

**ACTION ITEMS**  
**March 27, 2018**

**Consent Agenda:**

1. Approve Board of Commissioners' meeting minutes from regular meeting held on March 6, 2018.
2. Approve Board of Commissioners' meeting minutes from special meeting held on March 20, 2018.
3. Approve Health and Human Services claims payments in the following amounts:
  - a. Administrative payments \$ 33,049.12
  - b. Region III payments \$152,682.36
4. Approve and Authorize the Lake County Board Chair and Lake County Environmental Services Director to sign the Contract for Independent Subsurface Sewage Treatment System Inspection between Lake County and Don Runnberg for the period of April 1, 2018 through March 31, 2019. (Correspondence 1, Lake County Environmental Services Department)
5. Adopt findings of the Planning Commission for the Interim Use Application I-18-004 (renewal) submitted by Julie Pearce for vacation rental home located at 8855 Cramer Road, Finland, MN 55603. (Correspondence 2, Lake County Environmental Services Department)
6. Adopt findings of the Planning Commission for the Interim Use Application I-18-005 (renewal) submitted by Uta Wolfe for vacation rental home located at 7211 Crown Creek Road, Finland, MN 55603. (Correspondence 2, Lake County Environmental Services Department)
7. Adopt findings of the Planning Commission for the Interim Use Application I-18-006 (renewal) submitted by Mocha Moose for vacation rental home located at 543 Scenic Drive, Two Harbors, MN 55616. (Correspondence 2, Lake County Environmental Services Department)
8. Authorize payment in the amount of \$18,239.78 to Consolidated Telecommunications Company (CTC), invoice INV-3283, for payroll, circuit charges and miscellaneous shipping charges. (Correspondence 3, Lake Connections)
9. Authorize payment in the amount of \$33,839.59 to Consolidated Telecommunications Company (CTC), invoice INV-3285, for voice expenses, February voice revenues and associated charges. (Correspondence 3, Lake Connections)
10. Authorize payment in the amount of \$5,688.00 to Onsolve, LLC for CodeRED services from 03/27/2018 to 03/26/2019 (Invoice ECN-030595). (Correspondence 4, Lake County Sheriff's Office)
11. Authorize payment in the amount of \$9,472.00 to Equivant for the data conversion fee when switching from Shield to Zuercher. \$4,736.00 due for initial extract (Invoice LAKEMN9001) and the balance due upon completion. (Correspondence 5, Lake County Sheriff's Office)
12. Authorize payment in the amount of \$36,051.75 to Cooperative Light & Power, invoice Lake Connections 2018-725160, for 2018 pole rental. (Correspondence 6, Lake Connections)

13. Approve and authorize Lake County Environmental Services to enter into and sign a host site agreement with the Minnesota Pollution Control Agency (MPCA) to carry out member activities with Minnesota GreenCorps, for the 2018-2019 program year. (Correspondence 7, Lake County Environmental Services Department)
14. Authorize out-of-state travel for Carey Johnson to attend the National Sheriff's Association Annual Conference to be held June 15-19, 2018, in New Orleans, Louisiana. (Correspondence 8, Lake County Sheriff's Office)
15. Approve and authorize the Chair to sign the Joint Powers Agreement for Civil Commitment Representation for St. Louis, Carlton, Lake, and Cook Counties effective January 1, 2018, through December 31, 2018. (Damion 2017-11787). (Correspondence 9, Lake County Attorney's Office)
16. Authorize payment in the amount of \$6,000.00 to Old Republic Surety Group, invoice RMI0626584, for Frontier Communications pole attachment surety bond. (Correspondence 10, Lake Connections)
17. Authorize County Board Chair to sign the 2018 State of Minnesota Annual County Boat and Water Safety Grant Agreement. (Correspondence 12, Lake County Sheriff's Office)
18. Authorize Highway Department purchase of 2018 GMC Sierra crew cab truck from Ranger Chevrolet through State CPV Contract T-642(5) at a cost up to \$28,891.80 plus motor vehicle sales tax, title and license fees. (Correspondence 14, Lake County Highway Department, Road & Bridge Agenda)
19. Authorize Highway Department purchase of three 2018 GMC Sierra regular cab trucks from Ranger Chevrolet through State CPV Contract T-642(5) at a cost up to \$25,947.46 per unit for a total up to \$77,842.38 plus motor vehicle sales tax, title and license fees. (Correspondence 14, Lake County Highway Department, Road & Bridge Agenda)
20. Authorize transfer of Unit #2200 (2000 Chevrolet) to Facilities Department with no interdepartmental funds transfer. (Correspondence 14, Lake County Highway Department, Road & Bridge Agenda)
21. Authorize transfer of Unit #2950 (1995 Chevrolet) to Environmental Services Department with no interdepartmental funds transfer. (Correspondence 14, Lake County Highway Department, Road & Bridge Agenda)
22. Approve and authorize Board Chair and Highway Engineer to sign SAP 038-030-005 (2018 Pavement Marking Project) cooperative agreement with St. Louis Co. at a state-aid eligible cost up to \$65,000.00. (Correspondence 14, Lake County Highway Department, Road & Bridge Agenda)
23. Approve and authorize Highway Engineer to sign Grandma's Marathon special event permit for June 16, 2018 including county support. (Correspondence 14, Lake County Highway Department, Road & Bridge Agenda)
24. Approve and authorize Board Chair to sign project labor agreement with Duluth Building & Construction Trades Council for Lake County Highway Department Facility project. (Correspondence 14, Lake County Highway Department, Road & Bridge Agenda)

25. Approve the repurchase application by Thorpe subject to payment including total taxes and assessments of \$30,103.31.42, service fees of \$150.00, deed tax of \$98.29, deed fee of \$25.00, and recording fee of \$46.00; for a total of \$30,103.31 if paid by March 31, 2018, otherwise total consideration will be recalculated. (Correspondence 16, Lake County Forestry / Land Department)
26. Authorize payment to BMO Harris Bank N.A. in the amount of \$7,176.37 (quarterly invoice dated March 17, 2018), for a Periodic Fee for Irrevocable Standby Letter of Credit No. HACH503422OS.
27. Clerical correction to Consent Agenda item 16 in the January 9, 2018, meeting minutes, regarding the Dino Road Easement. The direction is E rather than W. As corrected: easement crossing SE  $\frac{1}{4}$  of NW  $\frac{1}{4}$  and SW  $\frac{1}{4}$  of NE  $\frac{1}{4}$  of Section 2 Township 56, Range 7; to provide legal access to E  $\frac{1}{2}$  of NE  $\frac{1}{4}$  Section 2, Township 56, Range 7.
28. Accept proposal / estimate number 102450606 from Summit Mechanical Service, Inc. in the amount of \$30,928.00 for AHU-1 air handling unit replacement for the Law Enforcement Center building. This unit has been budgeted for in the 2018 capital improvements/facilities. (Correspondence 17, Lake County Facilities Maintenance Department)

**Resolution Items:**

1. Approve and authorize the Chair to sign the 2017-2019 Labor Agreement between Lake County and AFSCME Council 65 covering Highway Unit employees. (Correspondence 15, Lake County Human Resources (HR) Department)
2. Approve the recruitment for one full-time Human Services Technician. (Correspondence 15, Lake County Human Resources (HR) Department)
3. Approve the internal posting for one full-time interim Administrative Coordinator. (Correspondence 15, Lake County Human Resources (HR) Department)
4. Approve the internal posting for one full-time Lead Dispatcher/Jailer. (Correspondence 15, Lake County Human Resources (HR) Department)
5. Approve the Engineering Supervisor addition to the classification structure. (Correspondence 'New 15' and '15A', Lake County Human Resources (HR) Department)
6. Approve the recruitment for one full-time Engineering Supervisor. (Correspondence 'New 15', Lake County Human Resources (HR) Department)
7. Approve the resignation of Matthew Miller, Appraiser, effective March 16, 2018. (Correspondence 'New 15', Lake County Human Resources (HR) Department)
8. Approve the recruitment for one full-time Appraiser. (Correspondence 'New 15', Lake County Human Resources (HR) Department)
9. Adopt Mental Health Bonding Resolution proposed by the Association of Minnesota Counties (AMC), affirming Lake County's support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs. (Correspondence 18, Association of Minnesota Counties (AMC))