \$5,000.00 to Legg Strategies for consulting services thru 07/15/2016 (reference 1208).
14. Authorize payment in the amount of \$2,833.00 to KorTerra/Citi Lites for cable locating services thru 07/03/2015 (reference 051849).
15. Authorize payment in the amount of \$6735.50 to Rassbach Communications for the purchase of 11 new pagers for the Lake County Rescue Squad.
16. Approve the purchase of a Polaris Sportsman 850 ATV with accessories for \$8,600 plus taxes and fees from Sonju Two Harbors.

17. Approve and authorize the chair to sign the Agreement for Emergency Management Performance Grant (EMPG) from MN Department of Homeland Security and Emergency Management.
18. Approve and authorize the chair to sign the Agreement for Phase 2 of the FEMA Metal Roofs 3 grant (DR-4131.13) for installation of fire resistant roofing in high risk wildfire areas.
19. Approve SP 038-090-004 final retainage payment to Veit & Company, Inc. in the amount of \$22,427.35 for a contract total of \$448,546.98.
20. Authorize Highway Engineer to sign agreement with Northland Consulting Engineers, LLP in an amount up to \$61,226.00 for professional engineering services for the reconstruction of CSAHs 32 & 33.
21. Rescind Tadd M. Bolen, Chief Deputy Auditor/Treasurer, from all signature cards for all banking and investment companies effective July 1, 2016.
22. Approve and authorize Ronelle L. Radle, Chief Deputy Auditor/Treasurer, as authorized signer on all County banking and investment accounts effective July 8, 2016.
23. Approve the following from the County Auditor's office to be authorized signers on the County's checking, savings and deposit accounts at The Lake Bank: Linda K. Libal, Lola R. Haus, Christine S Libal, Tanya N. Peterson, Ronelle L. Radle, Sharon Hodge and Jodi L Anderson.
24. Approve the following from the County Auditor's office to be authorized signers on the County's checking accounts at US Bank: Linda K. Libal, Ronelle L. Radle and Lola R. Haus.
25. Approve the following from the County Auditor's office to be authorized signers on the Lake Connections account at The Lake Bank: Linda K. Libal, Ronelle L. Radle and Lola R. Haus.
26. Approve the following from the County Auditor's office to be authorized signers on the investment accounts with Wells Fargo Advisors, Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.): Linda K. Libal and Ronelle L. Radle.
27. Authorize shifting \$16,300.00 from the IT Dept. Data Processing Services budget, acct. # 01-070-000-0000-6380 to the IT Dept. Capital Outlay – Equipment budget, acct. # 01-070-000-0000-6620. Approve expenditure of \$16,300.00 to purchase Cisco network equipment from Works Computing, Inc.
28. Authorize payment in the amount of \$155187.57 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 98).
29. Authorize payment in the amount of \$6,688.23 to Innovative Systems for billing system maintenance fee and July postage for the following invoices: a) Invoice 28433 in the amount of \$5,370.47, and b) Invoice 28703 in the amount of \$1,317.76.

30. Adopt the findings by the Planning Commission and approve the interim use permit application, I-16-008, for Bushey Guide Service, for vacation rental home located at S10 T63 R9 SW of NW 1/4, Isabella, MN. (No property address assigned at this time)
31. Adopt the findings by the Planning Commission and approve a five-year renewal of Interim Use Permit, I-16-009, for Alis Stevens, for vacation rental home located at 4280 Canyon Rd, Two Harbors, MN.
32. Adopt the findings by the Planning Commission and approve the interim use permit application, I-16-010, for Marc & Sarah Julien, for vacation rental home located at 5590 Falls Ridge Rd, Silver Bay, MN. Absent: Sve

MOTION WALSH, SECOND JONES: 05 – Approve the revised retirement date of Tadd Bolen, Chief Deputy Auditor/Treasurer, to July 1, 2016. Absent: Sve

MOTION GOUTERMONT, SECOND WALSH: 06 – Approve the retirement of Gregory Van Den Heuvel, Highway General Foreman, effective September 30, 2016. Absent: Sve

MOTION JONES, SECOND GOUTERMONT: 07 – Approve the Highway Maintenance Superintendent hourly base wage of \$28.55 from comparable worth review. Absent: Sve

MOTION GOUTERMONT, SECOND WALSH: 08 – Approve the internal posting for one full-time Highway Maintenance Superintendent. Absent: Sve

MOTION JONES, SECOND GOUTERMONT: 09 – Approve the Lead Equipment Operator hourly base wage of \$23.16 from comparable worth review. Absent: Sve

MOTION WALSH, SECOND JONES: 10 – Approve the internal posting for two full-time Lead Equipment Operators, one each for Two Harbors and Finland. Absent: Sve

Commissioner Jones motioned for Lake County Auditor Linda Libal request to hire Redpath and Company, an independent qualified accounting firm, to conduct a “procedural audit” in an amount not to exceed \$30,000. Commissioner Hurd seconded motion and a discussion occurred. Yea: Jones, Hurd. Nay: Goutermont, Walsh. Motion failed.

MOTION GOUTERMONT, SECOND WALSH: 11 – Authorize Auditor’s office to reimburse employees within the County who are designated as “Correctional Plan” members and who elected to waive out of Social Security withholding for the years 2011-2015 in the total amount of \$23,667.33. Absent: Sve

MOTION JONES, SECOND WALSH: 12 – Adjourn meeting at 3:07 p.m. Absent: Sve

The Board of Commissioners will convene an agenda meeting at 2:00 p.m. on Tuesday, August 2, 2016, and will convene a regular meeting at 2:00 p.m. on Tuesday, August 9, 2016. These meetings will be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

The Lake County Board of Commissioners will meet as a Committee of the Whole on Tuesday, August 16, 2016, at 6:00 p.m. at the Isabella Community Building, 9521 Lankinen Road, Isabella, MN 55607.

ATTEST:

Keri Parks
Acting Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners