

**ACTION ITEMS**  
**June 27, 2017**

**Consent Agenda:**

1. Approve the Board of Commissioners' meeting minutes from June 13, 2017.
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 112,596.72
  - b. Administrative payments \$ 6,237.49
  - c. Arrowhead Health Alliance payments \$ 4,518.81
3. Approve payment of \$4,902.95 to Steve Lampman for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09. (Correspondence 1, Emergency Management)
4. Approve payment of \$11,900.00 to Thomas Christiansen for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13. (Correspondence 2, Emergency Management)
5. Remove the cabin and sauna values from parcel 25-5311-33760 to correct the taxes payable in 2017, as recommended by the County Assessor. When the original 20-acre parcel was split into two 10-acre parcels, the cabin and sauna were assessed on both parcels. (Correspondence 3, Assessor's Office)
6. Approve and authorize County Board Chair to sign the resolution for Lake County election of Jurisdiction for the Minnesota Buffer Law. (Correspondence 4, Environmental Services Department)
7. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Elaine Jackson, D/B/A Budd House B and L, LLC, for board and lodging services for the period of July 1, 2017 through June 30, 2018. (Correspondence 5, Health and Human Services (HHS) Department)
8. Approve and authorize the County Board Chair to sign the Project Agreement with Common Carrier Transport Provider (Arrowhead Economic Opportunity Agency) to provide transportation services for Lake County residents for the period of July 1, 2017 through June 30, 2018. (Correspondence 5, Health and Human Services (HHS) Department)
9. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide community support services for Lake County residents at the Waterfront Center for the period of July 1, 2017 through June 30, 2018. (Correspondence 5, Health and Human Services (HHS) Department)
10. Award SAP 038-604-019 to the lowest responsible bidder, KGM Contractors, Inc., in the amount of \$1,588,787.58. Pending County Attorney review, approve and authorize the Chair to sign the contract for this CSAH 4 project. (Correspondence 6, Road and Bridge Agenda / Highway Department)

11. Award SP 038-602-026 to the lowest responsible bidder, Knife River Materials, in the amount of \$1,180,196.57. Pending County Attorney review, approve and authorize the Chair to sign the contract for this CSAH 2 paving project. (Correspondence 6, Road and Bridge Agenda / Highway Department)
12. Authorize Highway Department payment of Invoice No. 105135 in the amount of \$13,494.25 to ACCT, Inc. for asbestos abatement. (Correspondence 6A, Road and Bridge Agenda / Highway Department)
13. Approve the proposal for Wenck Associates to prepare Facility Design Drawings, Permitting Documents and Hydrogeologic Assistance for the MPCA Landfill Expansion Permit Application at a cost not to exceed \$37,000. (Correspondence 10, Environmental Services Department)
14. Approve payment in the amount of \$5,648.96 to the Office of the State Auditor for auditing services for year-end 2016 (invoice #68453). (Correspondence 12, Auditor's Office)
15. Authorize payment to Contech Engineered Solutions for \$10,650.00 for two culverts and accessories. (Correspondence 7, Forestry Department)
16. Approve cabin lease located in Township 55, Range 10, Section 24, Southeast Quarter of the Northwest Quarter to Mike Osmundson. Lease will follow normal cabin site lease terms and conditions. (Correspondence 'New 9', Forestry Department)
17. Authorize payment in the amount of \$5,816.26 to Ehlers & Associates, Inc. for financial management analysis services for the following invoices: INV 73670 for dates of service from May 1 through May 5, 2017, and INV 73643 for dates of service May 7 through May 31, 2017.
18. Adopt findings by the Planning Commission and approve a five-year renewal of Interim Use Permit, I-17-010, for James R. Schmit. (Correspondence 14A, Environmental Services Department)
19. Amend April 25, 2017 Meeting Minutes, Motion 02, Item 10 "Authorize Highway Department repair of Unit #8970 (1997 John Deere mower tractor) engine by Melton Sales & Service at a total cost of \$9,868.42 including freight." Approve payment less deposit in the amount of \$5,768.42. (Correspondence 6B, Highway Department)

## **Resolution Items:**

1. Approve the following resolution regarding the 2017-01 Land Sale scheduled September 8, 2017. BE IT RESOLVED, that all parcels of tax-forfeited land listed on 2017-01 Land Sale List of Tax-Forfeited Land having been classified as non-conservation; that the basic sale price of each parcel on 2017-01 Land Sale List of Tax-Forfeited Land, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held September 8<sup>th</sup>, 2017 at 10:00 AM by the Lake County Auditor at the Lake County Courthouse, for not less than the basic sale price; and that all sales shall be full payment or on the terms set forth in 2017-01 Land Sale List of Tax-Forfeited Land. (Correspondence 8, Forestry Department)
2. Approve the resignation of Jay Mahon, part-time/on-call Dispatcher/Corrections Officer, effective March 27, 2017. (Correspondence 11, Human Resources (HR) Department)
3. Approve the change in employment status of Kylie Dietz, Social Worker, due to completion of probation effective July 2, 2017. (Correspondence 11, Human Resources (HR) Department)
4. Approve the trial appointment of Kylie Dietz, Social Worker, to Financial Worker at the 2016 base rate of \$20.70 per hour effective July 3, 2017. (Correspondence 11, Human Resources (HR) Department)
5. Approve the filling for one full-time Social Worker. (Correspondence 11, Human Resources (HR) Department)
6. Approve the probationary appointment of Luke Champa to Planning and Zoning Technician at the 2016 probationary rate of \$18.85 per hour effective July 10, 2017. (Correspondence 11, Human Resources (HR) Department)
7. Approve and authorize the Board Chair to sign a 60-month technology rental and maintenance agreement for the Human Resources Department with Metro Sales, Inc. in the amount of \$194.79/month for a MP C4504 printer/copier with fax and scanning ability, cents per copy additional cost at the rate of \$0.0105 per black print/copy and \$0.0625 per color print/copy. (Correspondence 11, Human Resources (HR) Department)
8. Approve and authorize the Chair to sign the Management Agreement between the County of Lake ("County") and Lake County Housing and Redevelopment Authority ("LCHRA") for management of the apartment building complex located at \_\_\_\_\_, effective July 1, 2017.
9. Approve Lake County Ambulance Service (LCAS) Debt Resolution. (Correspondence 17 in this June 27, 2017 Board Packet; This is the same proposed resolution as Correspondence 16 from May 23, 2017 Board Packet)