

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, October 22, 2019. Board of Commissioners, Lake County, Minnesota. County Board meeting was held in the Lake County Service Center, in the Split Rock River Room, located at 616 Third Avenue, Two Harbors, Minnesota. Board members present: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. Hogenson, District 4 Commissioner Jeremy M. Hurd, and District 5 Commissioner Rich Sve. Members Absent: None. Also present: County Administrator Matthew Huddleston, and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Board Chair Rich Sve called the meeting to order at 2:00 p.m. and led the recitation of the Pledge of Allegiance.

MOTION WALSH, SECOND HURD: 01 – Approval of the agenda. Absent: None

Clerk of the Board Laurel D. Buchanan communicated an addition to the resolution items from the Human Resources (HR) Department's revised request for board action. HR Director Cammie Young was present for any questions. Board Chair Rich Sve opened the floor for public comments. No public comments were made at that time.

County Administrator Matthew Huddleston updated the Board of Commissioners on several items of county business. Administrator Huddleston followed up on the discussion the County Board had on October 8, 2019, with respect to the parking situation near the Superior Hiking Trail (SHT) trailhead on County Road 6. Lake County does not own the land. The motion made on October 8, 2019, was contingent on land ownership. Lake County Highway Engineering Supervisor has been in communication with SHT administrators regarding their plans. County Commissioners reiterated safety concerns regarding vehicles parking on the road and would like Lake County to engage in the conversation as SHT works with the State of Minnesota Department of Natural Resources (DNR).

Administrator Huddleston reviewed that we are meeting with the Minnesota Counties Intergovernmental Trust (MCIT) to finalize the claims following the December 2016 fire at the former Lake County Highway Department facility. Administrator Huddleston is coordinating with Cook County for scheduling a meeting with the Shared Highway Engineer Advisory Committee.

Administrator Huddleston advised that Cook, Lake, and St. Louis counties will be meeting this week regarding the Boundary Waters appraisal, to keep that conversation going with respect to possible next steps in the process. Lake County Attorney Russ Conrow is preparing a presentation. Commissioner Sve will reach out to the Forest Service to check in on the concerns and reiterate the counties' position on highest and best use, lakeshore and lake lots. Commissioners discussed that the Forest Service purchased land about five to six years ago that had been private property in Fall Lake. The Forest Service purchased this land at a high dollar amount for the Boundary Waters Canoe Area Wilderness. Land Commissioner Nate Eide will look up detail on that sale regarding cost per acre.

Administrator Huddleston reviewed recent discussions of the Lodging Tax Committee meetings with Ely Area Tourism Bureau and Fall Lake Township. Commissioners discussed that Lake County will schedule public meetings in Fall Lake and in Two Harbors.

Land Commissioner Nate Eide discussed his recommendation that we do not designate the Bailey Road as an ATV trail. Land Commissioner Eide asks that we look at other routes for plans to connect the ATV trail to Kane Lake. County Auditor Linda Libal updated the Board of Commissioners on Auditor's Office tax time operations, ballot equipment, and updates to the Elections Emergency Plan, such as the change of emergency alert system from CodeRed to Everbridge, and the polling place change for some precincts from the Two Harbors High School to the Lake County Highway Department facility.

MOTION HURD, SECOND HOGENSON: 02 – Approve Consent Agenda as presented:

1. Approve County Board of Commissioners' meeting minutes from October 8, 2019.
2. Approve Health and Human Services (HHS) claims payments in the following amounts:
 - a. Administrative payments \$ 77,952.66
 - b. Region III Adult Behavioral Health Initiative payments \$ 99,799.77
3. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Lisa B. Hanson to sign the Temporary Assistance to Needy Families (TANF) Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County Health and Human Services for the period of July 1, 2019 through June 30, 2023. Further authorize Lake County Board Chair and Lake County Health and Human Services Director Lisa B. Hanson to sign any subsequent amendments during the term of this Agreement.
4. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Lisa B. Hanson to sign the Public Health Emergency Preparedness Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County Health and Human Services for the performance period of July 1, 2019 through June 30, 2024. Further authorize Lake County Board Chair and Lake County Health and Human Services Director Lisa B. Hanson to sign any subsequent amendments during the term of this Agreement.
5. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Lisa B. Hanson to sign the following documents as they relate to the 2020-2021 IV-D Cooperative Agreements: 1) CY 2020-2021 State of Minnesota/County Child Support Program Interagency Cooperative Agreement; 2) Attachment A – CY 2020-2021 IV-D Child Support Cooperative Arrangement with Lake County Offices of Human Services, County Sheriff and County Attorney; and 3) Attachment B - Certification Regarding Lobbying.
6. Approve and authorize the Lake County Board Chair to sign the 2020-2021 Lake County Minnesota Family Investment Program (MFIP) Biennial Service Agreement, under the provisions of Minnesota Statutes, section 256J.626, subdivision 4.
7. Authorize payment to Zuercher Technologies, LLC in the amount of \$27,727.60 for the 2018 Zuercher suite software and maintenance (invoice PA0000844).
8. Approve payment in the amount of \$46,632.72 (invoices 70093, 70094, 70096) to the Office of the State Auditor for 2018 financial audit services.
9. Adopt findings by Planning Commission for Interim Use Application I-19-021 submitted by Timothy Thornburgh. Absent: None

MOTION HOGENSON, SECOND WALSH: 03 – Approve the change in employment status of Haleigh Lujan, Dispatcher/Jailer, due to completion of probation effective October 18, 2019. Absent: None

MOTION WALSH, SECOND HURD: 04 – Approve the change in employment status of Jack Dietz, Deputy Sheriff, due to completion of probation effective October 25, 2019. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 05 – Award SAP 038-600-017 bid to the lowest responsible bidder, Veit and Company, Inc., in the amount of \$6,637,231.53 for the Split Rock State Park campground expansion and County Road 221 improvements and authorize Board Chair to sign construction contract pending County Attorney review. Absent: None

MOTION HOGENSON, SECOND WALSH: 06 – Approve and authorize County Administrator to sign Split Rock Lighthouse State Park Campground and CR 221 Construction engineering services agreement with WSB & Associates, Inc. in an amount up to \$637,630.00. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 07 – Set date of January 14, 2020, for a public hearing during a regularly scheduled Board of Commissioners meeting, to consider extinguishing interest in Unorganized Territory Road No. 84 (Sister Lake Rd.) through Parcel 24-6006-20010 in Section 20 Township 60 Range 6W and Parcel 24-6006-21310 in Section 21 Township 61 Range 6W. Absent: None

MOTION HOGENSON, SECOND HURD: 08 – Approve the probationary appointment of Jonathan Holst to Human Services Professional at the Step 1 rate of \$24.77 per hour effective November 4, 2019. Absent: None

Board Chairperson Rich Sve announced that next on the agenda is a closed session with the labor attorney for labor negotiations strategy. After the closed session concludes, the County Board of Commissioners' meeting will be adjourned without any further county business.

MOTION GOUTERMONT, SECOND HURD: 09 – Close the County Board of Commissioners' meeting at 3:28 p.m. for labor negotiations strategy pursuant to Minnesota Statute 13D.03. Absent: None

MOTION HOGENSON, SECOND HURD: 10 – Adjourn the County Board of Commissioners' meeting at 4:55 p.m. Absent: None

The Lake County Board of Commissioners will convene for the following meetings:

- Strategic Planning Session at 1:00 p.m. on Tuesday, October 29, 2019, at the Lake County Highway Department facility conference room, 1513 Highway 2, Two Harbors, Minnesota.
- Agenda meeting at 2:00 p.m. on Tuesday, November 5, 2019, will be held at the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.
- A regular meeting at 2:00 p.m. on Tuesday, November 12, 2019, will be held at the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.
- Committee of the Whole (COW). 6:00 p.m. on Tuesday, November 19, 2019. Meeting will be held at the Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chair
Lake County Board of Commissioners