



LAKE COUNTY SOIL & WATER CONSERVATION DISTRICT

408 FIRST AVENUE, TWO HARBORS, MN 55616

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Minutes

Regular Meeting of the Board of Supervisors

Thursday, January 9th, Noon

408 1st Avenue, Two Harbors, MN 55616

- Call to Order: The meeting was called to order at 12:04 PM by Chair Todd Ronning.
Present: Haus-Omarzu-Brodigan-Ronning-Sagen
Absent: None
Staff: Tucker
Guests: None
- Agenda: **Motion by Brodigan and seconded by Sagen to approve the agenda as printed. Affirmative: Haus, Omarzu, Brodigan, Ronning, Sagen. Abstain: None. Carried.**
- Minutes: **Motion by Haus and seconded by Omarzu to approve the minutes for December 12th, 2019 meeting as printed. Affirmative: Haus, Omarzu, Brodigan, Ronning, Sagen. Abstain: None. Carried.**
- Financial and administrative reports:
 - Treasurers Report: **Motion by Sagen and seconded by Omarzu to approve the treasures report as presented. Affirmative: Haus, Omarzu, Brodigan, Ronning, Sagen. Abstain: None. Carried.**
 - Audit Bid Letter: **Motion by Haus and seconded by Sagen to approve and sign the Audit Bid from Peterson Company LTD for \$2,775. Affirmative: Haus, Omarzu, Brodigan, Ronning, Sagen. Abstain: None. Carried.** Tucker shared a memo from BWSR that states it will be mandatory to have an annual audit as of 2019 but the Financial report package that was due in February will no longer be required.
- **Guest Updates:**
- NRCS Report: Debra Hermel is the interim replacement for Jon Sellnow. She plans to attend the February meeting.
- **District Manager:**
 - Cost Share: We have a voucher to be paid using Cost Share 2018 and some of 2019 Cost Share funds. **Motion by Sagen and seconded by Haus to approve and sign the Cost Share Voucher for \$8,500. Affirmative: Haus, Omarzu, Brodigan, Ronning, Sagen. Abstain: None. Carried.**
 - **Final Financial Reports: Motion by Omarzu and seconded by Haus to approve and sign the Final Financial reports for the CWF Forestry grant and the 2018 Cost Share. Affirmative: Haus, Omarzu, Brodigan, Ronning, Sagen. Abstain: None. Carried.**
 - District Manager update: The board decided to interview applicants 1,3 & 7
 - Two potential days were picked: January 29th or February 6. Tucker will check with the applicants to see if the 29th will work.
 - Questions were reviewed and edited.

Correspondence: MN Campaign Finance Board letter was received.

Supervisor Committee Reports and Concerns:

Audit Committee: Motion by Haus and seconded by Brodigan to approve the Audit Committee signed 17 Checks, and 11 direct/on-line payments for a total of \$65,645.69. Affirmative: Omarzu, Haus, Ronning, Brodigan, Sagen. Abstain: None.

Election of Officers: Motion by Haus and seconded by Sagen to elect the current slate of Officers. Ronning-Chair, Brodigan-Vice Chair, Sagen-Treasurer, Haus-Secretary, Omarzu-Public Relations. With no other nominations the motion passed. Affirmative: Omarzu, Haus, Ronning, Brodigan, Sagen. Abstain: None.

Committee Assignment: Motion by Omarzu and seconded by Sagen to approve the committee assignment. Affirmative: Omarzu, Haus, Ronning, Brodigan, Sagen. Abstain: None.

TSA III: Ronning

SWCD Forestry: Haus

RC&D: Brodigan

North Shore Forest Collaborative: Haus

Water Plan: Sagen/Brodigan as back up

Personnel Committee: Omarzu/Sagen

AIS (New Committee to review grant applications): Brodigan

Area III Meeting: Haus

Legislative Briefing: The date is set for March 23-25 please check your calendars

Designated Depository: Motion by Omarzu and seconded by Sagen to approve Lake Bank our designated depository. Affirmative: Omarzu, Haus, Ronning, Brodigan, Sagen. Abstain: None.

Designated SWCD Newspaper: Motion by Omarzu and seconded by Sagen to approve the North Shore Journal our designated Newspaper. Affirmative: Omarzu, Haus, Ronning, Brodigan, Sagen. Abstain: None.

Meeting Time: Motion by Brodigan and seconded by Haus to keeping our meeting time at the second Thursday of the month at noon. Affirmative: Omarzu, Haus, Ronning, Brodigan, Sagen. Abstain: None.

PERA DCP Option: Tucker reminded the Board that they have the PERA DCP plan available.

New IRS Mileage Rate .575 cent per mile. Motion by Omarzu and seconded by Brodigan to approve increasing the meal allowance to \$12-\$14-\$18 with receipts. Affirmative: Omarzu, Haus, Ronning, Brodigan, Sagen. Abstain: None.

Current Stipend: Motion by Sagen and seconded by Haus keep the meeting stipend at \$75. Affirmative: Omarzu, Haus, Ronning, Brodigan, Sagen. Abstain: None.

Dues: Motion by Omarzu and seconded by Haus to approve and pay the annual dues as follows, MASWCD \$2985.45, Area III \$300 and Forestry \$60. Affirmative: Omarzu, Haus, Ronning, Brodigan, Sagen. Abstain: None.

Sagen announced that Gus Smith from the Forest Service has resigned his position.

Motion by Sagen and seconded by Omarzu to adjourn the meeting at 3:40

Next meeting will be held on January 29 at noon and February 13th at Noon.

Submitted by: Karen R. Tucker, District Manager

Doug Haus, Secretary

