

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, May 23, 2017. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. County Commissioners Present: Rick Hogenson, Jeremy Hurd, Peter Walsh, Rich Sve. County Commissioners Absent: Rick Goutermont. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Board of Commissioners meeting was called to order at 2:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yea vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND HOGENSON: 01 – Approve agenda. Absent: Goutermont

Lake County Soil and Water Conservation District (SWCD) Manager Dan Schutte spoke during public comment about the proposed resolution to adopt and implement the Lake Superior North Watershed (LSNW) Comprehensive Watershed Management Plan as the Water Management Plan for the area it covers in Lake County. Also, Mr. Schutte welcomed any questions on the Memorandum of Agreement (MOA) for the LSNW One Watershed One Plan (1W1P). The plan has already been approved by the other local government units (LGU). 1W1P is an important planning initiative, conceived by local governments, passed by the legislature and being developed by the Minnesota Board of Water and Soil Resources (BWSR). The LSNW 1W1P was selected as a pilot project. Development of the 1W1P initiative has been ongoing over the past seven years.

Minnesota Counties Intergovernmental Trust (MCIT) Risk Management Consultant Joel Swanson provided the MCIT report to the Lake County Board of Commissioners. Also in attendance were MCIT Loss Prevention Consultant Nick Lundberg and MCIT Risk Management Consultant Tom Suppes. Mr. Suppes primarily works with historical societies and Soil and Water Conservation Districts (SWCDs). MCIT is a joint powers entity made up of Minnesota counties and associated public entities that pool resources to provide property, casualty, and workers' compensation coverage. Five (5) years of data specific to Lake County were included in overviews of 2012-2016 MCIT property and casualty claims frequency and severity and MCIT workers' compensation claims frequency and severity. Mr. Swanson discussed how Lake County has a longer history of rate reduction. He also discussed a history of dividends. MCIT provides loss control and safety consultation services and offers training to its members. MCIT also may review contract language by request of its members, not for providing legal advice, but for reviewing insurance requirements stated in contract language.

County Administrator Matthew Huddleston provided an update on the architect's work and the work of the Fire Recovery Committee. Highway Engineer Krysten Foster from the Lake County Road & Bridge Department has proposed information for the annual Road Tour to take place this summer. Mr. Huddleston provided an update that Lake County is working on a lease agreement with the Lake County Housing and Redevelopment Authority (LCHRA) and will bring back in June for a Board of Commissioners' action meeting before the July 1 management date. Mr. Huddleston reviewed that Lake County has requested an extension to the deferral agreement with the Rural Utilities Service (RUS). Mr. Huddleston reviewed a proposed resolution in the board packet regarding Lake County Ambulance Service (LCAS) debt. This resolution has been requested for audit purposes. Environmental Services Manager Christine McCarthy provided information regarding violations and the process and costs for junkyard clean up.

MOTION WALSH, SECOND HOGENSON: 02 – Approve Consent Agenda as follows:

1. Approve the Board of Commissioners' meeting minutes from May 9, 2017.
2. Approve Health and Human Services claim payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 123,798.21
 - b. Administrative payments \$ 6,788.10
 - c. Arrowhead Health Alliance payments \$ 11,803.22
3. Approve and authorize Lisa B. Hanson, Director of Lake County Health and Human Services, to sign the Facilities Use Agreement with the State of Minnesota, by and through the Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Pine Technical & Community College, ("MnSCU"), for the period of July 1, 2017 through June 30, 2018.
4. Authorize the Auditor's office to add the following to the Lake County Fee Schedule for Special Assessments:
 - \$25/parcel/assessment for a single year assessment
 - \$50/parcel/assessment for multi-year assessments
5. Approve Resolution to Adopt and Implement the Lake Superior North Watershed (LSNW) Comprehensive Watershed Management Plan as the Water Management Plan for the area it covers in Lake County.
6. Approve and authorize the Chair to sign the Memorandum of Agreement (MOA) for Implementation of the Lake Superior North Watershed (LSNW) One Watershed One Plan (1W1P). The MOA is between the County of Lake, by and through the County Board of Commissioners; the County of Cook, by and through the County Board of Commissioners; the Lake County Soil and Water Conservation District (SWCD), by and through the Soil and Water Conservation Board of Supervisors; and Cook County SWCD by and through the Soil and Water Conservation District Board of Supervisors.
7. Authorize Highway Engineer to sign SR2 youth triathlon event permit for June 7, 2017.
8. Authorize Highway Engineer to sign Bay Days event permit for July 7-9, 2017.
9. Authorize Highway Engineer to sign Superior Man Triathlon event permit for August 27, 2017.
10. Authorize Highway Engineer to sign NorthShore Inline Marathon event permit for September 16, 2017 and approve Lake County in-kind services contributions.
11. Approve and authorize Board Chair to sign CP 0000-275366 (2017 Maintenance of Pavement Markings) cooperative agreement with St. Louis County at a cost up to \$26,500.00 payable to St. Louis County.
12. Authorize Highway Engineer to sign agreement with Alta Land Survey Company for SAP 038-632-001 (Horn Blvd. reconstruction project) construction staking services in an amount up to \$24,950.00 per the attached hourly rate schedule dated May 5, 2017.
13. Authorize first half of 2017 municipal highway maintenance services payments to the City of Silver Bay in the amount of \$6,850.00 and City of Two Harbors in the amount of \$5,500.00.

14. Approve resolution as follows:

WHEREAS, The State of Minnesota, through the Department of Transportation (MnDOT), has offered to purchase interests in county-owned property for the improvement of State Highway 1;

WHEREAS, Lake County owns fee land and tax forfeit property adjacent to State Highway 1 described as follows:

- Parcel 12: 1.01 Acres of SW ¼ of NE ¼ of Section 31, Township 60 North, Range 9 West (Tax Forfeit)
Parcel 62: 1.07 Acres of Part of Gov't Lot 7 of Section 6, Township 59 North, Range 8 West (Tax Forfeit)
Parcel 67: 1.49 Acres of NW ¼ of NW ¼ of Section 8, Township 59 North, Range 8 West (Tax Forfeit)
Parcel 74: 1.00 Acre of Part of S ½ of SW ¼ of SW ¼, Township 59 North, Range 8 West (Tax Forfeit)
Parcel 83: 7.79 Acres of Part of SE ¼ of SE ¼, Township 59 North, Range 8 West (County Fee)

THEREFORE, BE IT RESOLVED, that the Lake County Board authorizes the appropriate county officials to execute the sale of fee and tax forfeit land to the State of Minnesota for an amount of \$28,270 (\$13,360 to General Fund, \$14,910 to Tax Forfeit fund)

15. Authorize payment in the amount of \$7,500.00 to Mary Lax for the homeowner portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09.
16. Approve and Authorize the Lake County Board Chair to sign the Contract for Operation of the Lake County Arrowhead Recycling Center between Lake County and the Developmental Achievement Center, Inc. (DAC).
17. Approve and authorize the County Board Chair to sign the amended State of Minnesota Department of Human Services County Grant Contract #117408.
18. Approve payment in the amount of \$5,367.50 to Election Systems & Software LLC for maintenance and license fees on the M100 Precinct Counters and the Automark Assistive Voting Devices, of which \$2,892.50 will be from the Assistive Voting Grant. (invoice #1008788).
19. Approve a two-day temporary on-sale liquor permit for Finland Fire & Rescue for the dates of July 15 and 16, 2017 at the Clair Nelson Community Center in Finland.
20. Adopt findings by the Planning Commission for Interim Use Application I-17-009 submitted by B.J. Hilton for a vacation rental home located at 6430 Highway 61, Silver Bay, MN 55614 and described as .03 acres out of SW ¼ of NE ¼ as desc. in Doc. No. A000168128 and the N'y 50 ft. of S'y 200 ft. of Outlot 1 of Gov. Lot 2 as desc. in Doc. No A000168128 and 1.65 acres out of Outlot 1 of Govt. Lot 2 as desc. in Doc. No. A000168128 in S20 T57 R6, UT #1.
21. Adopt the recommendation made by the Planning Commission and approves these revisions to Lake County Subsurface Sewage Treatment System Ordinance #11 and Lake County Land Use Ordinance #12. Absent: Goutermont

MOTION HURD, SECOND WALSH: 03 – Approve the change in employment status of Neva Widner, Environmental Services Specialist, due to completion of probation effective May 17, 2017. Absent: Goutermont

MOTION HOGENSON, SECOND HURD: 04 – Approve the 67-day temporary appointment of Laura Fabini, Mower Operator for Highway Department, at \$12.00 per hour effective June 12, 2017. Absent: Goutermont

MOTION WALSH, SECOND HURD: 05 – Approve the 67-day temporary appointment of Gary Haraldson, Mower Operator for Highway Department, at \$12.00 per hour effective June 12, 2017. Absent: Goutermont

MOTION HURD, SECOND WALSH: 06 – Approve the 67-day temporary appointment of Terry Costello, Mower Operator for Highway Department, at \$12.50 per hour including first year return incentive effective June 12, 2017. Absent: Goutermont

MOTION WALSH, SECOND HOGENSON: 07 – Approve the 67-day temporary appointment of Elizabeth Huss, Mower Operator for Highway Department, at \$13.50 per hour including maximum return incentive effective June 12, 2017. Absent: Goutermont

MOTION HOGENSON, SECOND HURD: 08 – Approve the 67-day temporary appointment of Al Lampela, Mower Operator for Highway Department, at \$13.50 per hour including maximum return incentive effective June 12, 2017. Absent: Goutermont

MOTION WALSH, SECOND HURD: 09 – Approve the 67-day temporary appointment of Amy Cavallin, Laborer for Highway Department, at \$10.00 per hour including first year return incentive effective June 12, 2017. Absent: Goutermont

MOTION HOGENSON, SECOND WALSH: 10 – Approve the 67-day temporary appointment of Margaret Gilbert, Laborer for Highway Department, at \$10.50 per hour including second year return incentive effective June 12, 2017. Absent: Goutermont

MOTION HURD, SECOND HOGENSON: 11 – Approve update of Resolution No. 04033019 Setting Policy for Reimbursement of Claims to County Employees. The updated Resolution No. 17052311 changes the timeline to submit claims within sixty (60) days of the date the expense was incurred. This change is to comply with an Internal Revenue Service (IRS) recommendation for timely payments. Exceptions will continue to be handled on a case-by-case basis by the Board of Commissioners. Absent: Goutermont

MOTION WALSH, SECOND HOGENSON: 12 – Authorize the transfer of the 1991 Olympia St-95 Ice Resurfacer to the City of Silver Bay. All proceeds from the sale of the ice resurfacer will be used to offset the Blue Line Club's portion to acquire the new electric Zamboni ice resurfacer, and any remaining funds left over from the sale would be used to offset Lake County's portion of the matching dollars. Absent: Goutermont

MOTION WALSH, SECOND HURD: 13 – Table the Lake County Ambulance Service (LCAS) Debt Resolution so that Commissioner Goutermont may be present for the discussion at a future date. Absent: Goutermont

MOTION HURD, SECOND WALSH: 14 – Adjourn meeting at 3:21 p.m. Absent: Goutermont

The Lake County Board of Commissioners will meet on Tuesday, May 30th, 2017, at Grand Superior Lodge, 2826 Highway 61, Two Harbors, Minnesota. Lunch will be at noon and the meeting will begin at 1:00 p.m. The purpose of the meeting is for a Strategic Planning Session.

The Board of Commissioners will convene an agenda meeting on Tuesday, June 6, 2017, at 2:00 p.m. and will convene a regular meeting on Tuesday, June 13, 2017. Both meetings will be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners