

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

Tuesday, June 12, 2018. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. County Commissioners Present: District 1 Commissioner Peter R. Walsh, District 2 Commissioner Derrick (Rick) L. Goutermont, District 3 Commissioner Richard (Rick) C. Hogenson, District 4 Commissioner Jeremy M. Hurd, District 5 Commissioner Rich Sve. Absent: None  
Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Meeting was called to order at 2:00 pm by Board Chair Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION WALSH, SECOND HURD: 01 – Approve agenda. Absent: None

Clerk of the Buchanan Laurel Buchanan reviewed changes to the meeting minutes of May 22, 2018. County Auditor Linda Libal reminded board members that the entrance interview with the State Auditor is scheduled for immediately following the June 12, 2018 board meeting. State Auditors are here from the State of Minnesota, Office of the State Auditor, for the 2017 audit of the year ended December 31, 2017.

County Administrator Matthew Huddleston updated the Board of Commissioners on several items of county business. Mr. Huddleston discussed the bond rating for the Capital Improvement Plan (BIP). Construction plans for the Lake County Highway Department Facility were discussed. The bid opening for Bid Package # 1 was held on Friday, June 8, 2018. Bid results are under review and a recommendation will be brought forward.

Lake County anticipates receiving from the Rural Utilities Service (RUS) a fourth amended deferral agreement for extension of deferral of principal and interest payments for Lake County's Broadband Initiatives Loan MN1118 B40. The proposed resolution would authorize the Board Chair to sign the amended agreement and future amendments to the agreement until the broadband system sale is completed.

Mr. Huddleston advised that proposals for roof repairs to the Law Enforcement Center will be included in the next board packet. The roof repair project has been included in the budget and will be coordinated through the Lake County Facilities Maintenance Department. Lake County Service Center in Silver Bay will have shortened hours for part of July 2018 and will be staffed by Lake County Health and Human Services (LCHHS) employees. The temporary schedule will be posted.

Land Commissioner Nate Eide will schedule a Lands Committee meeting and one of its agenda items will be tax-forfeited land in the Knife River area for discussion. The Lands Committee will formalize a recommendation for Lake County's position on this agenda item.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve consent agenda as follows:

1. Approve the Board of Commissioners' meeting minutes from May 22, 2018, with the following changes.
  - Motion 20 as revised: clarifies the effective date of retirement.
  - Consent Agenda Item 08 as revised: includes a \$0.32 (32 cents) difference and a change in vendor name.
  - Consent Agenda Item 09 as revised: total is \$489.95 more than original quote based on option package change.

2. Approve Health and Human Services claim payments in the following amounts:
  - a. Administrative payments \$ 44,603.33
  - b. Region III payments \$ 99,490.23
  - c. Special payments \$ 63.54
3. Approve and authorize the Lake County Board Chair to sign the revised Back Injury Prevention and Hearing Conservation Policies. These policies have been recommended by the Safety Committee for approval and action.
4. Approve and authorize the Chair to sign a Joint Powers Agreement (JPA) between Lake County and the Minnesota Veterans Home to share available resources during times of emergency.
5. Approve County Assessor's recommendation regarding 2017 property taxes payable in 2018 to restore homestead classification for Parcel ID No. 23-7644-03140 (Comrie Abatement).
6. Approve County Assessor's recommendation regarding 2016 property taxes payable in 2017 to restore homestead classification for Parcel ID No. 28-6311-19130 (Meskill Abatement).
7. Approve County Assessor's recommendation regarding 2017 property taxes payable in 2018 to restore homestead classification for Parcel ID No. 27-5707-17526. (Goette Abatement).
8. Approve County Assessor's recommendation regarding 2017 property taxes payable in 2018 to restore homestead classification for Parcel ID No. 28-6379-31150. (Segler Abatement).
9. Approve County Assessor's recommendation regarding 2017 property taxes payable in 2018 to restore homestead classification for Parcel ID No. 25-5211-16687 (Granlund Abatement).
10. Approve payment to Election Systems & Software, LLC for Invoice 1043795 in the amount of \$5,367.50 for annual election equipment hardware and software fees.
11. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Elaine Jackson, D/B/A Budd House B and L, LLC, for board and lodging services for the period of July 1, 2018 through June 30, 2019.
12. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide community support services for Lake County residents at the Waterfront Center for the period of July 1, 2018 through December 31, 2018.
13. Approve purchase of applied calcium chloride from EnviroTech Services, Inc. in an amount up to \$130,000.00.
14. Authorize Highway Engineer to sign SR2 Youth Triathlon special event permit for June 9, 2018.
15. Authorize Highway Engineer to sign Law Enforcement Torch Run special event permit for June 19, 2018.
16. Authorize Highway Engineer to sign Bay Days special event permit for July 14, 2018.

17. Authorize Highway Engineer to sign Superior Man Triathlon special event permit for August 26, 2018.
18. Authorize payment in the amount of \$13,711.40 to the City of Two Harbors, per letter dated May 24, 2018, and agreement dated July 1, 2013, for pole attachment fees due for the years 2015, 2016, 2017, and 2018.
19. Authorize payment in the amount of \$34,414.13 to Consolidated Telephone Company, CTC invoice INV-3312 for voice revenues and associated charges.
20. Authorize the Information Technology Department to donate "as-is" an HP Plotter model T2300 to the Two Harbors High School ISD381. A fully functional re-furbished unit would have about a \$3,500 value; this unit has some defects and its estimated value is \$1,200 to \$1,800.
21. Approve and award a wildfire fuel reduction project for \$6,300 to Lakeside Services to reduce hazardous balsam fir understory and blowdown on 4.5 acres of private land on Halfway Road. This contract will be paid by Title III Firewise funds.
22. Authorize payment to Ballard Spahr, LLP (Invoice No. 20180204344) in the amount of \$13,477.00 for professional services through January 31, 2018 in the RUS loan matter. Absent: None

MOTION HOGENSON, SECOND HURD: 03 – Approve the retirement of Barbara McKay-Jones, Human Services Professional, effective July 31, 2018. Absent: None.

MOTION WALSH, SECOND HOGENSON: 04 – Approve the filling of one full-time Human Service Professional. Absent: None

MOTION HURD, SECOND GOUTERMONT: 05 – Approve the probationary appointment of Dawn Miner to Human Services Technician at the Step 2 rate of \$17.02 per hour effective June 13, 2018. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 06 – Approve the probationary appointment of John Schlangen, Sign Technician/Engineering Technician, to Engineering Supervisor at the Step 1 rate of \$27.22 per hour effective June 16, 2018. Absent: None

MOTION HURD, SECOND WALSH: 07 – Approve the resignation of Justin Mayne, part-time Dispatcher/Jailer, effective May 24, 2018. Absent: None

MOTION GOUTERMONT, SECOND HURD: 08 – Approve the recruitment for one part-time male Dispatcher/Jailer. Absent: None

MOTION HOGENSON, SECOND GOUTERMONT: 09 – Approve after-the-fact out-of-state travel for Steve Olson's attendance at the 2018 Public Safety Broadband Stakeholder meeting from June 5 through June 8, 2018, in San Diego, California. This will be reimbursed by the State of Minnesota. This annual meeting is hosted by the U.S. Department of Commerce National Institute of Standards and Technology Public Safety Communications Research (NIST PSCR) Division. Absent: None

MOTION GOUTERMONT, SECOND HURD: 10 – Authorize the Board Chair to sign the Fourth Amended Deferral Agreement (“Amended Agreement”) between “County of Lake” and “The United States of America”, acting through the Administrator of the Rural Utilities Service (“RUS” or “the Government”), for deferral of principal and interest payments for Lake County’s Broadband Initiatives Loan MN1118 B40; Further, this board action authorizes the Board Chair to sign subsequent Amended Agreement(s) for extension of Lake County’s deferral of principal and interest payments on the Borrower’s outstanding Broadband Initiatives Program (“BIP”) until the sale of the broadband system is completed. Absent: None

MOTION HURD, SECOND GOUTERMONT: 11 – Adjourn County Board of Commissioners’ meeting at 2:29 p.m. Absent: None

The Board of Commissioners will meet as a Committee of the Whole Meeting of the Committee of the Whole at 6:00 p.m. on Tuesday, June 19, 2018, at the Town of Fall Lake Town Hall, 393 Kawishiwi Trail, Fall Lake, Minnesota. The Board of Commissioners will meet at 2:00 p.m. on Tuesday, June 26, 2018, in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota:

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Chairperson  
Lake County Board of Commissioners