

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, August 27, 2019. Lake County, Minnesota. Lake County Board of Commissioners meeting was held in the Split Rock River Room, in the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota. Board Chair Rich Sve called the meeting to order at 2:00pm and led the recitation of the Pledge of Allegiance. Board members present: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. Hogenson, District 4 Commissioner Jeremy M. Hurd, District 5 Commissioner Rich Sve. Members absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas.

MOTION HURD, SECOND HOGENSON: 01 – Approval of the agenda. Absent: None

Board Chair Rich Sve opened the floor for public comments. No public comments were made at that time. County Attorney Russ Conrow discussed the processes involved in reviewing applicant requests for the County to vacate the right-of-way adjacent to applicant's property. Mr. Conrow advised that the vacation process is similar to replatting. There is a value of the right-of-way to the public authority. The county may charge for the process. The applicant is responsible for recording fees. Commissioners asked questions about the application process. Landowners are responsible to contact a surveyor and obtain a survey for the parcel. Title work is also the landowner's responsibility. Applicants may prepare and submit requests to the Highway Engineer. The Highway Engineer will obtain a copy of the public utility easement, if applicable. Once all documentation is obtained and presented, the County Board may review a proposed resolution. The Highway Engineer will follow up with a formal communication.

Jail Administrator Steve Olson updated the Board of Commissioners on the 911 Upgrade. Four (4) vendors have submitted proposals. One vendor has been selected. The Sheriff's Office will request a contract to be drafted by the County Attorney's Office. Mr. Olson discussed the implementation timeline and federal grants for upgrades. The back-up will be in Cook County and the counties will share training. Information Technology (I.T.) Department Director Boris Naschansky advised how information systems security will be handled for the 911 system.

County Administrator Matthew Huddleston updated the Board of Commissioners on several items of county business. Mr. Huddleston provided an update on Lake County's improved S&P bond rating of AA minus. A meeting is scheduled with the U.S. Forest Service (USFS) regarding the appraisal of federal land in the Boundary Water Canoe Area Wilderness (BWCAW).

Land Commissioner Nate Eide and Forester David Cizmas reviewed trail phases, options and funding for the Lake County Mountain Bike Trail (LCMTB). Plans are for a rugged trail from Split Rock to Cove Point and a beginner loop by the campground expansion. Phase 2 is on the Beaver Bay side with the trailhead. The Forestry Department has obtained bids and will be bringing forward a draft Work Order with a company called Rock Solid Trail Contracting. Mr. Eide discussed that what is next is the Work Order with Rock Solid, the State land exchange and LCMTB Phase 2 Planning. The Board of Commissioners' meeting was recessed at 3:35pm and reconvened at 3:40pm with all members present.

County Administrator Matthew Huddleston discussed the funding request for the Veterans on the Lake. County Commissioners would like to see a detailed proposal, including a plan for how this project will support veterans. Environmental Services Department Director Christine McCarthy reminded the Board about the Septic Systems meeting in Finland, Minnesota. Applications will be reviewed on a sliding scale and funds may be made available to eligible applicants. Ms. McCarthy advises that Castle Danger Zoning has been voted on by the Town of Silver Creek and the process is moving forward.

MOTION HURD, SECOND WALSH: 02 – Approve Consent Agenda as presented:

1. Approve County Board of Commissioners' meeting minutes from August 13, 2019.
2. Approve Health and Human Services (HHS) claims in the following amounts:
 - a. Administrative payments \$ 21,389.54
 - b. Region III Adult Behavioral Health Initiative payments \$ 193,833.32
3. Authorize annual payment in the amount of \$25,500 to ESRI (Invoice No.93680201) for the Enterprise Agreement Fee for Software / Maintenance (annual software licensing renewal for providing Geographic Information System (GIS), ArcGIS Enterprise) for the one-year term of August 12, 2019, through August 11, 2020.
4. Authorize the Information Technology (I.T.) Department to upgrade approximately 110 Personal Computers (PC) rather than replacement; approve expenditure for two replacement parts per PC (at a commodity parts cost of \$90 per PC), total not to exceed \$10,230, coordinating purchases with the supplier SHI or Amazon as parts are needed.
5. Approve a one-time payment of \$500.00 to the Arrowhead Economic Opportunity Agency (AEOA) to recognize RSVP volunteers for the period of July 1, 2019 through June 30, 2020.
6. Rescind the appointment of Saprina Matheny, effective June 4, 2019, from the North Shore Collaborative (NSC) Joint Powers Board.
7. Approve the appointment of Deb Ellison, Human Development Center (HDC), to the North Shore Collaborative (NSC) Joint Powers Board effective August 7, 2019.
8. Approve and authorize the Board Chair to sign the Memorandum of Agreement (MOA) with Renee Karth-Pearson, LISCW, for the provision of children's mental health case management and children's therapeutic services and supports clinical supervision for the period of September 1, 2019 through December 31, 2019.
9. Adopt findings by the Planning Commission for Interim Use Permit, I-19-015, for Paula and Emily Ford.
10. Authorize payment to Municipal Emergency Services (MES) in the amount of \$7,689.00 for 13 Thermal Imagers (Quote QT1286829). Thermal Imagers will be purchased with Stonegarden Grant funds. If ordered by August 31, we will purchase 11 and receive two free (quoted amount).
11. Authorize payment to Tactical Products & Services Inc. in the amount of \$5,368.80 for four deputy ballistic vests due for replacement (Estimate #907).
12. Declare Environmental Services forklift (Clark Model C500HY50) surplus equipment and authorize its sale.
13. Approve Minnesota Lawful Gambling Application for Baptism River Community Church to conduct excluded bingo on October 6, 2019; November 3, 2019; and December 1, 2019; at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, Minnesota. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 03 – Accept recommendation from project manager Short Elliott Hendrickson, Inc. (SEH), and award Prospectors Loop ATV Trail Phase 2 project (SEH No. LCHDT 144640) to Low Impact Excavators, Inc. in the amount of \$185,952.90, contingent upon the County's receipt of all permits and easements if all permits and easements have not been obtained. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 04 – Authorize Lake County Forestry Department to advertise for bids for Prospectors Loop ATV Trail Phase 3 in coordination with project manager Short Elliott Hendrickson, Inc. (SEH). Absent: None

MOTION HOGENSON, SECOND HURD: 05 – Approve the probationary appointment of Timothy Weber to Mechanic's Assistant at the Step 1 rate of \$16.61 per hour effective August 20, 2019. Absent: None

MOTION GOUTERMONT, SECOND HURD: 06 – Approve the probationary appointment of Jeffrey Foley to Highway Maintenance Worker at the Step 3 rate of \$19.23 per hour effective August 20, 2019. Absent: None

MOTION HURD, SECOND HOGENSON: 07 – Adjourn County Board of Commissioners' meeting at 4:07 p.m. Absent: None

The Lake County Board of Commissioners will convene for the following meetings in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.:

- Agenda meeting at 2:00 pm on Tuesday, September 3, 2019.
- Budget Meeting at 1:00 p.m. on Wednesday, September 4, 2019.
- Board meeting at 2:00 pm on Tuesday, September 10, 2019.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners