

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, December 12, 2017. Lake County Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota. County Commissioners Present: District 1 Commissioner Peter R. Walsh, District 2 Commissioner Derrick (Rick) L. Goutermont, District 3 Commissioner Richard (Rick) C. Hogenson, District 4 Commissioner Jeremy M. Hurd, District 5 Commissioner Rich Sve. County Commissioners Absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Meeting was called to order at 2:00 pm by Board Chair Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION GOUTERMONT, SECOND WALSH: 01 – Approve agenda. Absent: None

Lake County Board Chair Rich Sve welcomed all, including the sixth-grade students from Mr. Rick Frericks' class at William Kelley Elementary School, in attendance at the Lake County Board of Commissioners' meeting. Board Chair Sve began the meeting with a round of introductions. Several students introduced themselves and gave a presentation on possible solutions regarding concerns at the intersection next to the bus garage, at Penn and Edison boulevards in Silver Bay, Minnesota. The students provided a description of the process that they went through for this study. They asked and answered the following questions: 1) Why are people blowing through the stop sign? 2) What would happen if someone got hit? 3) What can we do about it? Then they introduced a list of possible solutions and narrowed that list to three ideas: 1) a stop ahead sign, 2) double stop signs, 3) a larger stop sign. An additional idea was introduced at the meeting – two larger stop signs. Commissioners asked questions about the ideas presented. Commissioner Goutermont asked if students had considered the possibility about having no stop sign. Students answered that the class had considered that possibility but did not think that having no stop sign would be a good idea for that busy intersection. Highway Engineer Krysten Foster confirmed that double signs and oversized signs are allowable. Commissioner Rick Hogenson asked whether the students had communicated with the local police department regarding these concerns. Students confirmed that yes, talking with the Chief of Police was the first step. The students' teacher Mr. Rick Frericks commented that the police department has provided surveillance at that intersection. A question was asked about whether the group has talked with the City of Silver Bay about these concerns. Mr. Rick Frericks had planned to have his class attend a City Council meeting; however, school ended up being cancelled on that day and students were unable to attend. Mr. Rick Frericks attended the City Council meeting and was advised that the road is a County Road and under county jurisdiction. Lake County will work with the City of Silver Bay and make sure that the city is supportive of changes that the county may implement.

Lake County Highway Engineer Krysten Foster followed up with a Stop Sign Engineering presentation on signage considerations. Ms. Foster addressed the question of why people are not following the rules of the road here. She introduced a list of Low Volume Intersection Rules of Thumb to keep in mind: First, stop signs are not required. Second, stop signs are not a safety device. Third, only 20% of drivers adhere to a full stop. Fourth, there is no proof that stop signs control speeding. Ms. Foster also described Driver Behavior at Stop Stops and the percentages of driver behavior in these categories: 1. Full Stops. 2) Partial Violation (Rolling Stops). 3) Full Violation (No Stop). She referenced Minnesota Statute Chapter 169. Traffic Regulations, Section 169.06 Signs, Signals, Markings. She discussed four-way stop criterion and provided statistics on the traffic volume at this intersection. The volume of pedestrians could be a reason for having a four-way stop sign at this intersection. Commissioner Rick Hogenson asked the students to reach out again to the Chief of Police in Silver Bay and request proactive enforcement.

MOTION GOUTERMONT, SECOND WALSH: 02 – The Lake County Board of Commissioners approve the following resolution. 1) Direct the Lake County Highway Engineer to provide additional signage at the intersection next to the bus garage, at Penn and Edison boulevards in Silver Bay, Minnesota. 2) Request that students and teachers at the William Kelley Schools, the Lake County Highway Engineer and other stakeholders and interested parties provide ongoing monitoring of the intersection to assess the results of the additional signage. 3) Collectively in one year, the Lake County Board of Commissioners, Lake County Highway Engineer and other stakeholders and interested parties will revisit the effectiveness of the signage changes. 4) If we do not see improvements from the additional signage, the Lake County Board of Commissioners and Lake County Highway Engineer will consider beginning the process of implementing alternative changes at that intersection. Absent: None

The Board of Commissioners took a brief recess at 2:35 p.m. to dismiss Mr. Rick Frerick's students so that they could get back to school to be dismissed at the end of their school day. Following the informal recess, the Board Chair called on Lake County Land Commissioner Nate Eide. Mr. Eide provided an update on the Agreement for Professional Services between Lake County and consultant Short Elliott Hendrickson, Inc. (SEH). The updated agreement adds a completion date. There were no changes to the scope or payment conditions that were previously approved by the Board of Commissioners. The agreement is for a Project Manager for the Prospectors Trail Project for the design and bidding phase, construction administration and resident project representative (field staff). Lake County Auditor Linda Libal updated the Board regarding the application that Lake County will be submitting for grant funding through Minnesota's Voting Equipment Grants. Applications are due by December 15, 2017, and must include a Board Resolution. Ms. Libal also discussed the proposed salary for County Auditor and how that salary compares to surrounding areas and to the salary of the previous Lake County Auditor. Ms. Libal requested that the Board of Commissioners consider her 22 years of service in accounting for the Lake County Highway Department. Lake County Human Resources (HR) Administrator Cammie Young updated the County Board on the status of labor contracts. Lake County Environmental Services Director Christine McCarthy provided an updated Lake County Aquatic Invasive Species (AIS) Prevention Budget. Lake County Soil and Water Conservation District (SWCD) invoice has been received for AIS prevention services. The AIS Prevention Budget includes administration costs, public awareness and education, and allocations.

Lake County Administrator Matt Huddleston provided an update on several areas of county business. Budget materials have been prepared and will be available tonight at the Truth in Taxation public hearing. The proposed 2018 operating budget and proposed levies will be discussed. Mr. Huddleston provided a Personnel Committee update, including a resignation of an Information Technology (I.T.) Technician. The Personnel Committee will be recommending that Lake County recruit to fill the vacancy of Senior Information Technology Specialist. This title replaces the former title Network Coordinator. That position has been vacant since the former Network Coordinator was appointed to serve as the Interim I.T. Director. Recommendations for Elected Officials salaries for 2017 for County Sheriff and County Auditor have been included in the requests for board action. The County Attorney is currently appointed and existing salary is for the remainder of the term. The County Recorder also is currently appointed for remainder of the term. A 2017 salary for the County Recorder may be brought forward for consideration soon. Mr. Huddleston updated the Board on the Highway Facility fire recovery and new quote that we anticipate receiving from Minnesota Counties Intergovernmental Trust (MCIT). We have received quotes for hazardous materials abatement. Request for Proposal (RFP) responses for construction management are due tomorrow. We anticipate receiving the final design from CBS Squared, Inc., a civil engineering and architectural firm.

Commissioners congratulated Rich Sve on being elected to serve as Association of Minnesota Counties (AMC) 2018 Second Vice President. Commissioner Sve thanked the Board for their support.

MOTION GOUTERMONT, SECOND HOGENSON: 03 – Approve consent agenda as follows:

1. Approve the Board of Commissioners' meeting minutes from November 28, 2017.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 242,478.87
 - b. Administrative payments \$ 2,923.53
 - c. Arrowhead Health Alliance payments \$ 401.95
 - d. Special payments \$ 3,642.50
3. Approve Resolution for Lake County's application for funding from the Voting Equipment Grant.
4. Authorize the Chair of the Board to sign the Off-Highway Vehicle Safety Enforcement Grant, Fiscal Years 2018 and 2019.
5. Authorize the Chair of the Board to sign the 2018-2019 Snowmobile Safety Enforcement Grant.
6. Approve 2017 Lake County Budget Adjustment Request from Nate Eide for the Forestry Department, to add \$6,500 to account 85-950.6610, for the backup furnace (\$5,000) and gutters (\$1,500). Approximately \$14,000 has been spent from this account to date 2017 for the bowling alley teardown which happened last year (2016).
7. Approve and authorize the Chair of the Board to sign the Firewise Coordinator Service Agreement with Boreal Basics LLC, at the rate of \$28.00/hour, to manage wildfire mitigation and property protection services and projects through December 31, 2018.
8. Approve payment of \$5,055.62 to Lori Schulze for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13.
9. Approve the 2018-2019 Lake County Minnesota Family Investment Program (MFIP) Biennial Plan, under the provisions of Minnesota Statutes, section 256J.626, subdivision 4.
10. Approve and authorize County Board Chair to sign the resolution allowing for the Environmental Services Director to use the Lake County Aquatic Invasive Species (AIS) Plan as the guideline for the use of AIS Prevention proceeds received in calendar year (CY) 2017.
11. Authorize payment in the amount of \$17,080.00 to Lake States Construction, Inc., invoice 7329, for rehangng splice cases, pole transfers and drop replacement of aerial plant.
12. Authorize payment in the amount of \$38,048.26 to Consolidated Telecommunications Company (CTC), invoice INV-3256 for Voice revenues and expenses.
13. Authorize payment in the amount of \$24,677.58 to Consolidated Telecommunications Company (CTC), invoice INV-3254 for November 24th payroll, technician, customer service, and customer account assistance, commissions, circuit expense, and trouble tickets.

14. Adopt resolution approving the State of Minnesota Joint Powers Agreements (JPA) with the County of Lake on behalf of its Attorney and Sheriff. The JPA is with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible.
15. Approve the Court Data Services Subscriber Amendment to Criminal Justice Data Communications Network (CJDN) Subscriber Agreement ("Subscriber Amendment") and delegate signing authority to the Lake County Sheriff and the Lake County Attorney to sign on behalf of Lake County. The Subscriber Amendment is entered into by the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension, ("BCA") and the County of Lake on behalf of its Sheriff's Office ("Agency"), and by and for the benefit of the State of Minnesota acting through its State Court Administrator's Office ("Court") who shall be entitled to enforce any provisions hereof through any legal action against any party.
16. Authorize the update and replacement of the Jail Management / Control system and approve the quote from Accurate Controls, Inc. in the amount of \$9,112.99.
17. Authorize the Board Chair to sign a letter of support for the Northern Lights Express (NLX) passenger rail project between Minneapolis and Duluth, for inclusion of NLX in the 2018 bonding proposal.
18. Authorize payment to BMO Harris Bank in the amount of \$6,602.40 (payment of a quarterly invoice dated June 17, 2017), for a Periodic Fee for Irrevocable Standby Letter of Credit No. HACH503422OS. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 04 – Adopt resolution approving sinusoidal rumble stripes test section near Northshore Mine. Absent: None

MOTION HURD, SECOND HOGENSON: 05 – Approve and authorize the Chair to sign a letter of engagement with Baller Stokes & Lide to provide legal counsel and assistance to Lake County in obtaining authorization from the Federal Communications Commission (FCC) for Lake County to transfer its Rural Broadband Experiment (RBE) support as part of a sale of its broadband network. Absent: None

MOTION HOGENSON, SECOND WALSH: 06 – Approve the probationary appointment of Hayley Mattila to Deputy Sheriff for Fall Lake at the 2016 base rate of \$25.52 effective December 18, 2017. Absent: None

MOTION HURD, SECOND WALSH: 07 – Approve a Medical Leave of Absence without pay for employee #2051 effective December 6, 2017, for up to six months. Absent: None

MOTION GOUTERMONT, SECOND HURD: 08 – Approve and authorize the Chair to sign the 2017-2019 Labor Agreement between Lake County and Teamsters Local 320 covering Courthouse employees. Absent: None

MOTION HOGENSON, SECOND GOUTERMONT: 09 – Approve the resignation of Michael Erickson, Information Technology Specialist, effective December 15, 2017. Absent: None

MOTION WALSH, SECOND HURD: 10 – Approve 2016 Closeout Documents for RUS 397 Contract B-12 with Ciena Communications, Inc. (formerly CYAN, Inc.) for Transport Equipment including Installation. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 11 – Approve Contract Amendment No. 3 to the contract with Ciena Communications, Inc., (formerly CYAN, Inc.) for an increase of \$63,612.93, which raises the total amount of the amended contract price to \$1,147,583.14. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 12 – Authorize payment to Compass Consultants, Inc. in a single lump sum amount equal to the remaining balance of the settlement agreement with Compass Consultants, Inc., regarding Lake County District Court file number 38-CV-16-224. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 13 – Set the County Auditor 2017 salary at \$72,500, with any salary adjustments to be retroactive to January 1, 2017. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 14 – Set the County Sheriff 2017 salary at \$92,500, with any salary adjustments to be retroactive to January 1, 2017. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 15 – Adjourn Board of Commissioners' meeting at 3:37 pm. Absent: None

From the Board of Commissioners' meeting schedule:

- Regular meeting at 2:00 p.m. on Tuesday, December 19, 2017, to be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.
- Regular meeting at 2:00 p.m. on Tuesday, December 26, 2017, to be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners