

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, April 24, 2018. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. County Commissioners Present: District 1 Commissioner Peter R. Walsh, District 2 Commissioner Derrick (Rick) L. Goutermont, District 3 Commissioner Richard (Rick) C. Hogenson, District 4 Commissioner, Jeremy M. Hurd, District 5 Commissioner Rich Sve. Absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Meeting was called to order at 2:00 pm by Board Chair Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND HOGENSON: 01 – Approve agenda. Absent: None

Clerk of the Board Laurel Buchanan reviewed several proposed changes to the consent agenda and resolution items. Board Chair Rich Sve presented a donation to Community Partners Executive Director Taylor Holm. The \$250 donation included \$150 dollars collected from Two Harbors city officials and \$100 collected Lake County Commissioners. This donation is the proceeds from the February 2018 Curling Competition won by Lake County Commissioners against Two Harbors city officials. Ms. Holm provided an update on Community Partners, including the honor of being recognized as “Nonprofit of the Year” in 2018 by the Two Harbors Area Chamber of Commerce. Community Partners helps older adults on the North Shore live independently in their own homes for as long as possible.

County Administrator Matthew Huddleston updated the Board on several items of county business. Mr. Huddleston reviewed that Lake County received from Petitioner Steven George, a request that Mr. George titled Request for Temporary Withdrawal of Petition for Cartway. The original petition from Steven George was received by the County Board and requested establishment of a Cartway pursuant to Minn. Stat. § 64.08.2 to provide access to property containing at least five (5) acres, for property on Blesner Lake Road. Mr. George has requested to withdraw the petition. Mr. Huddleston discussed the request with County Attorney Russ Conrow and would ask the Board to accept the withdrawal. Commissioners clarified that the petition once withdrawn closes that process. A new petition may be initiated at a future date.

MOTION HURD, SECOND GOUTERMONT: 02 – Accept withdrawal of petition for cartway by Steven George and authorize the County Auditor to return the \$5,000 escrow account funds to the Petitioner. Absent: None

Mr. Huddleston discussed plans for a new facility for Lake County Highway Department. Highway Engineer Krysten Foster discussed plans for demolition of the former structure. Ms. Foster also discussed the proposed resolution requesting State Aid support toward the Lake County Highway Department facility reconstruction project. Lake County desires to offset the local property tax impacts of this event by applying part of its Regular County State Aid Highway (CSAH) Construction Account for a portion of its Highway Department Facility Reconstruction Project in accordance with Minn. Stat. § 162.08. Ms. Foster discussed State Aid eligibility. Mr. Huddleston discussed several funding sources including the proposed Series 2018B Capital Improvement Plan (CIP) bond, proposed allocation of State Aid, insurance settlement with Minnesota Counties Intergovernmental Trust (MCIT), and the application for funds from the Iron Range Resources and Rehabilitation Board (IRRRB) Community Infrastructure Grant Program.

Mr. Huddleston expressed interested in researching options that may be available following the Minnesota Supreme Court's ruling regarding public versus private audits. The Minnesota Supreme Court's opinion upheld an earlier court of appeals ruling that allows counties options for annual financial audits. Counties may elect to have the State Auditor's Office provide services or may choose to hire private accounting firms for annual financial audits. Lake County's next steps and the timeline will be coordinated with the County Auditor's Office.

Mr. Huddleston provided an update about a request that will be submitted this week to the Iron Range Resources and Rehabilitation Board (IRRRB), seeking \$1,000,000 of IRRRB funding to help match the existing funding Lake County has received for the Split Rock Wilds Mountain Bike Trail. IRRRB match funding would provide Lake County with the necessary funds to finish the first phase of the project, which includes 25 miles of mountain bike trails and a trailhead.

Lake County Environmental Services Director Christine McCarthy discussed that her office received a request from the Lake County Historical Society regarding a quote for cleanup of mold in the Depot Museum. Lake County had recently cleaned out its items from the basement vault and storage area of the Depot Museum. Testing has been done and has shown the presence of mold. Ms. McCarthy's opinion is that yes, the cleanup needs to be done. However, Ms. McCarthy advises that the cleanup can be done at a lesser expense than the \$11,000 that has been quoted. Ms. McCarthy advises that the area needs to be dried, bleached and remain dry over time. The Board recognizes the importance of preserving historical archives and supports efforts to mitigate the impact of the mold. Lake County Historical Society has hired a new manager Ellen Lynch. Ms. Lynch will be attending an upcoming Board of Commissioners meeting.

Ms. Foster discussed traffic impacts and provided a recommendation to approve the 2018 City of Two Harbors Street and Alley Improvements within county right-of-way at: intersection of 5th St. and alley; 6th St. and alley; and two 8th St. alleys as set forth by Bolton & Menk plan set dated April 9, 2018.

Ms. McCarthy provided a brochure highlighting the results of the Lake County Recycling Survey prepared by the 2017-2018 Lake County Minnesota GreenCorps Member. This information will also be on the Lake County web site. Ms. McCarthy discussed outreach opportunities. Board Chair Sve and Ms. McCarthy discussed that the Planning Commission tabled a Conditional Use Permit (CUP) application for the Prospectors Loop, at the request of the Minnesota Department of Natural Resources (DNR) to allow additional period of time for comments. The CUP is tabled, allowing for one more month. Land Commissioner Nate Eide commented that this should not affect the project timeline for the Prospectors Trail Project. Mr. Eide updated the Board about other information that the DNR would like addressed related to the Environmental Assessment Worksheet (EAW). Mr. Eide also discussed wetland delineation.

MOTION GOUTERMONT, SECOND HOGENSON: 03 – Approve amended consent agenda as follows:

1. Approve Board of Commissioners' meeting minutes from April 10, 2018.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$27,724.29
 - b. Region III payments \$97,405.30

3. Authorize payment to Impact in the amount of \$7,318.84 on Invoice 131702 for 2018 Valuation Notices and Tax Statements set up, postage, mailing and supplies.
4. Authorize payment in the amount of \$13,524.29 (Invoice IN-00000550, dated March 29, 2018) to St. Louis County Auditor for the first quarter of 2018 for Computer Aided Dispatch (CAD) user fees, Jail Management Software (JMS) fees, Shield Records Management System (RMS) fees and Mobile Data Computer (MDC) fees for computers used in squad cars.
5. Authorize Sheriff's Office purchase of three (3) 2018 Chevrolet Tahoe patrol vehicles from Ranger Chevrolet (State Bid), at a cost up to \$36,524.70 per unit for a total amount not to exceed \$109,574.10.
6. Approve and authorize the Lake County Board Chair and Health and Human Services Director to sign the Child and Teen Checkup (C&TC) Administrative Outreach Services Contract CFDA #93.778 with the Carlton-Cook-Lake-St. Louis Community Health Board for the period of January 1, 2018 through December 31, 2020. Further authorize the Board Chair and Health and Human Services Director to sign any subsequent amendments or grant award letters through the term of this grant.
7. Award bid and authorize payment, upon satisfactory completion of project, to the lowest bidder Agate Electric, a division of Holden Electric Co., Inc. in the amount of \$8,285.00 for the Lake County Courthouse Judges and staff remodel project electrical work.
8. Rescind March 27, 2018 Motion 02 Item 19 (three GMC Sierra regular cab trucks for the Highway Department) due to manufacturer unavailability.
9. Authorize Highway Department purchase of three (3) 2018 Dodge Ram regular cab trucks from Mike Motors through State CPV Contract T-642(5) at a cost up to \$24,053.00 per unit for a total up to \$72,159.00 plus motor vehicle sales tax, title and license fees.
10. Approve 2018 City of Two Harbors Street and Alley Improvements within county right-of-way at: intersection of 5th St. and alley; 6th St. and alley; and two 8th St. alleys as set forth by Bolton & Menk plan set dated April 9, 2018.
11. Authorize SAP 038-624-003 final payment to KGM Contractors, Inc. in the amount of \$42,711.69 for a contract total of \$798,153.25.
12. Authorize Highway Department to work four ten-hour days per week beginning Monday, May 7, 2018 and ending Friday, October 12, 2018.
13. Approve wire transfers on April 12, 2018 for the following broadband settlements:
 - a. Rohl (Case No. 38-CV-16-224) \$2,550,000.00
 - b. MP Nexlevel (Case No. 38-CV-18-35) \$4,558,138.79

14. Approve payment to EIP CREDIT CO., LLC for \$18,832.50 for 0.7533 acres of wetland credit for the Prospectors Loop ATV trail. Credits will be paid for from grants sources secured by Prospectors Trail Alliance.
15. Approve Resolution Authorizing Public Hearing for Land Exchange of Private Land for County Tax Forfeited Land.
16. Authorize payment in the amount of \$17,684.61 to Consolidated Telephone Company, invoice INV-3295, for payroll, 1st quarter safety training, chamber donation and trouble tickets.
17. Adopt the findings by the Planning Commission for Interim Use Permit, I-18-007 for Thomas Berscheid and Tracy Erickson.
18. Adopt the findings by the Planning Commission for Interim Use Permit, I-18-008 for David and Sarah Schwietz.
19. Approve payment in the amount of \$10,246.35 to Minnesota Counties Computer Cooperative (MCCC) for 2018 Integrated Financial System (IFS) General Support, Joint IFS Committee (JIC) IFS Enhancement Fund and Dues for Auditor-Treasurer and Computer Management for Human Services (CMHS) Department. Absent: None

MOTION HOGENSON, SECOND HURD: 04 – Approve the change in employment status of Ian Havlick, Facilities Maintenance Worker, due to completion of probation period effective April 25, 2018. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 05 – Approve the probationary appointment of Lisa Lee, Administrative Assistant, to interim Administrative Coordinator at the Step 2 rate of \$21.55 per hour effective April 30, 2018. Absent: None

MOTION HURD, SECOND HOGENSON: 06 – Approve the resignation of Anita Nordby, Human Services Professional, effective May 4, 2018. Absent: None

MOTION HOGENSON, SECOND HURD: 07 – Approve the filling of one full-time Human Services Professional position. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 08 – Approve publication of Capital Improvement Plan (CIP) public hearing notice and call for a public hearing on May 22, 2018. Absent: None

MOTION GOUTERMONT, SECOND HURD: 09 – Approve Resolution authorizing \$3,100,000 State Aid funds towards construction of the Lake County Highway Department Facility Reconstruction Project in 2018. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 10 – Decline hearing the Teamsters Local 320 Level III “Grievances.” Absent: None

MOTION GOUTERMONT, SECOND HURD: 11 – Authorize payment in the amount of \$7,422.99 to Sonju Polaris for the purchase of a 2017 Polaris Sportsman 570 with a winch. This will be paid for out of the 2017 ATV Grant. Absent: None

MOTION HURD, SECOND HOGENSON: 12 – Adjourn County Board of Commissioners' meeting at 2:53 p.m. Absent: None

From the Board of Commissioners' meeting schedule, to be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota:

- Agenda meeting at 2:00 p.m. on Tuesday, May 1, 2018.
- Regular meeting at 2:00 p.m. on Tuesday, May 8, 2018.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners