

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, July 10, 2018, a regular meeting of the Board of County Commissioners of Lake County, Minnesota, was called to order at 2:00 pm by Board Chairperson Rich Sve. The meeting was held in the Split Rock River Room at the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota. The following commissioners were present: District 1 Commissioner Peter R. Walsh, District 2 Commissioner Derrick (Rick) L. Goutermont, District 3 Commissioner Richard (Rick) C. Hogenson District 4 Commissioner, Jeremy M. Hurd, District 5 Commissioner Rich Sve. Absent: None

Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND HOGENSON: 01 – Approve agenda. Absent: None

Lake County Sheriff Carey Johnson appeared before the County Board of Commissioners to discuss a request for recruitment for one full-time Deputy Sheriff. County Administrator Matthew Huddleston discussed the recruitment process. The Personnel Committee has reviewed this request and has additional questions. Human Resources Administrator Cammie Young was present for the discussion. Sheriff Johnson discussed coverage within the county, including the Section 30 duty station in Fall Lake Township. Sheriff Johnson discussed that with recent staff changes, we are trying a new structure. The Undersheriff has not been replaced. The Sheriff has delegated some of the duties and is waiting to get back to full staff before making a final decision on how he wants to proceed. Sheriff Johnson advised that these duties have been distributed through special assignments within the department. Sheriff Johnson advised that staff understand that these are assignments and are under review. He discussed how anticipated upcoming retirements may affect staffing and the structure of the department. Commissioners asked questions about the department structure. Ms. Young advised that in order to proceed, the Board would need to approve the recruitment for one full-time Deputy Sheriff.

MOTION HOGENSON, SECOND WALSH: 02 – Approve the recruitment for one full-time Deputy Sheriff. Absent: None

Lake County Administrator Matthew Huddleston updated the County Board of Commissioners on several items of county business. Mr. Huddleston advised that Kraus-Anderson Construction Company has prepared Bid Package #2 on behalf of Lake County (owner) for Lake County Highway Department Facility, S.A.P. 038-040-001. The advertisement for bids notice has been finalized and provided to the newspaper of record. We are presently soliciting competitive bids for the portions of work defined in the Bid Package #2 work scopes. A pre-bid meeting will be held on July 26, 2018, at 10:00 am in the Law Enforcement Center (LEC) in Two Harbors. The sealed bid opening will be held on August 9, 2018, at 2:00 pm. Lake County Auditor Linda Libal discussed recruitment for election judges. On for Board action today are for election judge appointments and proposed changes to the election judge wages, including setting a four-hour minimum for alternate judges, for the upcoming elections. Lake County Environmental Services Director Christine McCarthy provided an update on the Permit Application for the Lake County Demolition Landfill. Lake County Land Commissioner Nate Eide advised that the Forestry Department will be holding a timber auction on July 11, 2018. Commissioners congratulated Human Resources Administrator Cammie Young on her ten-year work anniversary with Lake County.

MOTION HURD, SECOND WALSH: 03 – Approve consent agenda as follows:

1. Approve the Board of Commissioners' regular meeting minutes from June 26, 2018.
2. Approve the Board of Commissioners' special meeting minutes from July 3, 2018.
3. Approve Health and Human Services claim payments in the following amounts:
 - a. Administrative payments \$ 56,876.77
 - b. Region III payments \$ 182,522.58
 - c. Special payments \$ 1,975.69
4. Approve payment in the amount of \$5,096.93 to SeaChange Print Innovations for ballot printing & services for the 2018 Primary Elections (invoice #30313).
5. Approve and authorize the Chair to sign the 2017 EMPG Special Project Grant Agreement for an Emergency Management cache of five portable ARMER radios.
6. Authorize payment of invoices for door replacement and repair for the Two Harbors Ice Arena north main entrance doors and north emergency exit door, for the sum of \$8,820.00, payable to Northern Door and Hardware Inc.
7. Authorize payment in the amount of \$8,202.66 to Coop Light & Power, invoice 9613 for right of way clearing.
8. Authorize payment in the amount of \$6,481.80 to Lake Country Power, invoice 44796 for 2017 joint pole use.
9. Authorize payment in the amount of \$34,834.85 to Consolidated Telephone Company, invoice INV-3320, for voice revenues and expenses.
10. Authorize payment in the amount of \$21,261.98 to Consolidated Telephone Company, invoice INV-3318, for payroll, customer service support labor and expenses, May trouble tickets, marking flags, and indirect assessments.
11. Authorize out-of-state travel for Renee Fuller, Public Health Nurse, to attend a course at the Center for Domestic Preparedness (CDP) in Anniston, Alabama, from October 1-5, 2018.
12. Approve quote from Contech for the purchase of culverts in the amount of \$14,076.80 and approve payment from the following sources:
 - \$5,895.08 from Gas Tax (85-954-000-0000-6864);
 - \$ 227.92 from Memorial Forest 1 (85-952-000-0000-6295);
 - \$ 737.36 from Memorial Forest 2 (85-951-000-0000-6295);
 - \$7,216.44 from County Forest Road Maintenance (85-954-000-7005-6000). Absent: None

MOTION GOUTERMONT, SECOND HURD: 04 – Approve the following appointments as election judges for Unorganized Territory #1 – Constance Barnabee, Mark Odden and Virginia Kerr. Absent: None

MOTION HURD, SECOND HOGENSON: 05 – Approve the following appointments as elections judges for Unorganized Territory #2:

- Precinct #1: Jo Ann Rossetter, Carol Jackson, Delores Jackson (general election), Julie Boll (primary election)
- Precinct #2: Marlys Wisch, Raymond Hermanson, Rosemary Guiney, Bonnie Phipps
- Precinct #3: Normand Bourdage, Vicki Stroozas, Mary Joy Wahlberg
- Precinct #4: Carol Swanson, Gerry Graden, Roxanne Farley, Makenna Coan (student election judge trainee). Absent: None

MOTION HOGENSON, SECOND GOUTERMONT: 06 – Approve the following appointments for alternate election judges: Brandy Fraser, Julie Boll (general election), Paul Beckey (primary election), Ed McMahon (general election). Absent: None

MOTION WALSH, SECOND GOUTERMONT: 07 – Approve the wages of election judges as follows:

- head judge \$12.00/hour;
- other election judges \$11.00/hour;
- alternate judges \$44 (four-hour minimum at \$11/hour). Absent: None

MOTION HURD, SECOND HOGENSON: 08 – Adjourn County Board of Commissioners' meeting at 3:14 p.m. Absent: None

From the Board of Commissioners' meeting schedule,

- Committee of the Whole, 6:00 p.m. on Tuesday, July 17, 2018, to be held at the Toimi School Community Center, Brimson, Minnesota.
- Regular meeting, 2:00 p.m. on Tuesday, July 24, 2018, to be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota:

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners