

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, November 28, 2017. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. County Commissioners Present: District 1 Commissioner Peter R. Walsh, District 2 Commissioner Derrick (Rick) L. Goutermont, District 3 Commissioner Richard (Rick) C. Hogenson, District 4 Commissioner Jeremy M. Hurd, District 5 Commissioner Rich Sve. County Commissioners Absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Meeting was called to order at 2:00 pm by Board Chair Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND GOUTERMONT: 01 – Approve agenda. Absent: None

Clerk of the Board Laurel Buchanan proposed a meeting location change for the County Board of Commissioners meeting scheduled for 2:00 pm on Tuesday, December 12, 2017, to accommodate a larger audience size. The new location for that meeting will be the Law Enforcement Center (LEC) located at 613 Third Avenue, Two Harbors, Minnesota. Students from Mr. Rick Frerick’s 6th grade class at William Kelley Elementary School will be present at the December 12th Board of Commissioners meeting and a few students will be presenting ideas about how to solve issues and safety concerns regarding the intersection next to the bus garage, at Penn and Edison boulevards in Silver Bay, Minnesota. Ms. Buchanan informed the Commissioners about a workshop that Lake County Highway Engineer Krysten Foster is holding at 5:00 pm on Wednesday, December 6, 2017, in the LEC Conference Room. This is a Two Harbors State Aid Roads “CSAHs” workshop. Recommendations from the workshop are expected to come before the County Board in early-2018. The workshop will step through the process of designating CSAHs. Workshop attendees will review the Two Harbors map to develop recommendations that position the system for the next ten-years plus. Lake County Auditor Linda Libal provided a comparison worksheet on the 2018 proposed property tax rate. The worksheet included 2018 proposed levy information for the cities and towns. Ms. Libal discussed grant funding available to counties through Minnesota’s Voting Equipment Grants, authorized by 2017 legislature. Grant funding is available to counties, cities, towns, and school districts to assist with the purchase of voting equipment. The legislature authorized use of these funds to offset up to 50% of optical scan precinct counters, optical scan central counters, or assisted voting devices; or up to 75% of electronic rosters. Jurisdictions wishing to apply for grant funds must do so by December 15, 2017. Ms. Libal also offered to answer any questions on the Budget Adjustment/ Amendment Request for Emergency Management. Lake County Human Resources Director Cammie Young updated the County Board on the status of several contracts. Lake County Environmental Services Director Christine McCarthy provided an update on the recycling survey in which Lake County requested input from residents on recycling priorities. Ms. McCarthy clarified that item 28 on the consent agenda is a renewal of an Interim Use Permit. Commissioner Goutermont had spoken with Andy Hubley, Director of the Regional Planning Division of the Arrowhead Regional Development Commission (ARDC) and learned that the Greater Minnesota Parks and Trails Commission voted to fund the project for the Lake County Mountain Bike Trail System.

MOTION HURD, SECOND GOUTERMONT: 02 – Approve consent agenda as follows:

1. Approve the Board of Commissioners’ meeting minutes from November 14, 2017.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 121,817.19
 - b. Administrative payments \$ 29,664.58
 - c. Arrowhead Health Alliance payments \$ 2,470.35
 - d. Special payments \$ 25,578.69

3. Approve Budget Adjustment/Amendment Request from BJ Kohlstedt, Emergency Management Director, to transfer \$2,025 from line item 01-281.6379 to line item 01-281-6345 and authorize Auditor to make adjustment to 2017 budget.
4. Approve and authorize the Board Chair to sign a 63-month Municipal Lease Agreement with Canon Financial Services, Inc. in the amount of \$402.00 per month for an OCE Plotwave 345 Large format Printer/Scanner/Copier in the County Recorder's Office.
5. Approve payment of \$9,900 to Evergreen Construction for removal of hazardous wildfire fuels from rights-of-way on ten roadways in Fall Lake township. This expense will be reimbursed by a DNR Firewise Demo Days / Chipper Grant.
6. Authorize payment in the amount of \$21,248.00 to Consolidated Telecommunications Company (CTC), invoice INV-3249, for Field Engineer labor, September 25 – November 5, 2017.
7. Authorize payment in the amount of \$7,069.26 to Coop Light & Power, invoice number 9239, for Right of Way Spraying on Two Harbors Road and Highway 61. These charges are per pole agreement dated November 28, 2011.
8. Authorize payment in the amount of \$18,141.74 to Consolidated Telecommunications Company (CTC), invoice INV-3250, for payroll of 11/10/17 and misc. expenses.
9. Approve and authorize the Lake County Board Chair to sign the Aitkin County Memorandum of Agreement to provide Environmental Health Services for the period of January 1, 2018 through December 31, 2018.
10. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Center for Drug and Alcohol Treatment for Chemical Health Services for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$10,000.00.
11. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Faith Clark, MSW, LGSW, LADC, to provide Chemical Dependency Assessments for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$6,500.00.
12. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Lake County Developmental Achievement Center for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$12,000.00.
13. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Lake View Memorial Hospital to provide Women, Infants and Children's (WIC) program services for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$5,040.00.
14. Approve and authorize the Lake County Board Chair to sign the Agreement to Provide Services with Kerry and DuWayne Larson to provide Janitorial Services at the Lake County Service Center, Silver Bay, for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$6,600.00.

15. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Jacquelin Sebastian, D/B/A Mediation Consulting Initiative, for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$10,000.00.
16. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Volunteer Attorney Program to provide Volunteer Attorney services to Lake County residents for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$3,000.00.
17. Approve a one-time payment of \$500.00 to the Arrowhead Economic Opportunity Agency to recognize RSVP volunteers for the period of July 1, 2017 through June 30, 2018.
18. Approve the two-year appointment of Dr. Ada Helleloid as the Medical Consultant for Lake County for the period of January 1, 2018 through December 31, 2019.
19. Authorize payment in the amount of \$5,880.00 to Northern Door and Hardware for two new front entry doors at the Two Harbors Ice Arena building.
20. Authorize payment in the amount of \$6,150.00 to Gruba Construction for the replacement of shingles on the Fall Lake Sheriff's Dept. building.
21. Approve payment of \$30,000.00 to Bauer & Bauer, care of Camp Buckskin for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09.
22. Approve payment of \$44,815.00 to Bauer & Bauer, care of Camp Buckskin for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13.
23. Approve payment of \$7,500.00 to John Meyer for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13.
24. Approve payment of \$1,470.00 to Cindy Kimpton for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13.
25. Approve payment of \$7,350.00 to Jerry Rash for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13.
26. Approve payment of \$4,781.00 to William Lynott for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending: 1) reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09 and 2) the second and final invoice from Arrowhead Construction (in the same amount as the invoice attached to the request for board action).
27. Adopt the findings by the Planning Commission regarding the initial Interim Use Permit Application I-17-020, for Teresa Anderson-Krull.

28. Adopt the findings by the Planning Commission regarding the Interim Use Renewal Application I-17-021, for Mark & Sarah Stevenson.
29. Adopt the findings by the Planning Commission regarding the initial Interim Use Permit Application I-17-022, for Jim Malwitz, MERS, LLC.
30. Adopt the findings by the Planning Commission regarding the initial Interim Use Permit Application I-17-023, for Sara & Boris Zuk.
31. Adopt the findings by the Planning Commission regarding the initial Interim Use Permit Application I-17-024, for John Lind, Silent Sports Partnership.
32. Approve payment in the amount of \$7,788.43 to the Office of the State Auditor for auditing services for year-end 2016 (invoice #68796). Absent: None

MOTION HURD, SECOND GOUTERMONT: 03 – Approve and authorize the Chair to sign a letter of engagement with Eide Bailly LLP, a certified public accounting (CPA) firm, to compile the financial statements of the Lake County Broadband Fund. Absent: None

MOTION HOGENSON, SECOND HURD: 04 – Approve the resignation of Luke Champa, Planning & Zoning Technician, effective December 22, 2017. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 05 – Approve the recruitment for one full-time Planning & Zoning Technician. Absent: None

MOTION HURD, SECOND HOGENSON: 06 – Adjourn Board of Commissioners' meeting at 2:25 pm. Absent: None

From the Board of Commissioners' meeting schedule:

- Regular meeting at 2:00 p.m. on Tuesday, December 12, 2017. The meeting location for this regular meeting has been changed to the Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota.
- Public Hearing at 6:00 p.m. on Tuesday, December 12, 2017, regarding the proposed budget and levies for 2018, in the Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota.
- Regular meeting at 2:00 p.m. on Tuesday, December 19, 2017, to be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.
- Regular meeting at 2:00 p.m. on Tuesday, December 26, 2017, to be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners