

updated
ACTION ITEMS
February 13, 2018

Consent Agenda:

1. Approve meeting minutes from a Public Hearing held on January 16, 2018, on proposed amendments to Lake County Ordinance No. 20.
2. Approve County Board of Commissioners' meeting minutes from January 23, 2018.
3. Approve meeting minutes from a Public Hearing held on February 6, 2018, on Lake County's submission of a Small Cities Development Program Application to the Minnesota Department of Employment and Economic Development (DEED), on behalf of the Lake County Housing Initiative.
4. Approve Health and Human Services claims payments in the following amounts:

a. Administrative payments	\$ 17,190.35
b. Arrowhead Health Alliance payments	\$ 12,156.23
c. Region III payments	\$ 64,054.18
d. Special payments	\$ 6,000.00
5. Approve the Amanda Fleck abatement to restore her pay 2017 homestead classification which was erroneously cancelled. (Correspondence 1, Lake County Assessor's Office)
6. Approve the Dave Ostrander abatement to remove new construction value erroneously added to his pay 2017 valuation. (Correspondence 2, Lake County Assessor's Office)
7. Authorize payment to City of Silver Bay for 2017 UT 1 portion of Silver Bay Fire Department in the amount of \$17,200.50. (Correspondence 4, Lake County Auditor's Office)
8. Authorize payment in the amount of \$8,424.36 to Marine Repair Service (INV# 2017-052) for the Boston Whaler engine repair and for the parts, labor and installation of the electronics including navigation electronics, wiring and lighting. (Correspondence 3, Lake County Sheriff's Office)
9. Authorize payment to Finland Fire Department for the rental of Finland Rescue Hall for 2018 in the amount of \$8,000.00. (Correspondence 6, Lake County Sheriff's Office)
10. Authorize transfer of Gravel Royalty dollars from Highway Department to the 2017 Tax Forfeit fund (acct# 85-950-000-0000-5490) in the amount of \$23,292.95. (Correspondence 5, Lake County Forestry Department)
11. Approve Resolution for Proposed Revision to Prospector's Loop ATV Trail System Trail Route, and that Lake County, serving as the Responsible Government Unit (RGU), determines that the proposed re-route is not a substantial change to justify a new or revised Environmental Assessment Worksheet (EAW) for the Prospector's Loop Trail Project. (Correspondence 7, Lake County Forestry Department)

12. Accept quote and approve payment to Warren Johnson for \$6,477.50 to provide, haul and place 92 swamp pads near Spruce Road for the Prospector Loop ATV trail. Funding provided through grant money. (Correspondence 8, Lake County Forestry Department)
13. Authorize County Auditor to transfer the balance of \$689.68 from the 2017 State Road Grant Account to the 2018 State Road Grant Account (acct # 85-954-000-0000-5264). (Correspondence 9, Lake County Forestry Department)
14. Authorize Forestry Department to begin working four 10-hour shifts per week, beginning Monday, March 5, 2018, and ending Friday, November 2, 2018. (Correspondence 10, Lake County Forestry Department)
15. Approve the renewals of Consumption and Display Permit for Wildhurst Lodge & Campground, Finland, MN, and National Forest Lodge, Isabella, MN, for period April 1, 2018 through March 31, 2019. (Correspondence 11, Lake County Auditor's Office)
16. Approve Local Governmental Resolution in support of a Minnesota Department of Employment and Economic Development (DEED) Small Cities Development Program (SCDP) Project, resolving that the Chair of the Board of Commissioners and County Administrator, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant (Lake County). The application will request funds for owner-occupied housing and commercial rehabilitation in targeted areas of the City of Silver Bay. (Correspondence 12)
17. Approve and authorize the Chair of the Board of Commissioners to sign the Citizen Participation Plan for the Minnesota Department of Employment and Economic Development (DEED) Small Cities Development Program (SCDP) Project for the for the Lake County application for the City of Silver Bay. (Correspondence 12)
18. Approve the appointment of Susan Hilliard as Chair and Marlys Wisch as Vice Chair to the Lake County Health and Human Services Advisory Committee, effective January 1, 2018, for a one-year term. (Correspondence 13, Lake County Health and Human Services (LCHHS) Department)
19. Accept the resignation of Carie Larson from the Lake County Health and Human Services Advisory Committee, effective January 23, 2018. (Correspondence 13, Lake County Health and Human Services (LCHHS) Department)
20. Approve and authorize financial assistance for the Two Harbors Area Food Shelf in the amount of \$7,500.00 for calendar year 2018. (Correspondence 13, Lake County Health and Human Services (LCHHS) Department)
21. Authorize payment in the amount of \$18,075.48 to Ballard Spahr LLP, for INV. 737973-0325, in the matter of Rohl Breach of Contract, for serviced rendered through December 31, 2017. (Lake County Attorney's Office)
22. Authorize transfer in the amount of \$8,766.87 from Solid Waste to Road & Bridge for 2017 interdepartment services. (Correspondence 14, Lake County Highway Department)
23. Authorize Highway Department payment to City of Ely in the amount of \$8,333.26 for winter 2017-2018 salt-sand. (Correspondence 14, Lake County Highway Department)

24. Authorize final payment to Knife River Materials for a SP 038-602-026 contract total of \$1,131,300.59. (Correspondence 14, Lake County Highway Department)
25. Authorize second-half 2017 municipal maintenance distribution to City of Two Harbors in the amount of \$7,562.50. (Correspondence 14, Lake County Highway Department)
26. Authorize second-half 2017 municipal maintenance distribution to City of Silver Bay in the amount of \$6,912.50. (Correspondence 14, Lake County Highway Department)
27. Authorize Highway Engineer to sign USDA Forest Service property transfer agreement for CSAH 34 (Tomahawk Rd.) and CR 704 (McDougal Lake Rd.) Stony River bridges. (Correspondence 14, Lake County Highway Department)
28. Approve remittance of 2018 Town Road Account distributions in accordance with Minnesota Statute 162.081, as follows:
 - a) \$18,384.37 for Silver Creek town roads
 - b) \$11,105.57 for Fall Lake town roads
 - c) \$8,316.55 for Stony River town roads
 - d) \$7,716.42 for Crystal Bay town roads
 - e) \$6,915.72 for Beaver Bay town roads(Correspondence 14, Lake County Highway Department)
29. Authorize Highway Department purchase of sixteen Bridgestone M799 stock tires from Pomp's Tire Service, Inc. at a State CPV Contract T-740(5) total price of \$6,736.00 plus tax if applicable. (Correspondence 14, Lake County Highway Department)
30. Authorize Highway Department purchase of sixteen hubs from Pomp's Tire Service, Inc. at a total price of \$2,944.00 plus tax if applicable. (Correspondence 14, Lake County Highway Department)
31. Authorize payment in the amount of \$33,608.84 to Consolidated Telecommunications Company (CTC), invoice INV-3272, for January voice revenues and associated costs. (Correspondence 17, Lake Connections)
32. Authorize payment in the amount of \$38,103.47 to Consolidated Telecommunications Company (CTC), invoice INV-3270 for payrolls, cameras for the Lake County Sheriff's project, mapping labor, January commissions, January circuit charge and misc. shipping expenses. (Correspondence 17, Lake Connections)
33. Authorize payment in the amount of \$5,380.36 to Coop Light and Power, invoice 9387, for right of way clearing. (Correspondence 17, Lake Connections)
34. Approve the application, and authorize the Board Chair to sign, the 2018 Minnesota Department of Natural Resources (DNR) Firewise Community Grant application. (Correspondence 18, Lake County Emergency Management)

35. Approve Resolution for Classification of Tax Forfeited Land as follows:

WHEREAS, certain parcels of land in Lake County have been considered for sale described as followed:

PARCEL ID	Acres	Section	Township	Range	Description	Township
20-5908-09270	15.21	9	59	8	W 757' OF NE 1/4 OF NW 1/4 EXC S 445'	
20-6010-32070	25.74	32	60	10	UND 1/2 LOT 2	
20-6010-32130	21.15	32	60	10	UND 1/2 LOT 3 EXC THAT PART LYING WLY OF CHAS 2	
22-7440-02060	city				LOT 6 BLOCK 2, PLAT 440, 1ST DIVISION	
23-7660-17090	city				N 40' OF LOT 9 BLOCK 17 PLAT 642 CITY OF TWO HARBORS	
25-5211-02440	3.17	2	52	11	ALL THAT PART OF SE 1/4 OF NW 1/4 LYING S AND E OF US HWY 61	
25-5211-10500	15.63	10	52	11	THAT PART OF THE NE 1/4 OF SW 1/4 LYING N AND W OF THE CENTERLINE OF THE NEW US HWY 61 AS DESC IN CERT OF TITLES NO 31 PG 253	
25-5511-12850	9.95	12	55	11	SW 1/4 OF SE 1/4	
26-5644-00010	0.07	12	56	8	OUTLOT A PLAT 644 SONNY'S LANDING-PART OF GOVERNMENT LOT	
28-6382-22010	0.34	31	63	11	LOT 1 BLOCK 22 PLAT 382 WHITE IRON VILLS 30 & 31 & 32-63-11	
29-5309-06500	4.04	6	53	9	THAT PART OF LOT 3 LYING S & E OF US HWY 61 & DESC AS WLY 525'	
29-5353-02045	na	32	53	10	UNIT 210 & 1.9% OF COMMON ELEMENTS	

WHEREAS, M.S. 282.01 calls for classification of said parcels to conservation or non-conservation:

NOW, THEREFORE, BE IT RESOLVED, that the classifications of said parcels of land are hereby declared to be non-conservation.

(Correspondence 19, Lake County Forestry Department)

36. Authorize payment in the amount of \$13,686.18 payment to Mid-America Business Systems of Minneapolis for annual software maintenance and support services. (Correspondence 20, Lake County Information Technology (I.T.) Department)
37. Authorize \$101,110.00 investment for Mobile Data Computers (MDC's) which are ruggedized Panasonic brand laptops and communication accessories necessary for operation in squad cars. The supplier is Baycom of Green Bay, WI using the State of Minnesota state-contract pricing discounts with Panasonic. The order is for twenty (20) MDC's: sixteen for Lake County Sheriff's Office vehicles, two for Two Harbors Police Department vehicles and two for Silver Bay Police Department vehicles. The investment is to be paid from e-9-1-1 funds (funding source with payment split-up by agency) as part of the update to Computer Automated Dispatch (CAD) and associated systems referred to as "Zuercher CAD", which is being done simultaneously by Lake, Cook, Koochiching, Carlton, Pine Counties and all associated local police departments within those counties. (Correspondence 20, Lake County Information Technology (I.T.) Department)
38. Rescind Motion 11, from County Board of Commissioners' meeting minutes of January 9, 2018. January 9, 2018. MOTION WALSH, SECOND HOGENSON: 11 – Set the Interim Appointed Recorder 2017 salary at \$57,837 and the 2018 annual salary at \$59,241. Absent: Goutermont
39. Approve apportionment resolution authorizing County Auditor to transfer \$292,199.65 from 950 Forestry fund to Resource Development fund for apportionment. The portion going to Revenue Fund, UT #1, and UT #2 will stay in the Resource Development fund to help pay for the Clair A. Nelson Memorial Forest. Break down of amounts follows:

Resource Development Fund	150,539.79
Recreation Fund	58,439.93
Revenue Fund (all to stay in Resource Development fund)	0
School District	58,439.88
UT#2	0
Silver Creek	10,208.25
Fall Lake	6,569.73
Crystal Bay	1,958.67
Stony River	873.60
Beaver Bay (Twp)	3,714.82
UT#1	0
Two Harbors	1,454.98
Silver Bay	0
Beaver Bay (City)	0
Total Apportionment	292,199.65

(Correspondence 23, Lake County Forestry Department)

Resolution Items:

1. Approve the change in employment status of Andrew Imes, Appraiser, due to completion of probation period effective February 8, 2018. (Correspondence 15, Lake County Human Resources (HR) Department)
2. Approve the probationary appointment of Jill Paron to Environmental Services Specialist at the Step 1 rate of \$17.79 per hour effective February 14, 2018. (Correspondence 15, Lake County Human Resources (HR) Department)
3. Approve the resignation of Rebecca Muotka, Human Services Professional, effective February 9, 2018. (Correspondence 15, Lake County Human Resources (HR) Department)
4. Approve the filling of one full-time Human Services Professional position. (Correspondence 15, Lake County Human Resources (HR) Department)
5. Approve the Maintenance Department request to fill two 67-day temporary Grounds Maintenance worker positions at \$10.50 per hour. (Correspondence 15, Lake County Human Resources (HR) Department)
6. Approve the Highway Department request to fill the following 67-day temporary positions:

Truck Driver	3 positions	\$15.50 per hour
Mower Operator	5 positions	\$12.50 per hour
Laborer	2 positions	\$10.00 per hour
Engineering Intern	1 position	\$14.50 per hour
Survey Technician	1 position	\$16.00 per hour
Survey Assistant	1 position	\$10.00 per hour

(Correspondence 15, Lake County Human Resources (HR) Department)
7. Approve the trial appointment of Craig Alfonsi, Information Technology Specialist, to Senior Information Technology Specialist, at the Step 7 rate of \$23.16 per hour effective February 14, 2018. (Correspondence 'New 15', Lake County Human Resources (HR) Department)
8. Approve the recruitment for one full-time Information Technology Specialist. (Correspondence 'New 15', Lake County Human Resources (HR) Department)
9. Set the County Sheriff 2018 salary at \$_____.
10. Set the County Auditor 2018 salary at \$_____.
11. Set the Interim County Recorder 2017 salary at \$_____ and the 2018 annual salary at \$_____.

12. Approve and authorize the Chair to sign the Agreement between Lake and Cook County for Shared Highway Engineer Services, effective February 14, 2018 through December 31, 2019. (Correspondence 22, Lake County Administrator)
13. Approve the additional compensation for Krysten Foster, County Engineer, in the amount of \$10,000 annually, while acting in the capacity of Cook County Engineer under the Agreement between Lake and Cook County for Shared Highway Engineer Services.
14. Bring back to the table this previously tabled item: Lake County Health and Human Services (LCHHS) proposed amendments to Lake County Ordinance #20, Lake County Smoke-Free Public Places and Places of Work Ordinance.
January 23, 2018. MOTION WALSH, SECOND HURD: 03 – Table for further review and clarification the Lake County Health and Human Services (LCHHS) proposed amendments to Lake County Ordinance #20, Lake County Smoke-Free Public Places and Places of Work Ordinance. Absent: Hogenson
15. Approve the Lake County Health and Human Services (LCHHS) proposed amendments to Lake County Ordinance #20, Lake County Smoke-Free Public Places and Places of Work Ordinance. In summary, the proposed amendments would:
 1. Extend the prohibitions on tobacco use in public and work places to include electronic delivery devices (e-cigarettes); and
 2. More clearly define what constitutes an “indoor area”; and
 3. Eliminate the exception for tobacco products shops; and
 4. Provide definitions for terms that were previously defined by statutes or rules that have been repealed; and
 5. Update statutory citations.(Correspondence 16, Lake County Health and Human Services (LCHHS) Department)
16. Approve resolution authorizing signatures and submission of the grant application to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program (FRTP), in which Lake County agrees to be the fiscal agent on behalf of the Trails of Finland Snowmobile / ATV, also known as Sawtooth Mountain Trails.
17. Authorize the Chair to execute the Confession of Judgment in the amount of \$4,525,643.22, acknowledging the amount remaining unpaid to MP Nexlevel, past the terms of the broadband infrastructure contracts. (Action item from County Attorney)
18. Approve Resolution Providing for the Sale of General Obligation Judgment Bonds, Series 2018A, in the Approximate Aggregate Principal Amount of \$4,660,000. (Correspondence 24, Ehlers & Associates, Inc.)
19. Approve and authorize the Chair to sign the Memorandum of Understanding between Lake County and AFSCME Council 5. (Correspondence 15, Lake County Human Resources (HR) Department, second revised memo)
20. Approve the trial appointment of Krista Olek, Human Services Technician, to Human Services Professional, at the Step 1 rate of \$24.53 per hour effective February 14, 2018. (Correspondence 15, Lake County Human Resources (HR) Department, second revised memo)