



LAKE COUNTY SOIL & WATER CONSERVATION DISTRICT

616 THIRD AVENUE, TWO HARBORS, MN 55616

P: (218) 834-8372 F: (218) 834-8545

WWW.CO.LAKE.MN.US/SWCD

Minutes

Regular Meeting of the Board of Supervisors

Thursday, July 13th, 1pm

408 1st Avenue, Two Harbors, MN 55616

- Call to Order: The meeting was called to order at 1:06 PM by Chair Todd Ronning.
Present: Ronning – Brodigan- Omarzu-Sagen
Absent: Haus
Staff: Tucker-Schutte-Olson-Passe-Byrns-Erin Loeffler(BWSR) John Sellnow & Shawn ? (NRCS)
 - Agenda: **Motion by Sagen and seconded by Brodigan to approve the agenda as printed. Affirmative: Ronning, Brodigan, Omarzu, Sagen. Abstain: None. Carried.**
 - Minutes: **Motion by Omarzu and seconded by Sagen to approve the minutes for June 8, 2017 meeting as printed. Affirmative: Ronning, Brodigan, Omarzu, Sagen. Abstain: None. Carried.**
 - Minutes: **Motion by Brodigan and seconded by Omarzu to approve the minutes of the Special Meeting held June 28, 2017 meeting as read. Affirmative: Ronning, Brodigan, Omarzu, Sagen. Abstain: None. Carried.**
 - Financial and administrative reports:
 - Treasurers Report: **Motion by Sagen and seconded by Omarzu to approve the treasures report as presented. Affirmative: Ronning, Brodigan, Omarzu, Sagen. Abstain: None. Carried.**
 - 2016 Audit: Tucker answered a few questions for the Auditor.
 - Audit Committee: 20 Checks and 12 direct deposits for a total of \$74,258.98
 - **Guest Updates:**
 - NRCS Report: Jon Sellnow's reviewed his report including 28 active Lake County EQUIP contracts.
 - **Motion by Omarzu and seconded by Brodigan to approve and sign the Cooperation Work Agreement to be reviewed annually. Affirmative: Ronning, Brodigan, Omarzu, Sagen. Abstain: None. Carried.**
 - **Motion by Sagen and seconded by Omarzu to approve the District Manager to review and sign the three-year Contribution Agreement for up to \$40,000. Affirmative: Ronning, Brodigan, Omarzu, Sagen. Abstain: None. Carried.** We will be reimbursed for Tim Byrns' work @ \$250 per practice including flagging, certifying, etc. We will submit quarterly invoices for reimbursement.
- BWSR: Erin Loeffler reviewed the funding for next year. Ours will stay the same. Sept 12 a Town Hall meeting will be held at Grand Ely Lake.
- **Staff Updates:**
 - **District Manager's Report:** Schutte reported that the open house went well with about 50 people attending. He hopes the Beaver River project will still be finished this year. We wrapped up invoicing for the White Cedar project. There will be a tour of sites on July 19th. **Motion by Brodigan and seconded by Sagen to sign and approve payment of \$18,642.23 for the Beaver Bay project to the City of Silver Bay. Affirmative: Ronning, Brodigan, Omarzu, Brodigan, Sagen. Abstain: None.**

Carried. Schutte met with the personnel committee before the meeting about a transition plan for when he leaves his position as District Manager. **Motion by Omarzu and seconded by Brodigan to approve posting the position of District Manager. Affirmative: Ronning, Brodigan, Omarzu, Sagen. Abstain: None. Carried.**

- **Rainy River Coordinator:** Passe attended the Cloquet River canoe trip. They are sampling Skunk Creek and both Bays for E. coli. He reviewed some of the Cost-Share sites he has been working on as well as some vegetation sites on Farm Lake.
- **Outreach Coordinator:** Nelson - No report- Things are going well and she has been working as much as possible.
 - **Conservation Technician:** Byrns reviewed some of the progress on EQUIP sites. **Motion by Omarzu and seconded by Sagen to approve, sign and pay the Cost-Share Voucher for Larry Johnson for \$4,373.32 for tree planting from 2016 funds. Affirmative: Ronning, Brodigan, Omarzu, Sagen. Abstain: None. Carried.**
- **GIS Technician:** Olson's reviewed some of the projects she is working on including the oversight of interns.
- **AIS Coordinator:** Smerud's report was shared
- **Correspondence:** No action needed.

Supervisor Committee Reports:

- **TSA:** Ronning updated the Board on his TSA meetings including a statewide one that is looking at the history and future of the TSA. The Area III TSA is looking at the possibility of hiring an Administrative position.
- **SWCD Governance 101: Motion by Brodigan and seconded by Omarzu to approve up to 4 staff and Supervisors to attend in St. Paul of September 14-15. Affirmative: Ronning, Brodigan, Omarzu, Sagen. Abstain: None. Carried.**

Motion to adjourn at 3:50 next meeting will be August 10th, 2017 at 408 1st Avenue.

Todd Ronning, Chairman

Submitted by:

Karen R. Tucker, District Clerk

For:

Doug Haus, Secretary

Doug Haus, Lake SWCD