



LAKE COUNTY SOIL & WATER CONSERVATION DISTRICT

408 FIRST AVENUE, TWO HARBORS, MN 55616

P: (218) 834-8370

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Minutes

Regular Meeting of the Board of Supervisors

Thursday, July 9th, Noon

408 1st Avenue, Two Harbors, MN 55616

- Call to Order: The meeting was called to order at 12:13 PM by Chair Doug Haus.
Present: Haus-Omarzu-Brodigan-Hippert-Sagen
Absent: None
Staff: Solem, Scranton
Guests: Erin Loeffler (BWSR), Michael Hup (NRCS)
- Agenda: **Motion by Omarzu and seconded by Sagen to approve the agenda as printed. Affirmative: Haus, Omarzu, Brodigan, Hippert, Sagen. Abstain: None. Carried.**
- Minutes: **Motion by Brodigan and seconded by Omarzu to approve the minutes from the June 11th, 2020 meeting as printed. Affirmative: Haus, Omarzu, Brodigan, Hippert, Sagen. Abstain: None. Carried.**
- Financial and administrative reports:
 - Treasurers Report: **Motion by Brodigan and seconded by Sagen to approve the treasurer's report as presented. Affirmative: Haus, Omarzu, Brodigan, Hippert, Sagen. Abstain: None. Carried.**
 - MN PEIP Online Payment: **Motion by Sagen and seconded by Omarzu to approve online payments to MN PEIP. Affirmative: Haus, Omarzu, Brodigan, Hippert, Sagen. Abstain: None. Carried.**
 - Audit update: **Motion by Sagen and seconded by Hippert to approve the draft audit. Affirmative: Haus, Sagen, Omarzu, Hippert, Brodigan. Abstain: None. Carried. Motion made by Sagen and seconded by Hippert to approve up to \$2000 for the necessary corrections in Quickbooks. Affirmative: Haus, Sagen Omarzu, Hippert, Brodigan. Abstain: None. Carried.**
- **Guest Updates:**
- NRCS Report: Mike Hupp reported 30 EQUIP applications/plans were approved and contracts will be signed by August. There are no Cap 106 Plans in Lake County this round. Alison Praet the new Customer Service Team Leader (CST) for the Duluth region will be starting at the end of July.
- BWSR Report: Erin Loeffler reported there is a state hiring freeze and reallocation of duties between current staff. The annual Clean Water Fund (CWF) grant is open for application and an open \$5,000 grant RFP for technical training. Erin mentioned that there is possible funding through request at the County for COVID related expenses through the CARES Act and to keep track of COVID related expenses.
- **District Manager:** Solem updated the board in regards to the grants that are ending. Also reported the NRCS Service Agreement Extension was denied but the Arrowhead Forestry Partnership (AFP) would be the replacement collaboration and funding source for NRCS applications and plans.
- Action items: **Motion made by Omarzu and seconded by Hippert to approve the 319 grant application for Lake Superior South Watershed. Affirmative: Haus, Omarzu, Hippert, Sagen, Brodigan. Abstain: None. Carried.**

- **Motion made by Sagen and seconded by Brodigan to approve a one year contract with DAC for cleaning the office. The rate is \$30 per hour and a \$2 mileage fee, they will clean two times per month. Affirmative: Haus, Brodigan, Omarzu, Hippert, Sagen. Abstain: None. Carried.**
- **Motion made by Hippert and seconded by Brodigan to approve a Joint Powers Agreement with the DNR to reestablish, replant and maintain areas on Stewart River, East Beaver River and Sawmill Creek. Affirmative: Haus, Brodigan, Hippert, Sagen, Omarzu. Abstain: None. Carried.**
- **Motion made bu Omarzu and seconded by Hippert to approve the \$57,000 County fund budget request. Affirmative: Haus, Omarzu, Hippert, Sagen, Brodigan. Abstain: None. Carried.**
- **Motion made by Sagen and seconded by Hippert to approve the Memorandum of Agreement with the City of Two Harbors for stormwater. Affirmative: Haus, Brodian, Hippert, Sagen, Omarzu. Abstain: None. Carried.**
- **Staff Reports:** Liz Anderson started full time as the AIS Coordinator/Water Resources Technician on June 15th. She is requesting approval for following Stay Safe MN Guidance on events. **Motion made by Omarzu and seconded by Hippert to approve the application of Stay Safe MN Guidance on participation in outreach/public events. Affirmative: Omarzu, Hippert, Haus, Brodigan, Sagen. Abstain: None. Carried.**
- **Motion made by Omarzu and seconded by Brodigan to approve the Luanne Frikken Cost Share in the amount of \$2,110. Affirmative: Haus, Omarzu, Brodigan, Hippert, Sagen. Abastain None. Carried.**

Correspondence:

- The LCCMR Pollinator Guidance Binder is now available for distribution county wide. It will be on the Lake County SWCD website and a copy will be sent to Sagen to share in the Northern part of the County.

Supervisor Committee Reports and Concerns:

Audit Committee: Motion by Omarzu and seconded by Brodigan to approve 19 check payments and 34 direct/on-line payments for a total of \$83,192.04. Affirmative: Omarzu, Haus, Hippert, Brodigan, Sagen. Abstain: None. Carried.

TSA III meeting: Haus and Solem attended brief online meeting.

Motion by Omarzu and seconded by Brodigan to adjourn the meeting at 1:44pm.

Next meeting will be held on August 13th, 2020 at Noon via zoom.

Submitted by Tara L. Solem, District Manager

Doug Haus, Board Chair