

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, May 14, 2019. Lake County Board of Commissioners, Lake County, Minnesota, Board meeting was held in the Lake County Service Center, in the Split Rock River Room, located at 616 Third Avenue, Two Harbors, Minnesota. Board members present: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. Hogenson, District 4 Commissioner Jeremy M. Hurd, District 5 Commissioner Rich Sve. Board members absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Board Chairperson Rich Sve called the meeting to order at 2:00 p.m. and led the recitation of the Pledge of Allegiance.

MOTION GOUTERMONT, SECOND WALSH: 01 – Approval of the agenda. Absent: None

Ms. Laurel D. Buchanan, Clerk of the Board reviewed updated action items.

Board Chair Rich Sve opened the floor for public comments. No public comments were made.

Lake County Administrator Matthew Huddleston updated the Board of Commissioners on several items of county business. Lake County will hold an open house at the new highway department facility on Monday, June 24, 2019, from 4:00 p.m. to 7:00 p.m. The sale of Lake Connections is set for June 3, 2019. A call is scheduled for Lake County and the Rural Utilities Service (RUS) for a status update on the closing. Mr. Huddleston provided an update on the aerial photography project coordinated by the Lake County Information Technology (I.T.) Department. Mr. Huddleston provided an update on apportionment, that we have been able to provide \$512,675.40 to the school district since 2014. The amount per year has varied. Mr. Huddleston reported that the Labor Management Committee (LMC) met recently and is looking into a County-wide Employee Recognition program and is looking into a County-wide Wellness Program. Mr. Huddleston advised that County Attorney Russ Conrow is further reviewing a Cartway petition that was received to see if it meets requirements. Mr. Huddleston discussed state bonding for 2020. The Town of Silver Creek will be holding a public hearing on planning and zoning.

Lake County Linda Libal was present to answer any questions about the Auditor's Office requests for board action. Lake County Land Commissioner Nate Eide presented a proposed resolution to re-award bids for tree planting project 2019-01 MDHA. This tree planting is part of the Moose Habitat Project. Minnesota Deer Hunters Association (MDHA) is the fiscal agent. Lake County previously had awarded the contract to the lowest bidder. Lake County cancelled the contract due to contract violation. According to the 2019-01 Contract Specifications, Item 9, the contractor agrees to start within seven days of notification to begin work, and be completed within one month, and show adequate progress through the planting season. The next step is to award it to the next interested lowest bidder. We need to be able to plant the trees stored in our cooler before they are damaged. Having reliable planters is important for the success of our tree planting program.

Lake County Environmental Services Director Christine McCarthy talked about the great turnout and participation in the Lake County and Two Harbors Recycling Day. Ms. McCarthy showed photos taken at the recycling day. Ms. McCarthy provided statistics on quantities collected at the event, including 1,066 tires, 401 appliances, and 38,699 pounds of electronics. We have received positive feedback about this successful event for recyclable materials and may offer it again in the future. Ms. McCarthy discussed the North Shore Management Erosion Hazard Mapping and One Watershed One Plan.

Commissioner Goutermont requested that the Health and Human Services claims payments be removed from the consent agenda for separate board resolution, contingent upon his review. Commissioner Goutermont left the meeting at 3:05 p.m.

MOTION HURD, SECOND HOGENSON: 02 – Approve Consent Agenda as amended:

1. Approve County Board of Commissioners' meeting minutes from April 23, 2019.
2. Authorize the County Board Chair to sign the 2017 Operation Stonegarden Grant Agreement.
3. Assessor requests approval to apply the appropriate confidential program classification to the assessment of applicant's property, Parcel Number: 28-6455-01400, for taxes payable in 2019. The program classification was initially applied incorrectly.
4. Approve and authorize the Lake County Board Chair and Lake County Environmental Services Director to sign the Contract for Independent Subsurface Sewage Treatment System Inspection between Lake County and Don Runnberg for the period of April 1st, 2019 through March 31, 2020.
5. Award SAP 038-603-037 bid to the lowest responsible bidder, Ulland Brothers Inc., in the amount of \$565,251.90 for the Encampment River box culvert replacement and authorize Board Chair to sign construction contract pending County Attorney review.
6. Approve March 2019 Lake County Highway Maintenance Facility General Conditions payment in the amount of \$29,051.24 to Kraus-Anderson Construction Company.
7. Approve the following from the County Auditor's office to be authorized signers on the County's Highway Department Petty Cash Checking account at Lake Bank (account number 3319844): Linda K. Libal, Ronelle L. Radle, Katelyn M. Johnson, and Darbie Z. Eschenbacher.
8. Remove Valerie Nicolaison as an authorized signer on the County's Highway Department Petty Cash Checking account at Lake Bank.
9. Authorize payment in the amount of \$33,575.84 to Consolidated Telephone Company, invoice INV-3437, for April voice revenues and March expenses.
10. Authorize payment in the amount of \$7,078.44 to Consolidated Telephone Company, invoice INV-3435, for circuit charges, payroll of 4/26/18, software fees and shipping.
11. Authorize payment in the amount of \$6,134.67 to Lake County for Lake Connections' first half property taxes.
12. Assessor requests abatement of parcel 20-6009-27770 for pay 2019. The parcel was assessed with a cabin, well and septic that belong on the neighboring parcel.
13. Approve, and authorize the Board Chair to sign, the U.S. Forest Service (USFS) Woody Debris Disposal Sites agreement (USFS Agreement No. 19-PA-11090900-013).
14. Assessor requests the abatement of 2019 taxes for State Assessed parcel 99-9999-00003. The parcel was double assessed for pay 2019.

15. Assessor requests abatement of parcel 29-5310-22454 for pay 2019. The parcel was eliminated with the creation of the Silver Cliff Beach Homes plat.
16. Authorize payment in the amount of \$19,245.00 to Summit Mechanical Service, Inc. (Invoice 29214) for the installation of three (3) new A/C condensing units and air handling units for the Courthouse.
17. Approve resolution for 2019 Apportionment for 2018: Authorize County Auditor to transfer \$510,536.82 from 950 Forestry fund (2018) to Resource Development fund for apportionment. The portion going to Revenue Fund, UT #1, and UT #2 will stay in the Resource Development fund to help pay for the Clair A. Nelson Memorial Forest. Break down of amounts follows:

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|---|-------------------|
| Resource Development Fund | 270,495.38 |
| Recreation Fund | 102,107.36 |
| Revenue Fund (to stay in Res. Dev. \$102,107.36) | |
| School District | 102,107.36 |
| UT#2 (to stay in Res. Dev. \$11,790.24) | |
| Silver Creek | 15,641.63 |
| Fall Lake | 5,355.39 |
| Crystal Bay | 2,310.31 |
| Stony River | 1,132.72 |
| Beaver Bay (Twp) | 10,660.47 |
| UT#1 (to stay in Res. Dev. \$3,436.74) | |
| Two Harbors | 509.43 |
| Silver Bay | 216.77 |
| Beaver Bay (City) | 0 |
| Total Apportionment | 510,536.82 |

18. Approve and authorize the Board Chair, County Administrator and County Auditor to sign the engagement letter dated May 6, 2019, from the Office of the State Auditor / State of Minnesota to confirm understanding of the services the Office of the State Auditor (OSA) are to provide pursuant to Minnesota Laws for Lake County, Minnesota, for the year ended December 31, 2018.
19. Authorize Highway Engineer to sign Northeast Service Cooperative fiber optic utility permit connection along Highway 2. Absent: Goutermont

MOTION WALSH, SECOND HURD: 03 – Approve Health and Human Services claims payments in the following amounts, contingent on review by Commissioner Goutermont:

- | | |
|---|---------------|
| a. Administrative payments | \$ 17,781.64 |
| b. Region III Adult Mental Health Initiative payments | \$ 196,512.29 |
| c. Special payments | \$ 12,694.99 |

Absent: Goutermont

MOTION HOGENSON, SECOND HURD: 04 – Approve the resignation of James Manahan, Victim Witness Coordinator, effective April 30, 2019. Absent: Goutermont

MOTION WALSH, SECOND HURD: 05 – Approve the recruitment for one part-time Victim Witness Coordinator. Absent: Goutermont

MOTION HURD, SECOND HOGENSON: 06 – Approve the retirement of Patricia Hondl, Administrative Assistant, effective June 27, 2019. Absent: Goutermont

MOTION WALSH, SECOND HOGENSON: 07 – Approve the recruitment for one full-time Administrative Assistant for the Forestry Department. Absent: Goutermont

MOTION HOGENSON, SECOND WALSH: 08 – Approve the change in employment status of Andrew Morris, Highway Maintenance Coordinator, due to completion of trial period effective May 16, 2019. Absent: Goutermont

MOTION HURD, SECOND WALSH: 09 – Approve the 67-day temporary appointment of Amy Cavallin, Laborer for Highway Department, at \$12.00 per hour including maximum return incentive effective June 10, 2019. Absent: Goutermont

MOTION WALSH, SECOND HURD: 10 – Approve the 67-day temporary appointment of Larry Guentzel, Truck Driver for Highway Department, at \$16.50 per hour including first year return incentive effective May 20, 2019. Absent: Goutermont

MOTION HURD, SECOND WALSH: 11 – Approve the 67-day temporary appointment of Brad Johnson, Truck Driver for Highway Department, at \$17.50 per hour including maximum return incentive effective May 20, 2019. Absent: Goutermont

MOTION WALSH, SECOND HOGENSON: 12 – Approve the 67-day temporary appointment of David Libby, Truck Driver for Highway Department, at \$16.00 per hour effective May 20, 2019. Absent: Goutermont

MOTION HOGENSON, SECOND HURD: 13 – Approve the 67-day temporary appointment of Gerald Bahar, Survey Technician for Highway Department, at \$17.00 per hour including first year return incentive effective May 20, 2019. Absent: Goutermont

MOTION WALSH, SECOND HURD: 14 – Approve the 67-day temporary appointment of Emily Haveri, Survey Assistant for Highway Department, at \$11.00 per hour including first year return incentive effective May 20, 2019. Absent: Goutermont

MOTION HURD, SECOND WALSH: 15 – Approve the 67-day temporary appointment of Terry Costello, Mower Operator for Highway Department, at \$14.00 per hour including second return incentive effective June 10, 2019. Absent: Goutermont

MOTION WALSH, SECOND HURD: 16 – Approve the 67-day temporary appointment of Mark Fleischer, Mower Operator for Highway Department, at \$13.50 per hour including first year return incentive effective June 10, 2019. Absent: Goutermont

MOTION HOGENSON, SECOND HURD: 17 – Approve the 67-day temporary appointment of Al Lampela, Mower Operator for Highway Department, at \$14.50 per hour including maximum return incentive effective June 10, 2019. Absent: Goutermont

MOTION HURD, SECOND WALSH: 18 – Approve the 67-day temporary appointment of Jayden Ruberg, Grounds Maintenance Worker for Facilities Department, at \$11.00 per hour effective May 24, 2019. Absent: Goutermont

MOTION HURD, SECOND WALSH: 19 – Approve the probationary appointment of Mark Palmer to Mechanic at the Step 1 rate of \$19.33 per hour effective May 20, 2019. Absent: Goutermont

MOTION WALSH, SECOND HOGENSON: 20 – Approve and authorize the Chair to sign two Easements granting an Easement from the City of Silver Bay to Lake County, Minnesota for the current snowmobile and ATV trail that crosses a portion of City of Silver Bay property. Absent: Goutermont

MOTION HOGENSON, SECOND HURD: 21 – Approve repurchase application by Waldron for Application for Repurchase of Tax Forfeited Lands:

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicant, Waldron, has applied to repurchase state tax forfeited land legally described as:

The South $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, Section 9, Township 53, Range 10

The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the Lake County Board approves the repurchase application by Waldron subject to payment including:

total taxes and assessments of \$1,856.81

service fees of \$150.00,

deed tax of \$6.13,

deed fee of \$25.00, and

recording fee of \$46.00;

for a total of \$2,083.94 if paid by May 31st, 2019, otherwise total consideration will be recalculated.

Absent: Goutermont

MOTION HURD, SECOND HOGENSON: 22 – Approve resolution to re-award bids due to contract violation and authorize payment, upon satisfactory completion of projects, to the second lowest bidder for 2019-01_MDHA: Superior Forestry Services, Tilly, AR, total bid amount: \$15,334.77. Absent: Goutermont

MOTION HURD, SECOND WALSH: 23 – Adjourn County Board of Commissioners' meeting at 3:13 p.m. Absent: Goutermont

The Lake County Board of Commissioners will convene for the following meetings:

- Committee of the Whole. Meeting will be held at Knife River Community Center, Knife River, Minnesota, at 6:00 p.m. on Tuesday, May 21, 2019.
- A regular meeting will be held at Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota, at 2:00 p.m. on Tuesday, May 28, 2019.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners