

**ACTION ITEMS**  
**April 11, 2017**

**Consent Agenda:**

1. Approve the Board of Commissioners' meeting minutes from March 28, 2017.
2. Approve Health and Human Services claim payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 56,131.80
  - b. Administrative payments \$ 32,442.23
  - c. Arrowhead Health Alliance payments \$ 45,000.00
3. Authorize payment in the amount of \$7,500.00 to Daniel Donnelly for the homeowner portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09. (Correspondence 1, Emergency Management)
4. Approve and authorize the County Board Chair to sign Amendment #1 to the Memorandum of Agreement with Amanda Lufholm, LPCC, to provide Clinical Supervision for the period of January 1, 2017 through December 31, 2017. (Correspondence 2, Health and Human Services (HHS) Department)
5. Award tree planting bids and authorize payment, upon satisfactory completion of projects, to the lowest bidders:
  - Superior Forestry Service, Inc., Tilly, AR. - Bid rate: 2017-01\_MDHA: .0989/tree, total bid award = \$16,526.19
  - Mustang Forestry, Wendell, ID. - Bid rate: 2017-02\_MDHA: .11/tree, total bid award = \$2,365.00
  - Northwoods Forestry, Eleva, WI. - Bid rate: 2017-03\_Lake County: .125/tree, total bid award = \$1,500.00 (Correspondence 3, Forestry Department)
6. Approve the appointment of Roxanne Lillis, Carie Larson, Jan O'Donnell and Karen Saari to the Lake County Health and Human Services Advisory Committee, effective January 1, 2017, for a term to expire on December 31, 2018. (Correspondence 4, Health and Human Services (HHS) Department)
7. Approve the appointment of Roxane Lillis as Chair and Carie Larson as Vice-Chair of the Lake County Health and Human Services Advisory Committee, effective January 1, 2017 for a one-year term. (Correspondence 4, Health and Human Services (HHS) Department)
8. Approve and Authorize the Lake County Board Chair and Lake County Environmental Services Director to sign the Contract for Independent Subsurface Sewage Treatment System Inspection between Lake County and Don Runnberg for the period of April 1<sup>st</sup>, 2017 through March 31, 2018. (Correspondence 7, Environmental Services Department)
9. Authorize payment in the amount of \$11,190.61 to Lindquist & Vennum for services rendered through February 28, 2017(Invoice No. 722844-0325). (County Attorney Office action item)

10. Authorize out-of-state travel for Lake County Veterans Service Officer (LCVSO) to attend the 2017 National Association of County Veterans Service Officers (NACVSO) annual training conference to be held June 10-16, 2017, in San Diego, California. The LCVSO office will be closed June 8 – 19, with the office reopening on Tuesday, June 20, 2017. (Correspondence 9, Veterans' Service Office)
11. Approve and authorize the Chair to sign the Professional Service Agreement by and between through County of Lake, State of Minnesota (County), through the Lake County Facilities Department, and Toimi School Community Center (Contractor). (Correspondence 13, Facilities Maintenance Department / Building & Plant)
12. Authorize payment in the amount of \$16,155.00 to J Carlson Services for technician labor for the following invoices: 17-0026, 17-0027, 17-0056, 17-0057, 17-0091, 17,0092, 17-0101, 17-0102, 17-0108, 17-0109, 17-0117, 17-0116. (Correspondence 12, Lake Connections)
13. Authorize payment in the amount of \$63,961.63 to Consolidated Telecommunications Company (CTC) for February payrolls, voice expenses, technician labor and expenses, miscellaneous supplies and equipment, and February and March voice revenues after split (Invoice INV-3179). (Correspondence 12, Lake Connections)
14. Authorize payment in the amount of \$31,515.79 to Consolidated Telecommunications Company (CTC) for the April management and marketing fees along with the April voice revenue amounts (Invoice INV-3180). (Correspondence 12, Lake Connections)
15. Authorize payment in the amount of \$12,487.50 to Ramstad Technologies, LLC for fiber splicing completed in February (Invoice 6182). (Correspondence 12, Lake Connections)
16. Amend meeting minutes of February 28, 2017, Consent Agenda item 30 to include applicable shipping and handling charges for the Calix equipment purchase of \$47,695.00. (Correspondence 16, Lake Connections)
17. Approve payments in the amount of \$34, 366.11, invoice 918867037432, and \$115,763.93, invoice 918284240403 to Minnesota Power for 2016 permit true-ups and Silver Bay violation corrections. (Correspondence 16, Lake Connections)
18. Approve payment in the amount of \$56,243.75 (Invoice 1107818) to MP Nexlevel LLC, for completion of the Wilson Lake project. (Correspondence 16, Lake Connections)
19. Authorize payment in the amount of \$28,000, invoice 6981, to Lake States Construction for additional work required in the Ely storm damage area. (Correspondence 16, Lake Connections)
20. Authorize payment in the amount of \$8,581.25, invoice 1011 to North Point Geographic Solutions for GIS mapping. (Correspondence 16, Lake Connections)
21. Authorize purchase of a replacement dishwasher for the Lake County Jail and authorize payment in the amount of \$7,249.87, plus any applicable tax and freight, to Culinex – Sartell (Invoice dated March 30, 2017). (Correspondence 17, Facilities Maintenance Department / Building & Plant)

**Resolution Items:**

1. Approve resolution in support of increasing the minimum Medical Assistance (MA) reimbursement for all public health nurse family home visits, as proposed in HF1385 / SF1143, which would help maintain and strengthen family home visiting programs throughout Minnesota. (Correspondence 5, 5A, and 5B, Health and Human Services (HHS) Department)
2. Approve changes to Lake County Budget Policy as proposed on March 30, 2017, by recommendation from Lake County Auditor. Further resolved, authorize Lake County Auditor to update the Lake County Purchasing Policy to reflect this revision. (Correspondence 6, County Auditor)
3. Approve a General Leave of Absence without pay for Kylie Dietz effective March 16, 2017, through May 1, 2017. (Correspondence 11, Human Resources (HR) Department)
4. Approve the probationary appointment of Francine Johnson to part-time Deputy Recorder at the 2016 probationary rate of \$20.14 per hour effective April 17, 2017. (Correspondence 11, Human Resources (HR) Department)
5. Approve the trial appointment of Neva Widner, Planning & Zoning Technician, to Environmental Services Specialist at the 2016 probationary wage of \$22.36 per hour effective April 17, 2017. (Correspondence 'New 11', Human Resources (HR) Department)
6. Approve the recruitment for one full-time Planning & Zoning Technician. (Correspondence 'New 11', Human Resources (HR) Department)