

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, December 17, 2019. Lake County Board of Commissioners, Lake County, Minnesota. Board Meeting was held in the Lake County Service Center, Split Rock River Room, located at 616 Third Ave, Two Harbors, Minnesota. Members present: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. Hogenson, District 4 Commissioner Jeremy M. Hurd, and District 5 Commissioner Rich Sve. Board Members Absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Board Chair Rich Sve called the meeting to order at 2:00 p.m. and led the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND GOUTERMONT: 01 – Approval of the agenda. Absent: None

Clerk of the Board Laurel D. Buchanan reviewed updates to the consent agenda. Ms. Buchanan provided board members with the Commissioners' Committees assignments list to review in advance of the Organizational Meeting to be held at 8:30 am on Tuesday, January 7, 2020. Board Chair Rich Sve opened the floor for public comments. No public comments were made at that time. Lake County Administrator Matthew Huddleston updated the Board of Commissioners on several items of county business. Lake County Health and Human Services (HHS) Director Lisa Hanson discussed upcoming resignations in the HHS department. Lake County Human Resources (HR) Director Cammie Young was present for the discussion. Ms. Hanson reviewed the Public Health department structure and potential recruitment for these vacancies. Grant funding supports these positions. These positions support the county's delivery of services. The Public Health Director serves as supervisor for the Public Health unit of the HHS Department and currently serves as Safety Officer for Lake County.

County Administrator Huddleston reviewed a proposed resolution that would approve the Minnesota Laws 2019, First Special Session, Chapter 6, Article 6, Section 22. Mr. Huddleston clarified that this resolution is required before the next legislative session begins. Lake County will review ordinance language that may be proposed at a future date. Language for a contract with a tourism bureau will be drafted. Proposed lodging tax discussions continue. Public hearing will be scheduled at a future date. The public hearing would take place in advance of the Commissioners considering adoption of an ordinance. Lake County Chamber of Commerce President Janelle Jones was present for the discussion. County Auditor's Office Financial Coordinator Lola Haus was also present. Ms. Jones thanks for the Board for the process they are going through to hear from the public on the proposed lodging tax.

Lake County is waiting to hear from the U.S. Department of Agriculture (USDA) Deputy Secretary regarding the U.S. Forest Service (USFS) 2018 Appraisal of the Boundary Waters Canoe Area Wilderness (BWCAW), with respect to Thye-Blatnik funding. County Assessor Gregg Swartwoudt attended the County Board meeting regarding the request for purchasing tablets to be used as a mobile assessing platform, using funds from the Recorder's Technology Fund. Commissioner Walsh left the meeting at 2:58 pm. Mr. Swartwoudt discussed property tax classifications. Short-term vacation rentals may see changes in state tax laws. Income properties may be classified as commercial / resort. Personal use properties may be classified as seasonal recreational property. Commissioner Walsh returned at 3:00 pm. Environmental Services Director Christine McCarthy reviewed the Planning Commission requests for board action. Ms. McCarthy updated the Commissioners on upcoming vacancies on the

Planning Commission and advises that Joe Skala is stepping down as Chair. Mr. Skala has been on the Planning Commission since 1972.

MOTION GOUTERMONT, SECOND HOGENSON: 02 – Approve Consent Agenda as presented:

1. Approve the County Board of Commissioners' meeting minutes from November 26, 2019.
2. Approve the Public Hearing meeting minutes from November 26, 2019, on the closeout activities of Lake County's 2016 Minnesota Department of Employment and Economic Development (DEED) Small Cities Development Program (SCDP) project for Finland, Minnesota (SCDP Contract CDAP-15-0036-O-FY16).
3. Approve the Board of Commissioners' regular meeting minutes from December 3, 2019.
4. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 28,184.79
 - b. Region III Adult Behavioral Health Initiative payments \$ 357,148.75
5. Approve Proclamation in Recognition of Human Trafficking Awareness Month.
6. Approve the appointment of Sue Smerud (District 2) to the Planning Commission for a three-year term through December 31, 2022.
7. Approve new On-Sale with Sunday Sales liquor license for North Shore Resort Company DBA Superior Shores Resort for the period of January 1, 2020, through December 31, 2020 subject to the approval of the County Attorney, County Sheriff, and Silver Creek Township, the filing the proper application papers and payment of applicable license fees. The intent of the new license is to replace the current license held by Superior Shores Resort due to new ownership.
8. Authorize payment to Everbridge, Inc. in the amount of \$5,000.00 for the Public Notification System (Invoice M46055).
9. Authorize payment of \$12,844.69 to Streicher's for the purchase of jackets, shirts and pants for the Rescue Squad.
10. Authorize Highway Department purchase of two Kenworth T470 cabs and chassis from Rihm Kenworth through State CPV Contract T-647(5) in the amount of \$118,725.50 plus taxes per truck.
11. Authorize Highway Department purchase of installed snowplow truck components and accessories for two trucks from Towmaster, LLC (Monroe) through State CPV Contract S-863(5) in the amount of \$119,007.00 per truck.
12. Declare Unit 4890 (1990 International) surplus equipment and authorize its sale.
13. Authorize Highway Engineer to sign Frontier Communications utility permit for 358 Valley Rd.
14. Authorize purchase of four (4) Apple iPad Pro tablets for County Assessor's Department in an amount not to exceed \$6,000 plus applicable tax and shipping from Amazon. Cost of purchase will be covered by the Recorder's Technology Fund.

15. Adopt findings by the Planning Commission for Interim Use Application I-19-026 submitted by Charles & Barb Egeberg / Lemonade Springs for renewal IUP for Vacation Rental Home at 7185 Hwy 1, Finland, Minnesota.
16. Resolution regarding Rezone proposals from Environmental Services Department and Planning Commission for RZ-19-001, Castle Danger Subordinate Sanitary District (CDSSD).
17. Approve Resolution for Kindstrand Repurchase.
18. Authorize the County Board Chairperson for the County of Lake, Board of Commissioners, to sign the U.S. Department of Housing and Urban Development (HUD) Certification for a Drug-Free Workplace (form HUD-50070), as required by the State of Minnesota, Department of Employment and Economic Development (DEED), Small Cities Development Program (SCDP), for Lake County / Two Harbors Comprehensive Project, Grant Number CDAP-18-0022-O-FY19.
19. Authorize payment to Emergency Automotive Technologies, Inc. (EATI) in the amount of \$7,240.13 for the purchase and installation of equipment for the new Rescue Squad vehicle (Invoice # DUL341531). Absent: None

MOTION WALSH, SECOND HURD: 03 – Approve the change in employment status of Leland Wilkinson, Deputy Sheriff, due to completion of probation effective December 17, 2019. Absent: None

MOTION HURD, SECOND WALSH: 04 – Approve the recruitment for one full-time Deputy Sheriff. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 05 – Approve the resignation of Michelle Backes-Fogelberg, Public Health Director/Safety Officer, effective January 24, 2020. Absent: None

MOTION HOGENSON, SECOND HURD: 06 – Approve the 67-day temporary appointment of Larry Guentzel, Truck Driver for Highway Department, at \$17.00 per hour including second year return incentive effective January 1, 2020. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 07 – Approve the resignation of Cody Goette, Highway Maintenance Worker, effective December 5, 2019. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 08 – Approve the recruitment for two full-time Highway Maintenance Workers. Absent: None

MOTION WALSH, SECOND HOGENSON: 09 – Approve the resignation of Leslie Ender, Public Health Nurse, effective December 27, 2019. Absent: None

MOTION WALSH, SECOND HURD: 10 – Approve sending a letter of support for a grant opportunity that the Minnesota Department of Natural Resources (MnDNR) is applying for which, if awarded, will fund Gitchi-Gami State Trail construction. Absent: None

MOTION HOGENSON, SECOND WALSH: 11 – Resolution Approving Minnesota Laws 2019, First Special Session, Chapter 6, Article 6, Section 22. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 12 – Approve the 2020 County Net Property Tax Levy amount of \$11,182,221. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 13 – Approve the 2020 Net Property Tax Levy for Unorganized Territory No. 1 in the amount of \$32,000. Absent: None

MOTION GOUTERMONT, SECOND HURD: 14 – Approve the 2020 Net Property Tax Levy for Unorganized Territory No. 2 in the amount of \$341,000 (Revenue Fund in the amount of \$88,000 and Road and Bridge Fund in the amount of \$253,000). Absent: None

MOTION WALSH, SECOND GOUTERMONT: 15 – Approve the 2020 Expenditure Budget of \$31,250 and Revenue Budget of \$37,030 for Unorganized Territory No. 1. Absent: None

MOTION HURD, SECOND GOUTERMONT: 16 – Approve the 2020 Expenditure Budget of \$338,000 and Revenue Budget of \$351,690 for Unorganized Territory No. 2 (including \$253,000 for Road and Bridge). Absent: None

MOTION HOGENSON, SECOND HURD: 17 – Approve the 2020 County Expenditure Budget of \$30,335,815 and County Revenue Budget of \$30,360,942. Absent: None

MOTION HURD, SECOND HOGENSON: 18 – Set the Board of Commissioners 2020 salary at \$23,536, with an additional \$125 per month for the Board Chair. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 19 – Set the Commissioner per diems at \$85 in county and \$100 out of county, effective January 1, 2020. Absent: None

MOTION GOUTERMONT, SECOND HURD: 20 – Approve the recruitment for one full-time Public Health Director/Safety Officer. Absent: None

MOTION HOGENSON, SECOND WALSH: 21 – Approve the recruitment for one full-time Public Health Nurse. Absent: None

MOTION HURD, SECOND HOGENSON: 22 – Adjourn Board of Commissioners' meeting at 3:42 pm. Absent: None

The Lake County Board of Commissioners will convene for the Organizational meeting on Tuesday, January 7, 2020, at 8:30 a.m. in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners