

ACTION ITEMS
March 14, 2017

Consent Agenda:

1. Approve the Board of Commissioners' special meeting minutes from February 21, 2017.
2. Approve the Board of Commissioners' meeting minutes from February 28, 2017.
3. Approve batch 1 claims in the amount of \$16,366.45 and ACH payment in the amount of \$67 to Library of Congress.
4. Approve batch 2 claims in the amount of \$32,356.38.
5. Approve Health and Human Services claim payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 24,132.70
 - b. Administrative payments \$ 24,302.05
 - c. Arrowhead Health Alliance payments \$ 5,393.02
6. Authorize payment to BMO Harris Bank, N.A. in the following amounts for the collection period 18th of September, 2016, through 17th of December, 2016: \$6,530.63 for periodic fee, irrevocable standby letter of credit, and \$221.00 for Amendment Number 1 issuance fee.
7. Amend County Board of Commissioners meeting schedule to change the start time of the regular meeting on March 28, 2017, to 9:00 a.m.
8. Authorize Lake Connections to accept the Video Management Proposal from Cooperative Network Services (CNS) and authorize payment to Cooperative Network Services in an amount not to exceed \$10,000.00. (Correspondence 2, Lake Connections)
9. Delegate the authority to the County Administrator to sign, on behalf of the County, contracts with video services providers, which are recommended by Consolidated Telecommunications Company (CTC) and approved by the County Attorney. (Correspondence 3, Lake Connections)
10. Approve payment in the amount of \$10,220.92 to the Office of the State Auditor for year-end 2016 audit services. (invoice #67996). (Correspondence 4, County Auditor's Office)
11. Approve payment of \$10,415.00 to the State of Minnesota IT Services for annual Check Point firewall maintenance and support for the period of July 1, 2017 to June 30, 2018. (Correspondence 5, Information Technology Department)
12. Designate Lake County Auditor-Treasurer as authorized signer for all claims as allowable under M.S. 375.18 Subd. 1b and authorize Lake County Auditor to update the Lake County Accounting and Policy Procedures Manual to reflect this change. (Detailed vendor payment report will be provided for County Board signature) (Correspondence 6, County Auditor's Office)

13. Authorize all claims for Lake County to be run as Auditor claim/warrants and authorize Lake County Auditor to update the Lake County Accounting and Policy Procedures Manual to reflect this change. (Detailed vendor payment report will be provided for County Board signature) (Correspondence 6, County Auditor's Office)
14. Authorize increasing the dollar amount that requires prior board approval from \$2,500 to \$5,000 for purchases made by Lake County and authorize Lake County Auditor to update the Lake County Accounting and Policy Procedures Manual to reflect this change. (Correspondence 6, County Auditor's Office)
15. Authorize Lake County Auditor to update the Lake County Purchasing Policy section entitled "Purchasing Protocol" as follows:
 1. Purchases from \$0-\$5,000 may be done within the department without prior Board approval as long as these expenses have been approved in the yearly budget and department uses their best judgment as to the source.
 2. Purchases from \$5,001-\$49,999 need Board approval with two written quotes.
 3. Purchases from \$50,000 and above require the use of sealed bids.(Correspondence 6, County Auditor's Office)
16. Approve payment of \$7,500.00 to Deborah Huskins for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 7, Emergency Management)
17. Approve payment of \$7,500.00 to Barry Hoffman for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 8, Emergency Management)
18. Approve Highway Department payment to PetroChoice in the amount of \$2,622.12 for Two Harbors Shop fluids. (Correspondence 9, Highway Department)
19. Approve Highway Department payment of Invoice No. 2017-006 to City of Ely in the amount of \$6,778.43 for salt sand mix. (Correspondence 9, Highway Department)
20. Approve remittance of 2017 Town Road Account distributions in accordance with Minnesota Statute 162.081, as follows:
 - a) \$15,800.13 for Silver Creek town roads
 - b) \$9,555.43 for Fall Lake town roads
 - c) \$7,174.53 for Stony River town roads
 - d) \$6,232.88 for Crystal Bay town roads
 - e) \$5,940.05 for Beaver Bay town roads(Correspondence 9, Highway Department)
21. Authorize Highway Department purchase of a 2017 GMC Sierra from Nelson Auto Center at a state cooperative purchasing contract price of \$23,552.17. (Correspondence 9, Highway Department)

22. Award SP 038-591-002 to the lowest responsible bidder, Northland Constructors of Duluth, LLC, in the amount of \$188,211.15. Pending County Attorney review, approve and authorize the Chair to sign the contract for this Safe Routes to School project. (Correspondence 9, Highway Department)
23. Authorize payment in the amount of \$7,406.76 to Graybar for tools and miscellaneous plant equipment (invoices 989368941, 989415686, 989452961, 989476535, 989514133, 989545816, 989582281, 989595514, 989855863, 989894585). (Lake Connections action item)
24. Authorize payment in the amount of \$8,663.75 to North Point Geographic Solutions for GIS mapping, invoice 997. (Lake Connections action item)
25. Authorize payment in the amount of \$36,051.75 to Cooperative Light & Power for 2017 pole rental, invoice Lake Connections 2017. (Lake Connections action item)
26. Authorize payment in the amount of \$24,010.00 to Dascom Systems Group for support December 2016-December 2017, invoice 22179. (Lake Connections action item)
27. Authorize payment in the amount of \$6,087.50 to J Carlson Services for technician services supplied 1/24 – 2/3, invoices 17-0035, 17-0036, 17-0047, 170048. (Lake Connections action item)
28. Authorize payment in the amount of \$5,000.00 to Legg Strategies for consulting fees for February 16 – March 16, 2017 (Invoice # 1262). (Lake Connections action item)
29. Authorize payment in the amount of \$6,957.12 to Innovative Systems for February monthly maintenance fee and statement postage, invoices 30669, 31123, 31305. (Lake Connections action item)
30. Authorize payment in the amount of \$39,945.00 to MP Nexlevel for Lake Wilson / Isabella cell site / Hwy 61 installs and repairs performed due to logging truck damage, invoices 1107600, 1107667. (Lake Connections action item)
31. Authorize payment in the amount of \$11,993.63 to Lake States Construction, Inc. for repairs performed due to logging truck damage, invoice 6942. (Lake Connections action item)
32. Authorize payment in the amount of \$3,238.86 to Frontier for damages suffered 8/15/16, invoice MNFL5621501163. (Lake Connections action item)
33. Authorize payment in the amount of \$21,546.00 to Consolidated Communications for bandwidth and IP addresses. This amount includes and additional amount due for the months of June 2016 through December 2016 of \$2290 per month for increasing the circuit from 300M to 2GB. The new monthly amount beginning in 2017 will be \$3903 and January and February's services are also included in the payment amount. (Lake Connections action item)

34. Authorize payment in the amount of \$140,635.78 to CTC (Consolidated Telecommunications Company) for March Management and Marketing Fees, 3/3 Lake Connections payroll, invoice INV-3173 and technical support expenses, workers comp insurance, February 17th payroll, Calix maintenance support, and other reimbursable expenses, invoice INV-3168 (Lake Connections action item)
35. Approve resolution titled Classification as Non-Conservation of Tax Forfeited Land for 2017 Land Sale. (Correspondence 10, Forestry Department)
36. Approve the application, and authorize the chair to sign the agreement documents, for the 2017 Wildfire Fuel Reduction (Stevens) Grant. (Correspondence 12, Emergency Management)
37. Approve Lake County Forestry 2017 Adverse Conditions Timber Sale Extension. (Correspondence 13, Forestry Department)
38. Adopt the findings by the Planning Commission and approve the Interim Use Permit, I-17-004, for Tom and Bozena Frericks. (Correspondence 14, Environmental Services Department)
39. Authorize refund of \$400.00 After-the-Fact Fee for Conditional Use Application C-17-002 to Bryce and Judy Gregerson. (Correspondence 14, Environmental Services Department)
40. Authorize payment in the amount of \$2,925.20 to Briggs and Morgan (INV # 594087) for legal services rendered with regard to the following matter: Marlow Timberland, LLC.
41. Authorize payment to Lindquist & Vennum LLP for legal services for the following invoices / amounts: \$34,074.36 (Inv. 721187-0325) and \$5,768.50 (Inv. 721113-0325).

Resolution Items:

1. Approve and authorize Lake County Environmental Services to enter into and sign a host site agreement with the Minnesota Pollution Control Agency (MPCA) to carry out member activities with Minnesota GreenCorps, for the 2017-2018 program year. (Correspondence 1, Environmental Services Department)
2. Approve the change in employment status of Jamie Linden, Deputy Auditor, due to completion of probation effective March 19, 2017. (Correspondence 11, Human Resources Department)
3. Approve a Parental Leave of Absence without pay for employee #1171 effective February 28, 2017 through April 5, 2017. (Correspondence 11, Human Resources Department)
4. Approve the retirement of Laura Auron, Lake County Attorney, effective April 6, 2017. (Correspondence 11, Human Resources Department)

5. Approve the recruitment for one male part-time/on-call Dispatcher/Corrections Officer. (Correspondence 'New 11', Human Resources Department)
6. Approve Lake County Resolution Opposing the U.S. Forest Service Application to Withdraw 234,328 Acres of National Forest System Lands from Future Mineral Exploration or Potential Mineral Development. (Correspondence 15)
7. Authorize County Auditor to transfer \$334,854.27 from 950 Forestry fund to Resource Development fund for apportionment. The portion going to Revenue Fund, UT #1, and UT #2 will stay in the Resource Development fund to help pay for the Claire A. Nelson Memorial Forest. Break down of amounts follows:

Resource Development Fund	175,893.42
Recreation Fund	66970.85
Revenue Fund (all to stay in Resource Development fund)	0
School District	66970.85
UT#2	0
Silver Creek	7954.79
Fall Lake	8372.12
Crystal Bay	2509.81
Stony River	1593.52
Beaver Bay (Twp)	2105.80
UT#1	0
Two Harbors	2402.72
Silver Bay	70.39
Beaver Bay (City)	0

(Correspondence 16, Forestry Department)

8. Approve the Amended Deferral Agreement with the Rural Utilities Service (RUS) extending the deferral by an additional three months and authorize the Chair of the Board to execute said agreement.