

updated
ACTION ITEMS
June 26, 2018

Consent Agenda:

1. Approve the Board of Commissioners' meeting minutes from June 12, 2018.
2. Approve County Board meeting minutes from Emergency Meeting held on June 19, 2018.
3. Approve Health and Human Services claim payments in the following amounts:
 - a. Administrative payments \$ 7,796.95
4. Approve the low bid from Jamar Company in the amount of \$31,050.00 (Opp/Job ID 877282) for the repair of the rock ballasted EPDM roof membrane on the Law Enforcement Center and Court House / LEC rear entrance). Additionally, authorize payment in the amount of \$3,920.00 for the removal and reinstallation of the air conditioning (A/C) condensing units on the roof that supply air conditioning to the main floor courthouse. (Correspondence 1, Lake County Facilities Maintenance Department)
5. Approve the renewal of all current liquor/wine license holders for the calendar year 2019 contingent upon the approval of the County Attorney and Sheriff and payment of applicable fees. (Correspondence 2, Lake County Auditor's Office)
6. Approve County Attorney's request for ratification of Minnesota County Computer Cooperative (MCCC) agreement with Strategic Technologies Incorporated (STI) for the maintenance and support of Minnesota County Attorney Practice System (MCAPS). (Correspondence 3, Lake County Attorney's Office)
7. Approve and authorize Lisa B. Hanson, Director of Lake County Health and Human Services, to sign the Facilities Use Agreement with the State of Minnesota, by and through the Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Pine Technical & Community College, ("MnSCU"), for the period of July 1, 2018 through June 30, 2019. (Correspondence 5, Lake County Health and Human Services (LCHHS) Department)
8. Approve and authorize the County Board Chair to sign the Project Agreement with Common Carrier Transport Provider (Arrowhead Economic Opportunity Agency) to provide transportation services for Lake County residents for the period of July 1, 2018 through December 31, 2018. (Correspondence 5, Lake County Health and Human Services (LCHHS) Department)
9. Approve and authorize payment of \$500.00 to Arrowhead Economic Opportunity Agency's (AEOA) Rural Rides Program for the period of July 1, 2018 through June 30, 2019. (Correspondence 5, Lake County Health and Human Services (LCHHS) Department)
10. Adopt the findings by the Planning Commission for Interim Use Application, I-18-012, for Sharon Ropes. (Correspondence 10A, Lake County Environmental Services Department)

11. Adopt the findings by the Planning Commission for Interim Use Application, I-18-013, for Brenda Swanson. (Correspondence 10B, Lake County Environmental Services Department)
12. Adopt the findings by the Planning Commission for Interim Use Application, I-18-014, for North Harbors Services LLC/Ethan Casady. (Correspondence 10C, Lake County Environmental Services Department)
13. Adopt the findings by the Planning Commission for Interim Use Application, I-18-015, for Monika Bauerlein. (Correspondence 10D, Lake County Environmental Services Department)
14. Authorize Miller repurchase with the following conditions:

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicant, Miller, has applied to repurchase state tax forfeited land legally described as: 22-7440-02060

Lot 6, Block 2, Silver Bay First Division; 34 Aiken Circle, Silver Bay MN

WHEREAS, the applicant, Miller, has Contract for Deed interest and was not the owner of record at the time of forfeiture. Sandra Jo Crawford is the title holder. The title will be in Crawford's name and is eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

WHEREAS, prior to the sale being final, the applicant, Miller, must bring the property into compliance with City of Silver Bay code, 550.03, Waste Accumulation, 550.02, Waste and Junk, 550.01, Weeds and Grass, 560.01, Abandoned, Junk or Unauthorized Motor Vehicles or Motor Vehicle Waste Subdivisions 1 and 2. The exterior of the property must be inspected and approved by the Chief of Police prior to the sale becoming final. The only currently licensed vehicles may be on the property,

THEREFORE, BE IT RESOLVED, that the Lake County Board approves the repurchase application by Miller subject to payment including total taxes and assessments of \$4,377.62, service fees of \$150.00, deed tax of \$14.45, deed fee of \$25.00, and recording fee of \$46.00; for a total of \$4,613.07 if paid by June 30, 2018, otherwise total consideration will be recalculated. (Correspondence 6, Lake County Forestry / Land Department)

15. Authorize payment in the amount of \$31,203.51 to the Consolidated Telephone Company, CTC Invoice INV-3310 covering payroll, Calix support, circuit charge, labor and expenses for additional support, and miscellaneous shipping charges. (Correspondence 15, Lake Connections)
16. Authorize payment in the amount of \$13,474.21 to Consolidated Telephone Company, CTC Invoice INV-3313 for payroll, commissions, and miscellaneous items. (Correspondence 15, Lake Connections)

17. Authorize annual payment in the amount of \$25,500 to ESRI, Inc. (Quotation #25843456); this is the annual software licensing renewal for our Geographic Information System (GIS) for ESRI ArcGIS Enterprise licensing and all of the related software modules such as the recently launched Lake County website [Online Parcel Viewer](#); it also includes patch updates (maintenance) and hotline phone support. (Correspondence 16, Lake County Information Technology (IT) Department)

18. Authorize the following Information Technology purchases related to replacement of Network Attached Storage (NAS) that has reached end-of-life.
 - Authorize payment in the amount of \$4,320 to Mid-America Business Systems, for ApplicationXtender 16.3 on New Server Environment (NSE).
 - Authorize payment in the amount of \$10,080 to Mid-America Business Systems, for programming services to migrate InfiniVault AX records to NSE.
 - Authorize payment in the amount of \$5,600 to Compudyne (Quote COMQ27664), for new HP Server.
 - Authorize payments totaling \$7,416 (Quote COMQ27394) for 4TB of 100% available NAS at INVOLTA leased for six months through Compudyne. (Correspondence 16, Lake County Information Technology (IT) Department)

19. Approve Wells Fargo Depository Pledge Agreement and authorize Board Chair to sign. (Correspondence 18, Lake County Auditor's Office)

20. Authorize payment to BMO Harris Bank N.A. in the amount of \$7,544.02 (Invoice of June 17, 2018: including issuance fee May 3, 2018, and periodic fee for collection periods March 18, 2018 – May 2, 2018 and May 3, 2018 – June 17, 2018) for Irrevocable Standby Letter of Credit No. HACH503422OS.

21. Authorize payment to Compass Consultants, Inc. in the amount of \$8,515.50 for Project 2017 Lake Co – Sale Documents (Invoice No. 5898).

22. Approve purchase of three Mesa 2 Geo handheld computers with accessories from Frontier Precision for \$7,716.00. (\$848.76 from MF1, \$694.44 from MF2, \$6,172.80 from account 6405). (Correspondence 7, Lake County Forestry Department)

23. Amend 2018 Forestry Department Budget:
 - 85-950-000-0000-6405 (supplies – data processing) to \$7,500
 - 85-951-000-0000-6505 to \$1,000
 - 85-952-000-0000-6505 to \$750(Correspondence 7, Lake County Forestry Department)

Resolution Items:

1. Authorize Lake County participation in the Property Assessed Clean Energy (PACE) initiative and authorize the Board Chair to sign the Joint Powers Agreement (JPA) with the St. Paul Port Authority, in coordination with the University of Minnesota Regional Sustainable Development Partnerships, Public Sector & Community Engagement, Clean Energy Resource Teams (CERTs).
2. Approve and authorize creation of a Lake County Twitter account by Emergency Management Director and/or Information Services Director, to be used in compliance with the Lake County Social Media Policy. (Correspondence 8, Lake County Emergency Management)
3. Approve the probationary appointment of Cynthia Schut to part-time Administrative Clerk at the Step 1 rate of \$13.75 per hour effective July 9, 2018. (Correspondence 19, Lake County Human Resources (HR) Department)