

*updated*  
**ACTION ITEMS**  
**July 26, 2016**

**Consent Agenda:**

1. Approve County Board of Commissioners' meeting minutes from July 12, 2016.
2. Approve claims in the amount of \$55,568.14
3. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 39,234.26
  - b. Administrative payments \$ 22,336.60
4. Approve a one-day temporary on-sale liquor permit for Knife River Recreation Council for December 2, 2016 at the Knife River Recreation Center in Knife River. Contingent on the filing of necessary paperwork and payment of applicable fees. (Action Item submitted by Jodi Anderson, Auditor's Office)
5. Approve a four-day temporary on-sale liquor permit for the Lake County Agricultural Society for the dates of August 18-21, 2016 at the Lake County Fairgrounds in Two Harbors. Contingent on the filing of necessary paperwork and payment of applicable fees. (Action Item submitted by Jodi Anderson, Auditor's Office)
6. Authorize payment in the amount of \$3435.00 to Applied Professional Services for inmate security at St. Luke's Hospital. (Action Item submitted by Brenda Prestidge, Sheriff's Office)
7. Approve payment of \$7,500 to Kurt Schwarze for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 4 in the packet, submitted by BJ Kohlstedt, Emergency Management)
8. Approve and authorize the Chair to sign a Joint Powers Agreement between Lake County and the Minnesota Veterans Home to share available resources during times of emergency. (Correspondence 5 in the packet, submitted by BJ Kohlstedt, Emergency Management)
9. Authorize payment to Superior Septic Service, LLC for invoice #768 in the amount of \$11,010.00 for the pumping and transport of leachate from the Lake County Landfill to the City of Two Harbors Treatment Facility and WLSSD. (Correspondence 9 in the packet, submitted by Christine McCarthy, Environmental Services Department)
10. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Lisa M. Hanson to sign the Public Health Emergency Preparedness Grant Agreement Amendment between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County Health and Human Services for Budget Period 5 (BP5). (Correspondence 10 in the packet, submitted by Trisha Jones, Health & Human Services Department)
11. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1449). (Action item submitted by Lake Connections CPA Bob Thompson)

12. Authorize payment in the amount of \$15,431.00 to North Point Geographic Services for mapping fiber optic plant for the following invoices: a) Invoice 906 in the amount of \$5,819.00, and b) Invoice 926 in the amount of \$9,612.00. (Action item submitted by Lake Connections CPA Bob Thompson)
13. Authorize payment in the amount of \$5,000.00 to Legg Strategies for consulting services thru 07/15/2016 (reference 1208). (Action item submitted by Lake Connections CPA Bob Thompson)
14. Authorize payment in the amount of \$2,833.00 to KorTerra/Citi Lites for cable locating services thru 07/03/2015 (reference 051849). (Action item submitted by Lake Connections CPA Bob Thompson)
15. Authorize payment in the amount of \$6735.50 to Rassbach Communications for the purchase of 11 new pagers for the Lake County Rescue Squad. (Action Item submitted by Brenda Prestidge, Sheriff's Office)
16. Approve the purchase of a Polaris Sportsman 850 ATV with accessories for \$8,600 plus taxes and fees from Sonju Two Harbors. (Correspondence 11 in the packet, submitted by Nate Eide, Forestry)
17. Approve and authorize the chair to sign the Agreement for Emergency Management Performance Grant (EMPG) from MN Department of Homeland Security and Emergency Management. (Correspondence 12 in the packet, submitted by BJ Kohlstedt, Emergency Management)
18. Approve and authorize the chair to sign the Agreement for Phase 2 of the FEMA Metal Roofs 3 grant (DR-4131.13) for installation of fire resistant roofing in high risk wildfire areas. (Correspondence 13 in the packet, submitted by BJ Kohlstedt, Emergency Management)
19. Approve SP 038-090-004 final retainage payment to Veit & Company, Inc. in the amount of \$22,427.35 for a contract total of \$448,546.98. (Correspondence 14 in the packet, submitted by Krysten Foster, Highway Department)
20. Authorize Highway Engineer to sign agreement with Northland Consulting Engineers, LLP in an amount up to \$61,226.00 for professional engineering services for the reconstruction of CSAHs 32 & 33. (Correspondence 14A in the packet, submitted by Krysten Foster, Highway Department)
21. Rescind Tadd M. Bolen, Chief Deputy Auditor/Treasurer, from all signature cards for all banking and investment companies effective July 1, 2016. (Correspondence 16 in the packet, submitted by Linda Libal, Auditor' Office)
22. Approve and authorize Ronelle L. Radle, Chief Deputy Auditor/Treasurer, as authorized signer on all County banking and investment accounts effective July 8, 2016. (Correspondence 16 in the packet, submitted by Linda Libal, Auditor' Office)
23. Approve the following from the County Auditor's office to be authorized signers on the County's checking, savings and deposit accounts at The Lake Bank: Linda K. Libal, Lola R. Haus, Christine S Libal, Tanya N. Peterson, Ronelle L. Radle, Sharon Hodge and Jodi L Anderson. (Correspondence 16 in the packet, submitted by Linda Libal, Auditor' Office)
24. Approve the following from the County Auditor's office to be authorized signers on the County's checking accounts at US Bank: Linda K. Libal, Ronelle L. Radle and Lola R. Haus. (Correspondence 16 in the packet, submitted by Linda Libal, Auditor' Office)
25. Approve the following from the County Auditor's office to be authorized signers on the Lake Connections account at The Lake Bank: Linda K. Libal and Ronelle L. Radle. (Correspondence 16 in the packet, submitted by Linda Libal, Auditor' Office)

26. Approve the following from the County Auditor's office to be authorized signers on the investment accounts with Wells Fargo Advisors, Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.): Linda K. Libal and Ronelle L. Radle. (Correspondence 16 in the packet, submitted by Linda Libal, Auditor' Office)
27. Authorize shifting \$16,300.00 from the IT Dept. Data Processing Services budget, acct. # 01-070-000-0000-6380 to the IT Dept. Capital Outlay – Equipment budget, acct. # 01-070-000-0000-6620. Approve expenditure of \$16,300.00 to purchase Cisco network equipment from Works Computing, Inc. (Correspondence 18 in the packet, submitted by Glen Backman, Information Technology Department)
28. Authorize payment in the amount of \$155187.57 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 98).
29. Authorize payment in the amount of \$6,688.23 to Innovative Systems for billing system maintenance fee and July postage for the following invoices: a) Invoice 28433 in the amount of \$5,370.47, and b) Invoice 28703 in the amount of \$1,317.76. (Action item submitted by Lake Connections CPA Bob Thompson)
30. Adopt the findings by the Planning Commission and approve the interim use permit application, I-16-008, for Bushey Guide Service, for vacation rental home located at S10 T63 R9 SW of NW 1/4, Isabella, MN. (No property address assigned at this time) (Correspondence 1A in the packet, submitted by Dona Arnold, Environmental Services Department)
31. Adopt the findings by the Planning Commission and approve a five-year renewal of Interim Use Permit, I-16-009, for Alis Stevens, for vacation rental home located at 4280 Canyon Rd, Two Harbors, MN. (Correspondence 1B in the packet, submitted by Dona Arnold, Environmental Services Department)
32. Adopt the findings by the Planning Commission and approve the interim use permit application, I-16-010, for Marc & Sarah Julien, for vacation rental home located at 5590 Falls Ridge Rd, Silver Bay, MN. (Correspondence 1C in the packet, submitted by Dona Arnold, Environmental Services Department)

**Resolution Items:**

1. Approve the revised retirement date of Tadd Bolen, Chief Deputy Auditor/Treasurer, to July 1, 2016. (Correspondence 15 in the packet, submitted by Therese Lorntson, Human Resources)
2. Approve the retirement of Gregory Van Den Heuvel, Highway General Foreman, effective September 30, 2016. (Correspondence 15 in the packet, submitted by Therese Lorntson, Human Resources)
3. Approve the Highway Maintenance Superintendent hourly base wage of \$28.55 from comparable worth review. (Correspondence 15 in the packet, submitted by Therese Lorntson, Human Resources)
4. Approve the internal posting for one full-time Highway Maintenance Superintendent. (Correspondence 15 in the packet, submitted by Therese Lorntson, Human Resources)

5. Approve the Lead Equipment Operator hourly base wage of \$23.16 from comparable worth review. (Correspondence 15 in the packet, submitted by Therese Lorntson, Human Resources)
6. Approve the internal posting for two full-time Lead Equipment Operators, one each for Two Harbors and Finland. (Correspondence 15 in the packet, submitted by Therese Lorntson, Human Resources)
7. Lake County Auditor Linda Libal requests approval of the County Board to hire Redpath and Company, an independent qualified accounting firm, to conduct a "procedural audit" (Letter of Engagement to be provided upon receipt) in an amount not to exceed \$50,000. (Correspondence 16 in the packet, submitted by Linda Libal, Auditor' Office)
8. Authorize Auditor's office to reimburse employees within the County who are designated as "Correctional Plan" members and who elected to waive out of Social Security withholding for the years 2011-2015 in the total amount of \$23,667.33. (Correspondence 20 in the packet, submitted by Linda Libal, Auditor' Office)