

**ACTION ITEMS**  
**August 14, 2018**

**Consent Agenda:**

1. Approve the Board of Commissioners' regular meeting minutes from July 24, 2018.
2. Approve Health and Human Services claim payments in the following amounts:
  - a. Administrative payments \$ 46,468.23
  - b. Region III payments \$ 203,910.62
  - c. Special payments \$ 454.50
3. Authorize payment in the amount of \$5,825.00 to The Baller Herbst Law Group / Baller Stokes & Lide, P.C. for services rendered through October 2016 (Invoice No. DC 02-18-4200). (County Attorney's Office action item)
4. Approve and authorize the Lake County Board Chair to sign the Amended Purchase of Service Agreement with the Lake County Ambulance Service for the period of September 30, 2017 through September 29, 2018. (Correspondence 1, Lake County Health and Human Services (LCHHS) Department)
5. Approve a 2.5% fee increase for Lodging, Food and Beverage, Pool, and Children's Camp license fees. (Correspondence 2, Lake County Health and Human Services (LCHHS) Department, Environmental Health Fee Schedule)
6. Authorize payment to EW Trucking for invoice dated 7/27/2018 in the amount of \$5,607.50 for the septic repairs of SSTS permit # SP-17-066. The cost for these repairs is funded by the MPCA SSTS Low-Income Fix-up Grant. (Correspondence 3, Lake County Environmental Services Department)
7. Authorize Highway Department purchase of Kenworth T470 chassis from Rihm Kenworth St. Paul (through State CPV Contract T-647(5)) at a cost up to \$114,568.00 plus freight and taxes, if applicable. (Correspondence 4, Lake County Highway Department / Road & Bridge Agenda Items)
8. Authorize Twin Ports Testing construction services for Highway Department Facility project at a cost up to \$31,618.00. (Correspondence 4, Lake County Highway Department / Road & Bridge Agenda Items)
9. Authorize in-kind contribution up to \$100 for fast track sand at the fairgrounds. (Correspondence 4, Lake County Highway Department / Road & Bridge Agenda Items)
10. Authorize Highway Department repair of Unit #8970 (1997 John Deere mowing tractor) in an amount up to \$7,741.22 plus freight and taxes, if applicable, by Midwest Machinery Co. (Correspondence 4, Lake County Highway Department / Road & Bridge Agenda Items)

11. Approve Highway Department payment in the amount of \$5,956.88 to Conduent Enterprise Solutions, LLC for annual accounting software. (Correspondence 4, Lake County Highway Department / Road & Bridge Agenda Items)
12. Amend April 10, 2018, Board of Commissioners' meeting minutes, Motion 04 Item 11: Authorize Caterpillar 336FL excavator rental in an amount up to \$11,500.00 plus delivery for facility demolition. (Correspondence 4, Lake County Highway Department / Road & Bridge Agenda Items)
13. Authorize Highway Engineer to sign Centurylink pole maintenance permit for CSAH 4. (Correspondence 4, Lake County Highway Department / Road & Bridge Agenda Items)
14. Approve a four-day temporary on-sale liquor permit for Isabella Community Council for the dates of September 7-10, 2018 for the premises at 9521 Lankinen Rd, Isabella MN. Contingent on the filing of necessary paperwork and payment of applicable fees. (Correspondence 7, County Auditor's Office)
15. Approve a three-day temporary on-sale liquor permit for Isabella Community Council for the dates of November 4-6, 2018 for the premises at 9521 Lankinen Rd, Isabella MN. Contingent on the filing of necessary paperwork and payment of applicable fees. (Correspondence 7, County Auditor's Office)
16. Approve a four-day temporary on-sale liquor permit for Lake County Agricultural Society for the dates of August 16-19, 2018 for the premises at 1381 Fairgrounds Rd, Two Harbors MN. Contingent on the filing of necessary paperwork and payment of applicable fees. (Correspondence 7, County Auditor's Office)
17. Approve a one-day temporary on-sale liquor permit for Laurentian Resource Conservation & Development Council for the date of October 28, 2018 for the premises at 2057 Big Rock Rd, Two Harbors MN. Contingent on the filing of necessary paperwork and payment of applicable fees. (Correspondence 7, County Auditor's Office)
18. Approve a non-exclusive easement 20 feet wide along a centerline as located by GPS and illustrated and described on Exhibit B of the easement for the Superior Hiking Trail Easement to cross tax forfeit parcels described as Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section Thirty-five (35), Township Fifty-seven (57) North, Range Seven (7) West of the Fourth Principal Meridian. (Correspondence 5 and 5A, Lake County Forestry Department)
19. Approve a non-exclusive easement 33 feet wide along a centerline as located by GPS and illustrated and described on Exhibit B of the easement for the Red Dot Trail Easement to cross tax forfeit parcels described as Southwest Quarter of Southeast Quarter (SW1/4 of NE1/4), Section Twenty-two (22), Township Fifty-six (56) North, Range Eight (8) West of the Fourth Principal Meridian. (Correspondence 6, Lake County Forestry Department)
20. Authorize payment in the amount of \$7,636.00 to Old Republic Surety Group, invoice RLI2133039, for required bond per the City of Two Harbors Franchise Agreement. (Correspondence 12, Lake Connections)
21. Authorize payment in the amount of \$34,716.49 to Consolidated Telephone Company, invoice INV-3332 for voice revenues and related expenses. (Correspondence 12, Lake Connections)

22. Authorize payment in the amount of \$26,701.99 to Consolidated Telephone Company, invoice INV-3330 covering charges for the Duluth circuit, payrolls dated 7/20/2018 and 8/3/2018, along with shipping charges and heater repair costs. (Correspondence 12, Lake Connections)

23. Authorize the Sheriff's Office to sell the following vehicles on Do-Bid:

2012	Chevy Tahoe	1GNSK2E02CR318815	129,923	fair condition
2012	Chevy Tahoe	1GNSK2E03CR290054	122,595	fair condition
2011	Chevy Tahoe	1GNSK2E08BR311690	116,442	fair condition
2002	Chevy Tahoe	1GNEK13Z42J313718	139,000	fair condition

(Correspondence 13, Lake County Sheriff's Office)

24. Approve Minnesota Lawful Gambling Application for Organic Consumers Association to conduct excluded bingo on September 2, October 7, November 4 and December 2, 2018; at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, Minnesota. (Correspondence 14, Lake County Auditor's Office)

25. Amend County Board of Commissioners' meeting minutes from July 10, 2018, Motion 03, Consent agenda item 12, as follows: Approve quote from Contech for the purchase of culverts in the amount of \$14,076.80 and approve payment from the following sources:

- \$3,877.84 from Gas Tax (85-954-000-0000-6864);
- \$ 683.76 from Memorial Forest 1 (85-951-000-0000-6295);
- \$2,298.76 from Memorial Forest 2 (85-952-000-0000-6295);
- \$7,216.44 from County Forest Road Maintenance (85-954-000-7005-6000).

(Correspondence 15, Lake County Forestry Department)

26. Authorize payment in the amount of \$5,982.50 to Ballard Spahr LLP for professional services rendered through June 30, 2018 (Invoice No. 201807048886, dated July 20, 2018). (County Attorney's Office action item)

**Resolution Items:**

1. Approve and authorize the Chair to sign the Onsite Influenza Immunization Clinic Agreement between Lake County and Hennepin County Medical Center (HCMC). (Correspondence 8, Lake County Human Resources (HR) Department)
2. Approve the change in employment status of Lisa Lee, Administrative Coordinator, due to completion of probation period effective July 30, 2018. (Correspondence 8, Lake County Human Resources (HR) Department)
3. Approve the change in employment status of Kylie Dietz, Human Services Professional, due to completion of trial period effective August 14, 2018. (Correspondence 8, Lake County Human Resources (HR) Department)
4. Approve the change in employment status of Jill Paron, Environmental Services Specialist, due to completion of probation period effective August 14, 2018. (Correspondence 8, Lake County Human Resources (HR) Department)
5. Approve the resignation of Dawn Kilpela, Deputy Sheriff, effective August 17, 2018. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
6. Approve the filling for one full-time Deputy Sheriff. (Correspondence 'New 8', Lake County Human Resources (HR) Department)