

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, January 14, 2020. Lake County Board of Commissioners, Lake County, Minnesota. Board Meeting was held in the Lake County Service Center, Split Rock River Room, located at 616 Third Ave, Two Harbors, Minnesota. Members present: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. Hogenson, District 4 Commissioner Jeremy M. Hurd, and District 5 Commissioner Rich Sve. Board Members Absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yea vote.

Board Chairperson Rich Sve called the meeting to order at 2:00 PM and led the recitation of the Pledge of Allegiance.

MOTION HOGENSON, SECOND WALSH: 01 – Approval of the Agenda. Absent: None

Board Chairperson Rich Sve opened the floor for public comments. No public comments were heard at that time. County Administrator Huddleston provided an update on several items of county business. He discussed upcoming meetings with respect to Thye-Blatnik funding. He advised that the Minnesota Department of Revenue has provided example ordinances for Lake County to review for its proposed lodging tax. Commissioners discussed the request for the conveyance of public lands to the Lake County Housing and Redevelopment Authority (HRA) and discussed state requirements for a specific plan for affordable housing. Mr. Huddleston advised 2020 U.S. Census Bureau recruitment efforts are underway. The U.S. Census Bureau has increased wages for census takers in Lake County. Interested people may apply online. Commissioners discussed that census population totals impact levels of state aid and federal funds that the county receives. Population counts correlate to the number of congressional seats allotted to represent geographical areas. Mr. Huddleston advised that the Lake County Safety Program is under review and will be updated. Mr. Huddleston discussed that the Lake County Facilities Maintenance Department needs to increase its snow plow budget and that a budget adjustment will be forthcoming.

Land Commissioner Nate Eide presented the Lake County Forestry Department's requests for board action, including the Sternquist Easement, a change order for Phase 2 of the Prospectors Loop ATV Trail project, and authorization for payment for work on Phase 2 of the Prospectors Loop ATV trail.

Lake County Highway Engineer Krysten Foster discussed the Kane Lake project wetlands. Annual monitoring reports that have been underway since 2009. Lake County Engineering Supervisor John Schlangen has been working on this project with the Minnesota Board of Water and Soil Resources (BWSR). On for board action today is a perpetual conservation easement at Kane Lake wetland bank in accordance with the Wetland Conservation Act. Ms. Foster discussed the wetland bank account and recommends that Lake County retain the Kane Lake wetland mitigation credits and that those credits could be used for future county projects. Ms. Foster advised on a tentative date in March for the Sister Lake Road hearing. Transportation Day at the Capitol is Wednesday, March 18, 2020. Ms. Foster discussed Safe Routes to School and a letter of support for a grant application.

Lake County Environmental Services Director Christine McCarthy advised the Board of Commissioners that Lake County and the City of Silver Bay are looking at potential dates and potential locations for a Clean Up Day in Spring of 2020. Lake County Recycling Day was well-received the previous time that it was offered in Two Harbors in 2019. Ms. McCarthy asks that Commissioners provide their ideas for the Recycling Program.

MOTION HURD, SECOND HOGENSON: 02 – Approve Consent Agenda as presented:

1. Approve Organizational Meeting minutes of January 7, 2020.
2. Approve Health and Human Services (HHS) claims payments in the following amounts:
 - a. Administrative payments \$ 140,692.78
 - b. Region III Adult Behavioral Health Initiative payments \$ 30,281.19
 - c. Special payments \$ 256,554.02
3. Authorize the County Board Chair to sign the July 1, 2019 through July 1, 2021 Snowmobile Safety Enforcement Grant.
4. Authorize payment to the Lake County Soil and Water Conservation District (SWCD) in the amount of \$17,093.32, which is the amount that exceed the previously approved \$134,000 contract for annual Aquatic Invasive Species (AIS) Prevention Services.
5. Approve the appointment of Michelle Backes-Fogelberg from District 5, for a three-year term effective from January 1, 2020, through December 31, 2022, to serve on the Lake County Extension Committee.
6. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director to sign the Minnesota Department of Health Statewide Health Improvement Partnership Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board and Lake County Health and Human Services for the period of November 1, 2019 through October 31, 2020. Further authorize the Lake County Board Chair and Lake County Health and Human Services Director to sign any subsequent amendments during the term of this Agreement.
7. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement between Lake County and the Arrowhead Economic Opportunity Agency for the period of January 1, 2020 through December 31, 2020.
8. Authorize payment not to exceed the amount of \$14,455.48 to Mid-America Business Systems (Quote dated January 2, 2020) for Application Xtender software annual maintenance and support renewal due in January.
9. Authorize Highway Department purchase of used 2015 Ford F-650 service truck at a cost up to \$49,900.00 plus taxes, fees, and freight from Boyer Trucks.
10. Authorize Highway Department purchase of service truck crane in the amount of \$22,097.00 plus taxes and freight if applicable from Aspen Equipment.
11. Resolution authorizing Board Chair to sign and convey BWSR Easement No. 38-01-19-05 to the State of Minnesota on behalf of Lake County for perpetual conservation easement at Kane Lake wetland bank in accordance with the Wetland Conservation Act.
12. Approve Board of Water and Soil Resources (BWSR) Acknowledgement of Deposit of Wetland Bank Credits and authorize Board Chair to sign consent naming Lake County, Minnesota as intended wetland bank account holder for Kane Lake credits.

13. The Board of Commissioners supports reserving available Kane Lake wetland mitigation credits for future county projects as approved by the County Administrator.
14. Authorize payment to Larson Services for snowplowing services in the amount of \$6,520.00. (Invoice #1920).
15. Approve Resolution for Sternquist Easement as follows: Approve and authorize the Board Chair to sign a non-exclusive easement for the construction, use and maintenance of a road and services for any and all utilities over and across a strip of land being 66 feet wide, lying 33 feet on either side of the centerline of the approved road route across: Government Lot 5 in Section 6, Township 55 North, Range 10 West of the Fourth Principal Meridian, Lake County, Minnesota, said land having forfeited to the State of Minnesota for non-payment of real estate taxes, said easement being for the ingress to, egress from, and utility service to Grantees following described land, to wit Southeast Quarter of the Northwest Quarter of Section 6, Township 55 North, Range 10 West of the Fourth Principal Meridian, Lake County, Minnesota.
16. Authorize disbursement adjustment in the amount of \$1,653,759.33 to Universal Service Administrative Co. (Invoice Number: NGHC0000001452).
17. Authorize payment to Olsen Thielen & Co., LTD in the amount of \$12,230.00 (Invoice 51902) for regulatory consulting services from October 10, 2019 through December 20, 2019. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 03 – Approve the 67-day temporary appointment of Frances Kaliher, Survey Technician for the Forestry Department, at \$18.50 per hour including maximum return incentive effective January 20, 2020. Absent: None

MOTION HURD, SECOND HOGENSON: 04 – Approve the temporary appointment of Simon Hawthorne, Election Intern for the Auditor's Office, at \$15.00 per hour effective January 16, 2020. Absent: None

MOTION HOGENSON, SECOND HURD: 05 – Approve the changes to the 67-Day Temporary Employee Wage Schedule. Absent: None

MOTION WALSH, SECOND HOGENSON: 06 – Approve the trial appointment of Rodney Gilbertson, Highway Maintenance Worker, to Sign Maintenance Worker at the 2019 Step 9 rate of \$23.00 per hour effective January 25, 2020. Absent: None

MOTION HOGENSON, SECOND GOUTERMONT: 07 – Approve the recruitment for a part-time, 60 hours per pay period, male Dispatcher/Jailer. Absent: None

MOTION GOUTERMONT, SECOND HURD: 08 – Approve Land Commissioner to sign Change Order No. 1 for Prospectors Loop ATV – Phase 2 (LCHDT 144640 71.50). Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 09 – Approve Payment of \$376,914.02 to Low Impact Excavators for work on Phase 2 of the Prospectors Loop ATV trail for work completed between September 11, 2019 through December 18, 2019. Absent: None

MOTION HOGENSON, SECOND HURD: 10 – Adjourn Board of Commissioners' meeting at 3:04 p.m. Absent: None

The Lake County Board of Commissioners will convene for the following meetings.

- Committee of the Whole, on Tuesday, January 21, 2020, at 6:00 PM in the Lake County Highway Department conference room, 1513 Highway 2, Two Harbors, Minnesota.
- Regular meeting on Tuesday, January 28, 2020, at 2:00 PM in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners