

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

May 9, 2017. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, MN. Commissioners Present: Goutermont, Hogenson, Hurd, Sve, Walsh. Commissioners Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 2:02 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND GOUTERMONT: 01 – Approve agenda. Absent: None

Lake County Housing and Redevelopment Authority (LCHRA) board member Bob Entzion made a presentation to the Board of Commissioners for possible plans for a tax-forfeited property that Lake County has requested LCHRA manage and maintain. LCHRA Chair Tom Lovdahl was also present and participated in the discussion. Lake County Attorney Russ Conrow provided input to the discussion, presented several options that the Board of Commissioners has at its discretion regarding this tax-forfeited property. Direct sale to the former owner or direct sale to a governmental entity are options. Another option is that it could go to auction in the fall. Mr. Conrow answered Commissioners' questions regarding those options. Land Commissioner Nate Eide was also present. Lake County and LCHRA are discussing a possible apartment building lease agreement with option to own. This would be a one-year agreement between the Lake County Board and the LCHRA. Mr. Entzion advised that LCHRA could take over management in June or July. LCHRA could also provide insurance for the property. LCHRA would hire a property management company to collect rents, pay bills, assess immediate needs of building maintenance and safety of tenants, hire a site manager, and clean up the building. The proposed plans include that the Arrowhead Economic Opportunity Agency (AEOA) will assist with a thorough building evaluation with inspector. The parties will identify short-term needs and long-term goals for the building. AEOA would apply for grants / funds for the project. LCHRA would provide matching funds investment. This project is an ideal definition of the mission of LCHRA. LCHRA has experience financing and owning apartments. Necessary improvements needed will provide quality apartments for tenants in Lake County. Increasing the number of apartments in this building will provide more affordable housing in Lake County.

Lake County Auditor Linda Libal advised that rental income should come to the County. LCHRA representative Mr. Entzion commented that dollars would be needed to pay an on-site manager, and if there is any money left over, to split it with Lake County. Former property owner Carl Henze expressed interest in repurchasing the property. Mr. Henze would need to submit a request in writing to the County Attorney's office, along with a plan for the property. Management in the interim could be taken over in June / July on a stipulation of acceptance from the LCHRA Board. County Attorney Russ Conrow advised that we will need a timeframe, set deadlines, including 30 days for a proposal.

MOTION WALSH, SECOND HURD: 02 – Approve Consent Agenda as follows:

1. Approve the Board of Commissioners' meeting minutes from April 25, 2017.
2. Approve Health and Human Services claim payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 119,315.67
  - b. Administrative payments \$ 17,888.66
  - c. Arrowhead Health Alliance payments \$ 3,289.15
  - d. Special payments \$ 6,501.57

3. Approve payment of \$4,970.00 to Cynthia Pogachnik for the homeowner portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13.
4. Approve and authorize the County Board Chair to sign the Minnesota Department of Human Services Contract to Participate in the Local Collaborative Time Study (Contract # ONK % 122765-FF).
5. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Clair Nelson Center for the period of January 1, 2017 through December 31, 2017.
6. Approve and authorize the County Board Chair to sign the U.S. Forest Service (USFS) Agreement for the 2017 Wildfire Fuel Reduction (Stevens) Grant.
7. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Lake County Ambulance Service for the period of January 1, 2017 through December 31, 2017.
8. Rescind bid award to Mustang Forestry due to their withdrawal of bid, for tree planting bid awards previously awarded on April 11, 2017. This resolution awards the bid to the next lowest bidder. Authorize payment, upon satisfactory completion of projects, to the lowest bidders:
  - Superior Forestry Service, Inc., Tilly, AR. Project: 2017-01\_MDHA.  
Bid rate: .0989/tree. Total bid award: \$16,526.19
  - Superior Forestry Service, Inc. Tilly, AR. Project: 2017-02\_MDHA.  
Bid rate: 117/tree. Total bid award = \$2,515.50
  - Northwoods Forestry, Eleva, WI. Project: 2017-03\_Lake County.  
Bid rate: .125/tree. Total bid award = \$1,500.00
9. Approve and authorize the Board Chair to sign a 60-month technology rental and maintenance agreement between "Lake, County of" doing business as Lake County Planning and Zoning (Lake County Environmental Services Department) and GreatAmerica Financial Services Corp., the financial agent for Hybridge Imaging LLC in the amount of \$161.94/month for a Kyocera Copystar CS3252c printer/copier with fax and scanning ability, cents per copy additional cost at the rate of \$0.011 per black print/copy, and three tiers of color copy costs depending on page color coverage as follows:
  - Color tier 1 - 2% 0.015 per page
  - Color tier 2 – 5% 0.035 per page
  - Color tier 3 – 10% 0.075 per page
10. Authorize recurring monthly payments to Consolidated Telecommunications Company (CTC) in the amount of \$28,250.00 for the management services provided to Lake Connections. The management and marketing fee (total \$28,250.00) has been previously approved through the signing of the Operate and Management Agreement. These monthly payments will be paid upon receipt of a claim form and CTC invoice each month in order to be scheduled for issue, on or before the first day of the month.
11. Authorize payment in the amount of \$29,846.91 to Consolidated Telecommunications Company (CTC) for April payroll, voice expenses, technician labor and expenses, airline travel, and trouble calls, invoice INV-3194.
12. Authorize payment in the amount of \$8,287.50 to Ramstad Technologies, LLC, invoice 6623, for fiber splicing performed during the month of March.

13. Authorize payment in the amount of \$7,537.50 to J Carlson Services, Inc. (Invoices 17-0133, 17-0132, 17-0140, 17-0152, and 17-0151) for tech services provided.
14. Authorize payment in the amount of \$39,304.09 to Lindquist & Vennum LLP for services rendered through March 31, 2017(Invoice No. 724484-0325).
15. Approve Minnesota Lawful Gambling Application for the Organic Consumers Association to conduct excluded bingo on June 4, 2017; July 2, 2017; August 6, 2017; and September 3, 2017 at the Clair Nelson Center, 6866 Cramer Rd, Finland, Minnesota. Absent: None

MOTION HURD, SECOND HOGENSON: 03 – Approve the change in employment status of Jessica Breden, Public Health Nurse, due to completion of probation effective May 8, 2017. Absent: None

MOTION WALSH, SECOND HOGENSON: 04 – Approve the 67-day temporary appointment of Tom Ultican, Survey Tech for Highway Department, at \$17.00 per hour including maximum return incentive effective May 22, 2017. Absent: None

MOTION HOGENSON, SECOND HURD: 05 – Approve the 67-day temporary appointment of Tyler Schramm, Engineering Intern for Highway Department, at \$15.00 per hour including second year return incentive effective May 22, 2017. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 06 – Approve the 67-day temporary appointment of Trygve Lodin, Engineering Intern for Highway Department, at \$14.00 per hour effective May 22, 2017. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 07 – Approve the 67-day temporary appointment of Brion Kallinen, Truck Driver for Highway Department, at \$15.00 per hour effective May 22, 2017. Absent: None

MOTION HURD, SECOND GOUTERMONT: 08 – Approve the 67-day temporary appointment of Rande Neylon, Truck Driver for Highway Department, at \$15.50 per hour including first year return incentive effective May 22, 2017. Absent: None

MOTION HOGENSON, SECOND GOUTERMONT: 09 – Approve the 67-day temporary appointment of Bradley Johnson, Truck Driver for Highway Department, at \$16.50 per hour including maximum return incentive effective May 22, 2017. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 10 – Approve the Highway Lead Equipment Operator grievance settlement between Lake County and AFSCME Council 65. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 11 – Authorize the County Auditor to pay the installments, as required in the Zuercher contract, for a total of \$144,600.00 to Zuercher Technologies, Inc. \$83,561.35 will come out of the 911 budget and \$61,038.65 will come out of the Sheriff's Office 2017 budget. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 12 – Approve and authorize Chair to sign the settlement agreement with Compass Consultants, Inc. regarding Lake County District Court file number 38-CV-16-224. Yea: Goutermont, Walsh, Sve. Nay: Hurd, Hogenson. Absent: None

Before the recess, Chairperson Rich Sve announced that the County Board will hold a closed session pursuant to Minnesota Statute 13D.03 for labor negotiations strategy.

MOTION HURD, SECOND WALSH: 13 – Recess Board of Commissioners meeting at 3:05 p.m. Absent: None

The closed session was convened at 3:20 p.m. The Board of Commissioners meeting was reconvened at 5:34 p.m. with all members present.

MOTION WALSH, SECOND HOGENSON: 14 – Adjourn meeting at 5:34 p.m. Absent: None

The Lake County Board of Commissioners will meet as a Committee of the Whole, at 6:00 pm on Tuesday, May 16, 2017, at the Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota. The Board of Commissioners will convene a regular board meeting at 2:00 pm on Tuesday, May 23, 2017, in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Chairperson  
Lake County Board of Commissioners