

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

Tuesday, March 12, 2019. Lake County Board of Commissioners, Lake County, Minnesota. Board meeting was held in the Lake County Service Center, in the Split Rock River Room, located at 616 Third Avenue, Two Harbors, Minnesota. Board members present: District 1 Commissioner Peter R. "Pete" Walsh, District 2 Commissioner Derrick L. "Rick" Goutermont, District 3 Commissioner Richard C. "Rick" Hogenson, District 4 Commissioner Jeremy M. Hurd, District 5 Commissioner Rich Sve. Board members absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas. Board Chairperson Rich Sve called the meeting to order at 2:00 p.m. and led the recitation of the Pledge of Allegiance.

MOTION WALSH, SECOND HOGENSON: 01 – Approval of the agenda. Absent: None

Clerk of the Board Laurel Buchanan announced a change to the consent agenda. Board Chairperson Rich Sve opened the floor for public comments at the Board of Commissioners' meeting. No public comments were made.

Lake County Administrator Matthew Huddleston updated the Board of Commissioners on several items of county business. Lake County Highway Facility construction project is nearing completion with move-in planned for April 15. The Amended Asset Purchase Agreement has been fully executed concerning the sale of Lake Connections, with June 1 as the tentative closing date. Letters have been sent to 32 parties regarding contracts. Mr. Huddleston attended a meeting regarding Silver Creek Township Zoning. The Town of Silver Creek is tentatively planning a public hearing in late April. Environmental Services Director Christine McCarthy is planning on being there for the discussion regarding Planning and Zoning ordinances.

Mr. Huddleston discussed the status of the Cooperative Agreement with the Minnesota Department of Natural Resources (DNR) for Lake County to be the Lead Agency in Tree Clearing at the Split Rock Lighthouse State Park Road and Campground. Land Commissioner Nate Eide was present for the discussion. The goal is to get the documentation in place in time to do the tree clearing work before April 1. Mr. Huddleston advised the Lake County Lodging Sales Tax Committee had its first meeting. Commissioner Walsh advised that Fall Lake has been collecting a lodging sales tax for at least 20-25 years. Silver Bay has a lodging sales tax as well. Two Harbors Area Chamber of Commerce President Janelle Jones clarified what the City of Two Harbors collects. The City of Two Harbors has a 3 percent lodging tax (2% for tourism marketing and 1% for the Edna G. tugboat fund.) We will be inviting Cook County to attend the next meeting. Mr. Huddleston advised that the Lake County Moratorium Committee (concerning vacation rental of tiny homes) met with the State and with Aitkin County on the phone. Ms. McCarthy was present for the discussions.

MOTION GOUTERMONT, SECOND WALSH: 02 – Recess Board of Commissioners meeting at 2:30 p.m. Absent: None

The Board of Commissioners meeting was recessed in order to convene a public hearing for the purpose of considering proposed amendments to Lake County Food and Beverage Ordinance # 7. No board action will be taken today on the proposed amendments. After the public hearing concludes, the Board of Commissioners meeting will reconvene.

The Board of Commissioners meeting was reconvened at 3:13 p.m. will all members present.

Land Commissioner Nate Eide was present to answer any questions about the tree planting bids. Mr. Eide is looking forward to the new Forestry Database Management System and working with Pro-West & Associates, Inc. on the implementation.

Environmental Services Director Christine McCarthy updated the Board of Commissioners that we have received the new mobile recycling trailers and will have a presence in the St. Urho's Day Parade in Finland, Minnesota.

Information Technology Director Mr. Naschansky reviewed several requests for board action. These items are for technology equipment purchases for the Highway Facility meeting room and for the Split Rock River Room in the Lake County Service Center, security cameras for the new Highway Facility, door security for the new Highway Facility, and expanding the door security control panel for the Courthouse / Law Enforcement Center.

One item was removed from the consent agenda for discussion and separate board action.

MOTION HOGENSON, SECOND WALSH: 03 – Approve Consent Agenda as amended:

1. Approve County Board of Commissioners' meeting minutes from February 26, 2019.
2. Authorize payment of Health and Human Services claims payments in the following amounts:
  - a. Administrative payments \$ 49,157.79
  - b. Region III Adult Mental Health Initiative payments \$ 132,030.76
3. Authorize payment to Emergency Automotive Technologies, Inc. in the amount of \$8,095.06 for the purchase and installation of equipment for the 2019 patrol vehicle. (Quote No. DL021419-13).
4. Authorize payment to Applied Concepts in the amount of \$15,128.00 for four (4) new radar units (Quote 2025237) for the three (3) 2018 squad cars and one (1) 2019 squad car and one (1) handheld Lidar Radar unit (Quote No. 2025994).
5. Authorize payment to John Bathke in the amount of \$45.00 and Dan Zeimet in the amount of \$45 for Planning Commission Per Diems for the December 17, 2018 Planning Commission meeting.
6. Award bids and authorize payment, upon satisfactory completion of projects, to the lowest bidder for 2019-01\_MDHA Tree Planting: Generations Forestry, Hattiesburg, MS, total bid amount: \$13,442.98.
7. Approve total payment of \$42,337.50 to Pro-West & Associates, Inc. for the development of Forestry Database Management System. Payments of \$3,528.13 to made quarterly for three years.
8. Approve and authorize the Lake County Board Chair to sign the Information Privacy and Security Agreement between Lake County and Cook County Public Health and Human Services for the period of January 1, 2019 through December 31, 2020.

9. Accept Per Mar Quote No. QUO-78585-W4M0X4 for new Highway Maintenance Facility door access system and installation and authorize subsequent payment to Per Mar in an amount not to exceed \$12,695.00.
10. Accept Citon Quote No. CCCQ54192 for new Highway Maintenance Facility security camera system and installation and authorize subsequent payment to Citon in an amount not to exceed \$7,460.50.
11. Accept Metro Sales Quote No. 84B for Interactive Touch Display, Windows10 Open Controller and Collaboration Session software license at: the new Highway Maintenance Facility conference room and County Service Center Split Rock River Room and authorize subsequent payment to Metro Sales in an amount not to exceed \$21,626.00.
12. Approve the renewal of all current license holders of On-Sale, Off-Sale and On- and Off-Sale 3.2 Percent Malt Liquor Licenses for the period of July 1, 2019 to June 30, 2020 subject to the approval of the County Attorney and County Sheriff, the filing the proper application papers and payment of applicable license fees.
13. Approve the renewal of all current cigarette license holders for the period of July 1, 2019 to June 30, 2020 subject to filing the proper application papers and payment of applicable license fees.
14. Approve Northeast Service Cooperative fiberoptic service reroute along Highway 2 in Two Harbors.
15. Authorize Highway Engineer to sign Frontier Communications utility permit along and crossing Moose Lake Rd.
16. Approve January 2019 Lake County Highway Maintenance Facility General Conditions in an amount up to \$44,701.00 to Kraus-Anderson Construction Company.
17. Authorize Lake County Peterson Pit as an available material source for City of Two Harbors 2019 Street and Alley Improvement Project.
18. Authorize out-of-state travel for Dick Kempfert to attend American Traffic Safety Services Association workshop on March 18-20, 2019 in Fargo, North Dakota.
19. Approve remittance of 2019 Town Road Account distributions in accordance with Minnesota Statute 162.081 and Minnesota Rules, as follows:
  - a. \$7,647.80 for Crystal Bay town roads
  - b. \$11,006.80 for Fall Lake town roads
  - c. \$18,220.87 for Silver Creek town roads
  - d. \$6,854.22 for Beaver Bay town roads
  - e. \$8,242.58 for Stony River town roads
20. Authorize purchase of Safco filing cabinets (with bases) for Highway Maintenance Facility in an amount up to \$5,183.13 from EngineerSupply.

21. Authorize payment to Ballard Spahr, LLP in the amount of \$7,800.00 for services through January 31, 2019 (Invoice No. 20190205547). Absent: None

MOTION GOUTERMONT, SECOND HURD: 04 – Accept Per Mar Quote No. QUO-80381-Q3B9L5 for Courthouse Facility door access system and installation for lower-level and main floors and authorize subsequent payment to Per Mar in an amount not to exceed \$26,989.00.  
Yea: Goutermont, Hurd, Walsh, Sve. Nay: None. Absent: None. Abstain: Hogenson

MOTION HURD, SECOND HOGENSON: 05 – Adjourn County Board of Commissioners' meeting at 3:55 p.m. Absent: None

The Lake County Board of Commissioners will convene for the following meetings:

- Committee of the Whole, Clair Nelson Center, Finland, Minnesota. 6:00 p.m. on Tuesday, March 19, 2019.
- A regular meeting will be held at 2:00 p.m. on Tuesday, March 12, 2019.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Board Chairperson  
Lake County Board of Commissioners