

ACTION ITEMS
June 12, 2018

Consent Agenda:

1. Approve the Board of Commissioners' meeting minutes from May 22, 2018, with the following changes.
 - Motion 20 as revised: clarifies the effective date of retirement.
 - Consent Agenda Item 08 as revised: includes a \$0.32 (32 cents) difference and a change in vendor name. (Correspondence 14, Lake County Forestry Department)
 - Consent Agenda Item 09 as revised: total is \$489.95 more than original quote based on option package change. (Correspondence 13, Lake County Forestry Department)

2. Approve Health and Human Services claim payments in the following amounts:

a. Administrative payments	\$ 44,603.33
b. Region III payments	\$ 99,490.23
c. Special payments	\$ 63.54

3. Approve and authorize the Lake County Board Chair to sign the revised Back Injury Prevention and Hearing Conservation Policies. These policies have been recommended by the Safety Committee for approval and action. (Correspondence 1, Lake County Health and Human Services (LCHHS) Department)

4. Approve and authorize the Chair to sign a Joint Powers Agreement (JPA) between Lake County and the Minnesota Veterans Home to share available resources during times of emergency. (Correspondence 2, Lake County Emergency Management Department)

5. Approve County Assessor's recommendation regarding 2017 property taxes payable in 2018 to restore homestead classification for Parcel ID No. 23-7644-03140 (Comrie Abatement). (Correspondence 3, Lake County Assessor's Office)

6. Approve County Assessor's recommendation regarding 2016 property taxes payable in 2017 to restore homestead classification for Parcel ID No. 28-6311-19130 (Meskill Abatement). (Correspondence 4, Lake County Assessor's Office)

7. Approve County Assessor's recommendation regarding 2017 property taxes payable in 2018 to restore homestead classification for Parcel ID No. 27-5707-17526. (Goette Abatement). (Correspondence 5, Lake County Assessor's Office)

8. Approve County Assessor's recommendation regarding 2017 property taxes payable in 2018 to restore homestead classification for Parcel ID No. 28-6379-31150. (Segler Abatement) (Correspondence 6, Lake County Assessor's Office)

9. Approve County Assessor's recommendation regarding 2017 property taxes payable in 2018 to restore homestead classification for Parcel ID No. 25-5211-16687 (Granlund Abatement). (Correspondence 7, Lake County Assessor's Office)

10. Approve payment to Election Systems & Software, LLC for Invoice 1043795 in the amount of \$5,367.50 for annual election equipment hardware and software fees. (Correspondence 8, Lake County Assessor's Office)
11. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Elaine Jackson, D/B/A Budd House B and L, LLC, for board and lodging services for the period of July 1, 2018 through June 30, 2019. (Correspondence 10, Lake County Health and Human Services (HHS) Department)
12. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide community support services for Lake County residents at the Waterfront Center for the period of July 1, 2018 through December 31, 2018. (Correspondence 10, Lake County Health and Human Services (HHS) Department)
13. Approve purchase of applied calcium chloride from EnviroTech Services, Inc. in an amount up to \$130,000.00. (Correspondence 11, Lake County Highway Department)
14. Authorize Highway Engineer to sign SR2 Youth Triathlon special event permit for June 9, 2018. (Correspondence 11, Lake County Highway Department)
15. Authorize Highway Engineer to sign Law Enforcement Torch Run special event permit for June 19, 2018. (Correspondence 11, Lake County Highway Department)
16. Authorize Highway Engineer to sign Bay Days special event permit for July 14, 2018. (Correspondence 11, Lake County Highway Department)
17. Authorize Highway Engineer to sign Superior Man Triathlon special event permit for August 26, 2018. (Correspondence 11, Lake County Highway Department)
18. Authorize payment in the amount of \$13,711.40 to the City of Two Harbors, per letter dated May 24, 2018, and agreement dated July 1, 2013, for pole attachment fees due for the years 2015, 2016, 2017, and 2018. (Correspondence 15, Lake Connections)
19. Authorize payment in the amount of \$34,414.13 to Consolidated Telephone Company, CTC invoice INV-3312 for voice revenues and associated charges. (Correspondence 15, Lake Connections)
20. Authorize the Information Technology Department to donate "as-is" an HP Plotter model T2300 to the Two Harbors High School ISD381. A fully functional re-furbished unit would have about a \$3,500 value; this unit has some defects and its estimated value is \$1,200 to \$1,800. (Correspondence 16, Lake County Information Technology (IT) Department)
21. Approve and award a wildfire fuel reduction project for \$6,300 to Lakeside Services to reduce hazardous balsam fir understory and blowdown on 4.5 acres of private land on Halfway Road. This contract will be paid by Title III Firewise funds. (Correspondence 17, Lake County Emergency Management Department)
22. Authorize payment to Ballard Spahr, LLP (Invoice No. 20180204344) in the amount of \$13,477.00 for professional services through January 31, 2018 in the RUS loan matter. (County Attorney's Office action item)

Resolution Items:

1. Approve the retirement of Barbara McKay-Jones, Human Services Professional, effective July 31, 2018. (Correspondence 18, Lake County Human Resources (HR) Department)
2. Approve the filling of one full-time Human Service Professional. (Correspondence 18, Lake County Human Resources (HR) Department)
3. Approve the probationary appointment of Dawn Miner to Human Services Technician at the Step 2 rate of \$17.02 per hour effective June 13, 2018. (Correspondence 18, Lake County Human Resources (HR) Department)
4. Approve the probationary appointment of John Schlagen, Sign Technician/Engineering Technician, to Engineering Supervisor at the Step 1 rate of \$27.22 per hour effective June 16, 2018. (Correspondence 'New 18', Lake County Human Resources (HR) Department)
5. Approve the resignation of Justin Mayne, part-time Dispatcher/Jailer, effective May 24, 2018. (Correspondence 'New 18', Lake County Human Resources (HR) Department)
6. Approve the recruitment for one part-time male Dispatcher/Jailer. (Correspondence 'New 18', Lake County Human Resources (HR) Department)
7. Approve after-the-fact out-of-state travel for Steve Olson's attendance at the 2018 Public Safety Broadband Stakeholder meeting from June 5 through June 8, 2018, in San Diego, California. This will be reimbursed by the State of Minnesota. This annual meeting is hosted by the U.S. Department of Commerce National Institute of Standards and Technology Public Safety Communications Research (NIST PSCR) Division. (Correspondence 23, Lake County Sheriff's Office)
8. Authorize the Board Chair to sign the Fourth Amended Deferral Agreement ("Amended Agreement") between "County of Lake" and "The United States of America", acting through the Administrator of the Rural Utilities Service ("RUS" or "the Government"), for deferral of principal and interest payments for Lake County's Broadband Initiatives Loan MN1118 B40; Further, this board action authorizes the Board Chair to sign subsequent Amended Agreement(s) for extension of Lake County's deferral of principal and interest payments on the Borrower's outstanding Broadband Initiatives Program ("BIP") until the sale of the broadband system is completed.