

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, November 27, 2018. A regular meeting of the Board of Commissioners of Lake County, Minnesota, was called to order at 2:00 pm by Board Chairperson Rich Sve. Chair Sve led the audience in the recitation of the Pledge of Allegiance. The meeting was held in the Split Rock River Room at the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

County Commissioners Present: District 1 Commissioner Peter R. Walsh, District 2 Commissioner Derrick (Rick) L. Goutermont, District 3 Commissioner Richard (Rick) C. Hogenson, District 4 Commissioner Jeremy M. Hurd, and District 5 Commissioner Rich Sve. County Commissioners Absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION GOUTERMONT, SECOND HOGENSON: 01 – Approve agenda. Absent: None

Lake County Highway Engineer Krysten Foster gave a presentation for the annual update from her department. Ms. Foster discussed current events such as the shortage of road salt that some entities are encountering. Lake County purchases salt through the State CPV Contract. Ms. Foster introduced John Schlangen in his new role as Engineering Supervisor. Ms. Foster discussed the Five-Year Road Plan public input processes and alternate routes. There were questions about discussions with Minnesota Department of Transportation (MnDOT) engineers regarding the compensation formula.

CBS Squared, Inc., civil engineering and architectural firm, project manager Bob Sworski appeared before the Board of Commissioners to provide an update on the selection of colors for the Lake County Highway Department Facility Project.

Lake County Rescue Squad volunteer Nick Hoffmann was present to answer any questions about the rescue squad's request to purchase new search and rescue (SAR) personal protective equipment (PPE) for use in swift water. Mr. Hoffmann showed an example of a Kokatat SAR Dry Suit and a Personal Flotation Device (PFD). He talked about the differences between the suits and the finger dexterity needed in moving water. The rescue squad assists the Lake County Sheriff in search and rescue of lost or missing persons and to respond to water or other emergencies. The squad's unique training and specialized equipment can be invaluable in saving lives.

Lake County Administrator Matthew Huddleston provided an update on several areas of county business. Best and final bids are due by Thursday, November 29, 2018, at 12:00 p.m., for the sale of Lake Connections broadband system. Mr. Huddleston provided an update on the FCC grant, which will either be included in the sale or Lake County will take steps to divest of that grant. Mr. Huddleston discussed that a proposed resolution will be considered for board action on December 11, 2018, for an interim moratorium to be imposed upon the vacation rental of non-traditional structures in all zoning districts within the unincorporated areas of Lake County. Non-traditional vacation rental structures include but not limited to tiny homes, RVs, shipping containers, treehouses, and yurts. During the interim, the County will review current ordinances (Comprehensive Plan, Land Use, and Lodging ordinances). Lake County Auditor Linda Libal will advise county staff on what will be the final deadline for her office to accept invoices for payment for the year ending December 31, 2018.

Lake County Environmental Services Director Christine McCarthy was present to answer any questions about the proposed resolution to use 2018 Aquatic Invasive Species (AIS) Funding per the Lake County AIS Prevention Plan, and for any questions on the Planning Commission items.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve consent agenda as follows:

1. Approve the Board of Commissioners' regular meeting minutes from November 13, 2018.
2. Approve Resolution to Use 2018 Aquatic Invasive Species (AIS) Funding per the Lake County AIS Prevention Plan.
3. Approve and authorize the Board Chair to sign a Memorandum of Understanding (MOU) for Cooperative Radio Frequency Use between Lake County and the USDA Forest Service Superior National Forest ("U.S. Forest Service").
4. Approve and authorize the Lake County Board Chair to sign the Joint Affiliate Data Sharing Agreement, Healthy Families America Program (HFAP), with the Carlton-Cook-Lake-St. Louis Community Health Board. The Term of this Agreement shall be effective as of the date this Agreement is fully executed and shall terminate upon: (1) the termination of the underlying Grant Project Agreement or Joint Powers Agreement or (2) the date this Agreement terminates for cause, whichever is sooner.
5. Approve and authorize the Lake County Board Chair to sign the Joint Affiliate Data Sharing Agreement, Healthy Families America Program (HFAP), with Saint Louis County. The Term of this Agreement shall be effective as of the date this Agreement is fully executed and shall terminate upon: (1) the termination of the underlying agreements governing the HFAP program administered by the CHB or (2) the date this Agreement terminates for cause, whichever is sooner.
6. Adopt the findings by the Planning Commission for Interim Use Application I-18-025 for David Hendren.
7. Adopt the findings by the Planning Commission for Interim Use Application I-18-026 for Jim Malowitz/MERS LLC.
8. Adopt the findings by the Planning Commission for Interim Use Application I-18-028 for Sara & Boris Zuk.
9. Adopt the findings by the Planning Commission for Interim Use Application I-18-029 for Jessica Flotterud.
10. Adopt the findings by the Planning Commission for Interim Use Application I-18-030 for Loren Johnston & Joanne Johnston.
11. Authorize payment to Midwest Natural Resources in the amount of \$5,710.68 to paid for with funds from MN Lake Superior Coastal Program grant.

12. Approve Highway Department payment to Co-op Light & Power in the amount of \$15,477.00 for new Highway Maintenance Facility project.
13. Authorize Highway Maintenance Facility mobile shelving in an amount up to \$9,074.94 from Northern Business Products.
14. Authorize Highway Maintenance Facility Hon furnishings (through University of Minnesota contract U42.210) in an amount up to \$63,855.23 from Northern Business Products.
15. Authorize Highway Engineer to sign Julebyen event permit for November 30th through December 2nd and approve Lake County traffic control services.
16. Approve Highway Department payment to KGM Contractors, Inc. in the amount of \$44,085.00 for post-flood paving over culvert replacements on various highways.
17. Approve and authorize Board Chair to sign CP 0000-275392 cooperative agreement with St. Louis County at a state-aid eligible cost up to \$70,000.00 payable to St. Louis County for 2019 CSAH striping.
18. Approve purchase of winter salt from Morton (through State CPV Contract) in the amount of \$44.47/ton to Two Harbors and \$56.81/ton to Finland, payable upon delivery through June 1, 2019.
19. Approve and authorize Board Chair to sign Minnesota Department of Natural Resources cooperative agreement amendment for Split Rock State Park Road design.
20. Amend October 10, 2017, board meeting minutes Motion 02 Item 12: "Approve and authorize Highway Engineer to sign WSB & Associates, Inc. professional services agreement in an amount up to \$294,519.00 for Split Rock State Park engineering design."
21. Authorize Lax Lake Pit as a potential material source for City of Silver Bay campground construction in 2019.
22. Authorize payment in the amount of \$14,693.83 to Consolidated Telephone Company, invoice INV-3363, covering CSR assistance, travel & expenses for pre-bid meeting, labor for reading room reports, payroll 11-9-18, UPS, Office 365, and November commissions.
23. Authorize payment in the amount of \$10,520.70 to Kokatat for the purchase of 8 SAR Dry Suits and 14 Personal Flotation Devices for the Lake County Rescue Squad.
24. Appoint Derrick Passe for a three-year re-appointment to the Lake County Extension Committee, effective on January 1, 2019. The re-appointment request was submitted by University of Minnesota Extension on behalf of the Lake County Extension Committee. Absent: None

MOTION HURD, SECOND GOUTERMONT: 03 – Approve the resignation of Paul Thompson, Highway Maintenance Worker, effective November 20, 2018. Absent: None

MOTION WALSH, SECOND HOGENSON: 04 – Approve the filling for one full-time Highway Maintenance Worker. Absent: None.

MOTION HOGENSON, SECOND WALSH: 05 – Approve the Sign Maintenance Worker changes to the classification structure. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 06 – Approve the recruitment for one full-time Sign Maintenance Worker. Absent: None

MOTION WALSH, SECOND HURD: 07 – Approve the resignation of Valerie Nicolaison, Accountant, effective November 30, 2018. Absent: None

MOTION HURD, SECOND WALSH: 08 – Approve the recruitment for one full-time Accountant. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 09 – Approve the change in employment status of Adam Osterlund, Information Technology Specialist, due to completion of probation effective December 4, 2018. Absent: None

MOTION HURD, SECOND HOGENSON: 10 – Adjourn County Board of Commissioners' meeting at 2:25 p.m. Absent: None

From the Board of Commissioners' meeting schedule:

- A regular meeting will be held on Tuesday, December 11, 2018, at 2:00 p.m. in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.
- A public hearing regarding the 2019 budget and levies will be held on Tuesday, December 11, 2018, at 6:00 p.m. in the Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota.
- A regular meeting will be held on Tuesday, December 18, 2018, at 2:00 p.m. in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners