



LAKE COUNTY SOIL & WATER CONSERVATION DISTRICT

408 FIRST AVENUE, TWO HARBORS, MN 55616

P: (218) 834-8370

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Minutes

Regular Meeting of the Board of Supervisors

Monday, October 21th, 2 PM

408 1st Avenue, Two Harbors, MN 55616

- Call to Order: The meeting was called to order at 2:01 PM by Chair Todd Ronning.
Present: Ronning-Haus-Omarzu-Brodigan-Sagen
Absent: None
Staff: Tucker, Byrns, Smerud, Hogfeldt
Guests: Justin Terch
- Agenda: **Motion by Sagen and seconded by Brodigan to approve the agenda with the Day changed to Monday. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**
- Justin Terch reviewed the Compensation Study and Supervisors were able to ask questions.
The Handbook was reviewed and Terch was able to explain the laws behind several of the changed. Supervisors were able to ask questions. The exempt vs, non-exempt status was reviewed for staff. Terch gave the background on the law and the definitions for the four exempt categories. The board and staff will review staff duties for each position.
Justin Terch was thanked for his work on this project.
- Strategic Planning: The sample job description was handed out. Supervisors are to review information before the next Board meeting on November 14th. We will have a Strategic Planning session at 11 AM to finalize a Job Description for the District Manager position and a timeline for hiring.
- Culvert Grant: Smerud explained that the District was approached by Jesse Martus, LAMP Coordinator for the MPCA about applying for a non-completive, non-match grant to replace a culvert on Sawmill Creek that is due by October 31st. Derrick Passe felt that he would have time to do the oversite of the project. **Motion by Haus and seconded by Omarzu to approve applying for this grant. Affirmative: Ronning, Haus, Omarzu, Brodigan, Sagen. Abstain: None. Carried.**
- **Motion to adjourn at 4:36.**