

*updated*  
**ACTION ITEMS**  
**August 22, 2017**

**Consent Agenda:**

1. Approve the Board of Commissioners' meeting minutes from August 8, 2017.
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 159,117.22
  - b. Administrative payments \$ 25,934.78
  - c. Special payments \$ 285.21
3. Authorize payment to David Giguere in the amount of \$3,255.00 for the homeowner portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13. (Correspondence 4, Emergency Management)
4. Authorize payment in the amount of \$32,026.60 to Consolidated Telecommunications Company (CTC) for August payroll, indoor 4-fiber, commissions and shipping charges, invoice INV-3220. (Correspondence 5, Lake Connections)
5. Authorize the Auditor's office to adopt the "CliftonLarsonAllen-Subrecipient Risk Assessment Matrix and Monitoring Workbook" to be implemented as the Lake County Policy for sub-recipient grant monitoring. This needs to be done in order to be in compliance with OMB Circular A-133 for grants awarded before December 26, 2014, or with Title 2 U.S. Code of Federal Regulations 200.303 and 200.331 for grants awarded after December 26, 2014. (Correspondence 6, County Auditor's Office)
6. Authorize Highway Engineer to sign Two Harbors Trail Run & Bike Tour event permit for September 2, 2017. (Correspondence 7, Road & Bridge Agenda / Highway Department)
7. Amend April 25, 2017 meeting minutes, Motion 02, Consent Agenda Item 11 as follows: Authorize Highway Engineer to sign agreement with American Engineering Testing, Inc. for 2017 construction materials testing services in an amount up to \$40,000.00 per the attached hourly rate schedule dated March 16, 2017. (Correspondence 7, Road & Bridge Agenda / Highway Department)
8. Approve month-to-month T.H. Auto Partnership lease extension in the amount of \$5,500.00 per month plus utilities. (Correspondence 7, Road & Bridge Agenda / Highway Department)
9. Authorize the County Auditor to make payment to Reconyx, Inc in the amount of \$11,202.31 for IR security cameras to be reimbursed through the 2015 Stone Garden Grant. (Correspondence 12, Sheriff's Office)

10. Adopt a resolution approving and authorizing the Chair or Acting Chair to sign Lake County to enter into the grant contract for Fiscal Year 2018 (FY2018) County Veterans Service Office (CVSO) Operational Enhancement Grant, through the State of Minnesota, Department of Veterans Affairs. The resolution will signify by name and title the individual authorized to sign the grant, and the Clerk of the Board will certify the resolution with an affixed seal. The grant provides supplemental funding to existing funding in order to enhance County Veterans Service Offices throughout the state. The grant provides extra monies for advertising, outreach activities to county veterans, reintegration of combat veterans, and enhances all other services to veterans. (Correspondence 8, Veterans Service Office)
11. Authorize Lake County Forestry to use up to \$25,000, from “Assigned for Memorial Forest 1” (Account 85.2867) for the Bailey Road Project. (Correspondence 9, Forestry Department)
12. Withdraw 10<sup>th</sup> Ave and Mattson 1 parcels from the 2017 Tax Forfeit Land Auction. (Correspondence 13, Forestry Department)
13. Award bid to MK Engineering, Inc. for wetland delineation of trailhead and designed trail, utilizing Coastal grant funds, for a base cost of \$9,917.00 plus \$90.00/hr. for meetings and \$405/mile for additional trail. (Correspondence 10 and 10A, Forestry Department)
14. Approve trail design quote provided by Jake Carsten of Dirt Dojo, a company providing mountain bike trail development consulting services. Dirt Dojo’s estimate is \$25,150 for time and materials for approximately 25 miles of mountain bike trail, not to exceed \$28,000, utilizing Coastal grant funds. (Correspondence 11 and 11A, Forestry Department)
15. Adopt findings by the Planning Commission for I-17-013 Interim Use Application by Sharon Ropes for vacation rental home located at 726 Old North Shore Road, Two Harbors, MN 55616. Property is described as Cragmere Outlot 6, 7, & 8 of Govt Lot 2 and NW 1/4 of NW 1/4, Section 15, Township 52, Range 11, Unorganized Territory #2. (Correspondence 1, Environmental Services Department)
16. Adopt findings by the Planning Commission for I-17-014 Interim Use Application by Jeff & Chad Linden for gravel pit with crushing, screening and washing operations located at 289 Sawmill Lake Road, Two Harbors, MN 55616. Property is described as NW 1/4 and SW 1/4 of NE 1/4, SE 1/4 of NE 1/4 Less R of W, and NE 1/4 of NW 1/4 Less R of W in Section 18, Township 54, Range 11, Unorganized Territory #2. (Correspondence 1, Environmental Services Department)

**Resolution Items:**

1. Approve the appointment of Cammie Young, Human Resources Administrator, as the Lake County Affirmative Action Officer for 2017. (Correspondence 3, Human Resources (HR) Department)
2. Approve the revisions to the Affirmative Action Plan and authorize Chair to sign. (Correspondence 3, Human Resources (HR) Department)
3. Approve and authorize the chair to sign an agreement with Hildi, Inc. for actuarial services at a cost of \$3,200 for a projection of Lake County's GASB 45 OPEB liability. (Correspondence 3, Human Resources (HR) Department)
4. Approve the trial appointment of Chris Hatfield, General Maintenance/Custodian, to Jail Maintenance/Custodian at the 2016 probationary rate of \$18.67 per hour effective August 28, 2017. (Correspondence 'New 3', Human Resources (HR) Department)
5. Approve the recruitment for one full-time General Maintenance/Custodian. (Correspondence 'New 3', Human Resources (HR) Department)
6. Approve the resignation of Adam Borchert, Deputy Sheriff, effective September 3, 2017. (Correspondence 'Revised New 3', Human Resources (HR) Department)
7. Approve the recruitment for one full-time Deputy Sheriff. (Correspondence 'Revised New 3', Human Resources (HR) Department)