



## LAKE COUNTY SOIL & WATER CONSERVATION DISTRICT

408 FIRST AVENUE, TWO HARBORS, MN 55616

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### Minutes

#### Regular Meeting of the Board of Supervisors

Thursday, February 14, Noon

408 1<sup>st</sup> Avenue, Two Harbors, MN 55616

- Call to Order: The meeting was called to order at 12:55 PM by Chair Todd Ronning.  
Present: Ronning – Haus- Omarzu-Brodigan-Sagen  
Absent: None  
Staff: Tucker-Smerud  
Guests: Sellnow, NRCS
- Agenda: **Motion by Sagen and seconded by Haus to approve the agenda as printed. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**
- Minutes: **Motion by Brodigan and seconded by Haus to approve the minutes for January 10, 2019 meeting as printed. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**
- Financial and administrative reports:
- Treasurers Report: **Motion by Haus and seconded by Sagen to approve the treasures report as presented. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**
- Audit Bid: **Motion by Sagen and seconded by Brodigan to approve and sign the Audit bid. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**
- Annual Financial Report: **Motion by Sagen and seconded by Omarzu to approve the Annual Financial Report for 2018 pending Audit. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**
- **Guest Updates:**
- NRCS Report: Jon Sellnow brought a map showing the 4 customer service teams (CST) they plan to move toward. The second sign up deadline is April 19, 2019. Lake County has 14 contracts and 30 applications.
- The Work Group meeting should be scheduled by May.
- District Manager:
- Action Items:
  - Use 20% T/A for cost share 2018 and 2019: **Motion by Haus and seconded by Brodigan to approve the request to use 20% of Coast share funds for 2018 and 2019 for staff time. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**
  - Summer positions for AIS: **Motion by Haus and seconded by to approve summer hiring for the AIS positions. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**
  - Liz Anderson AIS position to do Research and Inspections: **Motion by Haus and seconded by Brodigan to approve hiring for a not to exceed 1040 hours position covered by the AIS budget. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**

- **Policy Handbook: Change Sick pay to include bereavement: Motion by Haus and seconded by Brodigan to approve bereavement of an immediate family member not to exceed 103 hours as an approved use for sick pay and add bereavement to the donation of sick time options in our personnel handbook. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**

**Correspondence:** We received a notification from MCIT that they will be coming in June to do a site visit.

**Supervisor Committee Reports and Concerns:**

**Audit Committee: Motion by Sagen and seconded by Brodigan to approve the Audit Committee signed 12 Checks and 11 direct payments for a total of \$41,418.32. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried**

**TSA:** Byrns attended and felt a strong desire to work more closely with TSA in the future. It was agreed this is a good idea.

**Forestry:** No one attended

**RC&D:** Ronning attended and reported they had 204 attendees at the Stream Conference. Enbridge has a program to add pollinator habitat.

**Advocates of the Knife River Watershed:** Omarzu attended and they had a presentation from Cory Goldsworthy from the Department of Natural Resources. He has contacted our office to talk with staff.

**Lake of the Woods:** Passe and Lilja plan to attend

**Motion to adjourn at 2:48 next meeting will be March 14, 2019 at Noon at 408 1<sup>st</sup> Avenue.**

**Submitted by: Karen R. Tucker, District Manager**

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**Doug Haus, Secretary**