

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, September 11, 2018, a regular meeting of the Board of County Commissioners of Lake County, Minnesota, was called to order at 2:00 pm by Board Chairperson Rich Sve. The meeting was held in the Split Rock River Room at the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota. The following commissioners were present: District 1 Commissioner Peter R. Walsh, District 2 Commissioner Derrick (Rick) L. Goutermont, District 3 Commissioner Richard (Rick) C. Hogenson, District 4 Commissioner, Jeremy M. Hurd, District 5 Commissioner Rich Sve. The following commissioners were absent: None.

Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

On this 17th anniversary since the attacks on September 11, 2001, Commissioner Sve asked all people present at this board meeting to participate in a moment of silence to honor the lives lost on 9/11. Following this remembrance, Commissioner Sve led the audience in the recitation of the Pledge of Allegiance. Commissioner Sve then asked everyone in attendance to say a few words about where they were on September 11, 2001, when they heard the news.

MOTION HURD, SECOND HOGENSON: 01 – Approve agenda. Absent: None

Lake County Administrator Matthew Huddleston updated the County Board of Commissioners on several items of county business. Lake County Information Technology (IT) Director Boris Naschansky attended the board meeting to request for out-of-state travel for attendance at the ManageEngine User Conference on October 25 & 26, 2018. Mr. Naschansky has requested to attend this conference with a staff member. Mr. Naschansky believes this will be a valuable user conference to learn about solutions for IT service management, IT operations management, Windows Server and Active Directory management, Desktop and Mobile Device management, IT security management and IT analytics. Mr. Naschansky expects to learn about the latest IT management best practices, participate in breakout sessions, and network with peers.

Lake County Auditor Linda Libal provided an update on voter equipment and testing that will be done. Ms. Libal attended the land sale yesterday along with Lake County Land Commissioner Nate Eide. Mr. Eide reviewed the results of the land sale. Mr. Eide also discussed the Iron Range Resources and Rehabilitation (IRRR) Regional Trails Grant Program Application that he submitted on behalf of Lake County. On for board action today is a resolution in support of the application requesting \$750,000 for trail development. The Regional Trails Grant Program, funded at \$3,000,000 for FY2019, provides funding to assist with design, engineering and construction of various types of new trails.

Lake County Environmental Services Director Christine McCarthy updated the County Board of Commissioners that this evening, Ms. McCarthy will be attending the Town of Silver Creek (TTOSC) meeting of the Committee of the Whole. Ms. McCarthy is working with our Lake County GIS Analyst on an overlay of maps showing boundaries of areas that are governed by Lake County planning & zoning ordinances and areas that are in TTOSC's Castle Danger Sewer District. The Silver Creek Town Board currently has its own ordinance for its sanitary district. Lake County Planning Commission reviews property owner applications for conditional use requests, interim use requests, preliminary plat applications, and other land use issues.

MOTION GOUTERMONT, SECOND HOGENSON: 02 – Approve consent agenda as follows:

1. Approve the Board of Commissioners' regular meeting minutes from August 28, 2018.
2. Approve Health and Human Services claim payments in the following amounts:
 - a. Administrative payments \$ 13,482.94
 - b. Region III payments \$ 14,990.72
3. Approve payment in the amount of \$3,052.50 (invoice 1056923) to Election Systems & Software LLC for Primary Election 2018 coding services.
4. Approve payment in the amount of \$5,260.00 (invoice 1057395) to Election Systems & Software LLC for a DS200 precinct counter. Funds will be taken from the reserve for election equipment.
5. Authorize payment in the amount of \$9,370.00 to Fire Safety USA for 2 CMC Rescue Arizona Vortex MultiPod Kits to be used for high angle rope rescues for the Lake County Rescue Squad.
6. Approve a one-time payment of \$500.00 to the Arrowhead Economic Opportunity Agency (AEOA) to recognize RSVP volunteers for the period of July 1, 2018 through June 30, 2019.
7. Approve and authorize the County Board Chair and Lake County Health and Human Services Director to sign the Transportation of Children and Youth in Foster Care Placement Purchase of Service Agreement with ISD #381 for the period of July 1, 2018 through June 30, 2019.
8. Authorize payment in the amount of \$11,410.73 to Consolidated Telephone Company (CTC), CTC invoice INV-3339, covering Duluth circuit charges, payroll of 8/31/18, window envelopes, shipping charges, and Office 365 licenses.
9. Authorize payment in the amount of \$34,681.10 to Consolidated Telephone Company (CTC), CTC invoice INV-3341, covering August voices items.
10. Authorize out-of-state travel (mileage not airfare) to metro Chicago (Burr Ridge, Illinois) for Boris Naschansky, Information Technology (IT) Director and Adam Osterlund, IT Specialist to attend the ManageEngine User Conference October 25 & 26, 2018.
11. Authorize payment in the amount of \$18,547.50 to Ballard Spahr LLP for professional services rendered through July 2018 (Invoice No. 20180804747, dated August 22, 2018).
12. Approve resolution for the Regional Trails Grant Program application to the Minnesota Department of Iron Range Resources & Rehabilitation (IRRR) submitted by Lake County Land Commissioner Nate Eide.
13. Approve the Federal Representation Services Agreement between Lockridge Grindal Nauen, P.L.L.P. and Lake County, effective July 1, 2018 through December 31, 2019.
14. Approve Minnesota Lawful Gambling Application for Ely Blue Line to hold a raffle on October 6, 2018 at the Silver Rapids Lodge 459 Kawishiwi Trail Ely, MN 55731. Absent: None

MOTION HOGENSON, SECOND GOUTERMONT: 03 – Approve the appointment of Cammie Young, Human Resources Director, as the Lake County Affirmative Action Officer for 2018. Absent: None

MOTION WALSH, SECOND HURD: 04 – Approve the revisions to the Affirmative Action Plan and authorize Chair to sign. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 05 – Approve the change in employment status of Vicki Bailey, Lead Dispatcher/Jailer, due to completion of trial period effective September 4, 2018. Absent: None

MOTION WALSH, SECOND HURD: 06 – Approve the change in employment status of Scott Dowling, Forester, due to completion of probation period effective September 5, 2018. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 07 – Approve the change in employment status of John Schlangen, Engineering Supervisor, due to completion of probation period effective September 16, 2018. Absent: None

MOTION HOGENSON, SECOND WALSH: 08 – Approve the trial appointment of Jory Schliep, Mechanic, to Lead Mechanic at the Step 1 rate of \$22.84 per hour effective September 24, 2018. Absent: None

MOTION GOUTERMONT, SECOND HURD: 09 – Approve the recruitment for one full-time Mechanic. Absent: None

MOTION HOGENSON, SECOND HURD: 10 – Adjourn County Board of Commissioners' meeting at 2:38 p.m. Absent: None

From the Board of Commissioners' meeting schedule:

- September 18, 2018, 6:00 p.m., Committee of the Whole. Little Marais Community Club, 6470 Highway 61, Little Marais, Minnesota.
- September 25, 2018, 2:00 p.m., Regular meeting. Split Rock River Room on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota
- October 2, 2018, 2:00 p.m., Agenda meeting. Split Rock River Room on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners