

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, January 7, 2020. Lake County Board of Commissioners, Lake County, Minnesota. Board Meeting was held in the Lake County Service Center, Split Rock River Room, located at 616 Third Ave, Two Harbors, Minnesota. Members present: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. Hogenson, District 4 Commissioner Jeremy M. Hurd, and District 5 Commissioner Rich Sve. Board Members Absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yea vote.

Clerk of the Board Laurel D. Buchanan called the meeting to order at 8:30 a.m. and led the recitation of the Pledge of Allegiance. Ms. Buchanan called for nominations for Board Chairperson for 2020.

MOTION WALSH, SECOND HOGENSON: 01 – Elect County Commissioner Rich Sve as Lake County Board of Commissioners' Chairperson for 2020. There were no additional nominations. Absent: None

Newly elected Board Chairperson Rich Sve called for nominations for Vice-Chair for 2020.

MOTION HOGENSON, SECOND GOUTERMONT: 02 – Elect County Commissioner Jeremy M. Hurd as Lake County Board of Commissioners' Vice-Chair for 2020. There were no additional nominations. Absent: None

MOTION HURD, SECOND WALSH: 03 – Approval of the Agenda. Absent: None

Board Chairperson Rich Sve opened the floor for Public Comments. No public comments were heard at that time. County Administrator Huddleston provided an update on several items of county business. The U.S. Department of Agriculture (USDA) Secretary will be seeking a new appraisal of federal lands in the Boundary Waters Canoe Area Wilderness (BWCAW). The new appraisal is anticipated to take one to two years to complete. A delegation of the three Minnesota counties (Cook, Lake, and St. Louis) will travel to Washington D.C. to meet with officials regarding the appraisal.

County Administrator Matthew Huddleston reviewed the requirement of designating a qualified legal newspaper. Lake County received three bids. Bidders included the Northshore Journal, the Lake County News-Chronicle and the Duluth News Tribune. All three bidders meet the definition of a qualified newspaper; however, only one newspaper, the Northshore Journal, has its "known office of issue" located in Lake County. The Lake County News-Chronicle and the Duluth News Tribune are located in St. Louis County. Minnesota Statute 331A.04 states that if there are one or more qualified newspapers located within its boundaries, one of them shall be designated. Minnesota Statute 331A.04 has an exception to this requirement if certain conditions are met. Although there are four conditions that must be met, there are two important conditions that are factors in this situation. The newspaper must have a circulation that reaches not fewer than 75 percent of households within the county. The second condition is that the governing body must vote unanimously to designate the newspaper.

Administrator Huddleston provided updates from the Personnel Committee. The Personnel Committee recommends recruitment for a part-time male Jailer/Dispatcher. Commissioners reviewed proposed changes to the 2020 67-Day Temporary Employee Wage Scale. Mr. Huddleston updated the Board of Commissioners on recruitment for the Public Health Supervisor position and review of the job responsibilities. The role of Safety Officer may transition at a future date. The Personnel Committee will bring forward a recommendation on how to move forward in the interim. Administrator Huddleston advised that lodging tax discussions continue. We continue to work with the State on ordinance language review.

Lake County Auditor Linda Libal provided an update on what we may expect to see on the election ballots in Minnesota for the two major political parties for the U.S. presidential nomination primary. Separate ballots are being prepared for the two major political parties based on the candidate lists submitted by the Republican Party of Minnesota and by the Minnesota Democratic-Farmer-Labor (DFL) Party. Ms. Libal also advised that Lake County's election intern will be starting on January 16, 2020.

Lake County Environmental Services Director Christine McCarthy advised that the Planning Commission had its final meeting with Mr. Joe Skala presiding as Chair. The Planning Commission thanks Joe Skala for 47 years of service. Other retired Planning Commissioners recognized for years of service include Mabel Tarlton, Jim Weinzierl and Nancy Mancini. Ms. McCarthy provided an update on a recent hearing of the Planning Commission and advised that the Planning Commission has tabled P-19-001 Acre Development "Lac Superieur Acres" until a later date. Ms. McCarthy was present for any questions on her department's proposed updates to the County Fee Schedule for 2020. Ms. McCarthy discussed the Plat review process and staff time involved.

MOTION HOGENSON, SECOND WALSH: 04 – Approve Consent Agenda as presented:

1. Approve the Board of Commissioners' regular meeting minutes from December 17, 2019.
2. Set date of Monday, June 22, 2020, at 5:00 p.m., for the 2020 County Board of Appeal and Equalization meeting, to be held in the Split Rock River Room in the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.
3. Adopt the 2020 Internal Revenue Service (IRS) Mileage Rate of 57.5 cents per mile, applied as follows:
 - 54.5 cents per mile if using a personal vehicle, or
 - 57.5 cents per mile if personal vehicle use was because a motor pool vehicle was not available. This rate requires a signed verification slip from the motor pool coordinator.
 - 57.5 cents per mile if using a personal vehicle as a board or committee member.
4. Approve 2020 meal allowance as follows, subject to existing policy:

• Breakfast	\$10
• Lunch	\$12
• Dinner	\$15
5. Designate the Lake County, Minnesota website as official publication for any transportation project advertisement for bids.
6. Approve the following to be authorized signers on the Highway Department petty cash checking account at The Lake Bank: Linda K. Libal, Ronelle L. Radle, Katelyn M. Johnson, and Darbie Z. Eschenbacher.
7. Upon County Auditor's recommendation, designate the Lake Bank, Wells Fargo Advisors, Morgan Keegan/Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.) as depositories of Lake County funds for 2020 and authorize County Auditor and/or Deputy Auditors to sign signature cards for these accounts.

8. Approve the following from the County Auditor's office to be authorized signers on the County's checking, savings and deposit accounts at The Lake Bank: Linda K. Libal, Lola R. Haus, Ronelle L. Radle, Tanya N. Peterson, Jamie L. Linden, Sharon R. Hodge, Christine S. Libal and Jodi L. Anderson.
9. Approve the following from the County Auditor's office to be authorized signers on the investment accounts with Wells Fargo Advisors, Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.): Linda K. Libal and Ronelle L. Radle.
10. Authorize payment in the amount of \$8,005.00 to the Association of Minnesota Counties (AMC) for 2020 Annual Dues (Invoice 55292).
11. Authorize payment in the amount of \$166,007.00 to Minnesota Counties Intergovernmental Trust (MCIT) for property and casualty insurance 2020 premiums (Invoice 17967R).
12. Authorize payment in the amount of \$164,835.00 to Minnesota Counties Intergovernmental Trust (MCIT) for renewal for County Workers' Compensation policy (Invoice 17967R).
13. Authorize payment in the amount of \$2,855.00 to Minnesota Counties Intergovernmental Trust (MCIT) for Lake County Soil & Water Conservation District (SWCD) property and casualty insurance 2020 premiums. (Invoice 18173R).
14. Authorize payment in the amount of \$5,887.00 to Minnesota Counties Intergovernmental Trust (MCIT) for Lake County Soil & Water Conservation District (SWCD) for renewal for Workers' Compensation policy (Invoice 18173R). Absent: None

MOTION HURD, SECOND HOGENSON: 05 – Approve the County Board of Commissioners' meeting schedule for 2020 as follows:

- Agenda meetings at 2:00 p.m. on the first Tuesday of the month, from February through November.
- Meetings of the Committee-of-the-Whole board at 6:00 p.m. on the third Tuesday of the month, from January through November.
- Regular meetings at 2:00 p.m. on the second and fourth Tuesdays of the month, from January through November.
- No meeting on the second Tuesday in December 2020 due to the Association of Minnesota Counties (AMC) Annual Conference.
- Three regular meetings in December 2020: 12/1; 12/15; 12/22. The last regular meeting of the year is Tuesday, December 22, 2020.
- Commissioners' strategic planning sessions at 1:00 p.m. in the following months when there is a fifth Tuesday. In 2020, those dates are: March 31, June 30, September 29, and December 29. Absent: None

MOTION GOUTERMONT, SECOND HURD: 06 – Approve County Fee Schedule for 2020. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 07 – Approve resolution designating the Northshore Journal as the County's legal newspaper for official proceedings, legal notices, delinquent tax listings and publication of the financial statement for 2020. Absent: None

MOTION HOGENSON, SECOND HURD: 08 – Designate the following County officials as official voting delegates to represent Lake County at the Minnesota Counties Intergovernmental Trust (MCIT) annual meeting: 1) Delegate: District One County Commissioner Peter R. Walsh; 2) Alternate: District Two County Commissioner Derrick (Rick) L. Goutermont. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 09 – Approve appointments to Association of Minnesota Counties (AMC) policy committees: 1) County Commissioner Rich Sve to the AMC Environment & Natural Resources Policy Committee, 2) County Commissioner Jeremy M. Hurd to the AMC General Government Policy Committee, 3) County Commissioner Richard (Rick) C. Hogenson to the AMC Health & Human Services Policy Committee, 4) County Commissioner Peter R. Walsh to the AMC Public Safety Policy Committee, 5) County Commissioner Derrick (Rick) L. Goutermont to the AMC Transportation Policy Committee. Absent: None

MOTION HOGENSON, SECOND HURD: 10 – Designate the following eight (8) Lake County officials as official voting delegates to represent Lake County at the Association of Minnesota Counties (AMC) Annual Conference and during the year 2020: District One County Commissioner Peter R. Walsh, District Two County Commissioner Derrick (Rick) L. Goutermont, District Three County Commissioner Richard (Rick) C. Hogenson, District Four County Commissioner Jeremy M. Hurd, District Five County Commissioner Rich Sve, County Administrator Matthew Huddleston, Human Resources Director Cammie Young, and Highway Engineer Krysten Foster. Absent: None

MOTION GOUTERMONT, SECOND HURD: 11 – Approve 2020 Lake County Board of Commissioners' committee assignments list as amended. Absent: None

The Minnesota Department of Natural Resources (MnDNR) is seeking endorsements to include with applications open appointments to represent Lake County on the Governor's Council for Minnesota's Lake Superior Coastal Program (MLSCP). Coastal Council members are appointed by the Minnesota Governor. The MLSCP is a federal-state partnership between the State of Minnesota and the National Oceanic and Atmospheric Administration (NOAA) Office for Coastal Management. Melanie Perello, NOAA Coastal Management Fellow with the MLSCP. Melanie Perello, NOAA Coastal Management Fellow with the MLSCP in the Two Harbors DNR Office was present at the meeting, along with applicants Ms. Barbara Liukkonen and Ms. Sharon Erickson Ropes. Ms. Perello was present to introduce the request for resolutions of support endorsing the applicants.

MOTION WALSH, SECOND HOGENSON: 12 – Resolution of Support endorsing Mr. Derrick "Rick" Goutermont for his application for reappointment to the Governor's Council for Minnesota's Lake Superior Coastal Program (MLSCP). Absent: None

MOTION HURD, SECOND HOGENSON: 13 – Resolution of Support endorsing Ms. Barbara Liukkonen for her application for appointment to the Governor's Council for Minnesota's Lake Superior Coastal Program (MLSCP). Absent: None

MOTION HOGENSON, SECOND WALSH: 14 – Resolution of Support endorsing Ms. Sharon Erickson Ropes for her application for appointment to the Governor's Council for Minnesota's Lake Superior Coastal Program (MLSCP). Absent: None

MOTION HOGENSON, SECOND HURD: 15 – Adjourn Organizational Board meeting of the Lake County Board of Commissioners at 9:30 a.m. Absent: None

The Lake County Board of Commissioners will convene for the following meetings.

- Regular meeting on Tuesday, January 14, 2020, at 2:00 p.m. in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.
- Committee of the Whole, on Tuesday, January 21, 2020, at 6:00 p.m. in the Lake County Highway Department conference room, 1513 Highway 2, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners