

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, January 28, 2020. Lake County Board of Commissioners, Lake County, Minnesota. Board Meeting was held in the Lake County Service Center, Split Rock River Room, located at 616 Third Ave, Two Harbors, Minnesota. Members present: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 4 Commissioner Jeremy M. Hurd, and District 5 Commissioner Rich Sve. Board Member Absent: District 3 Commissioner Richard "Rick" C. Hogenson. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas.

Board Chairperson Rich Sve called the meeting to order at 2:00 PM and led the recitation of the Pledge of Allegiance.

MOTION GOUTERMONT, SECOND HURD: 01 – Approval of the Agenda. Absent: Hogenson

Clerk of the Board Laurel D. Buchanan reviewed updated resolution items, including a request from the Voyageur Snowmobile Club for a 2020 fiscal agent agreement letter to include with a grant application. The County Board previously had approved the resolution a year ago in January 2019, supporting the snowmobile club's application and approving Lake County as the fiscal agent. In other correspondence, Ms. Buchanan communicated a message that was received from the Lake County Highway Engineer regarding setting a date for an annual update from the Northeast Minnesota Area Transportation Partnership (NEMNATP). MN Department of Transportation (MnDOT) District One and Arrowhead Regional Development Commission (ARDC) representatives coordinate these annual county board visits. Commissioners are interested in hearing the NEMNATP presentation in April.

Board Chairperson Rich Sve opened the floor for public comments. Lake County resident Tim Jezienski spoke during public comment regarding his concerns with snowmobile traffic in the right-of-way, specifically about how this affects his property. He described how the right-of-way affects his front yard. Mr. Jezienski inquired about what can be done. Commissioners advised that we will follow up with Lake County Highway Engineer Krysten Foster regarding these concerns.

Association of Minnesota Counties (AMC) Member Engagement Coordinator Ryan Erdmann and AMC Government Relations Manager Matt Hilgart attended the Lake County Board of Commissioners meeting to publicly recognize Lake County Administrator Matt Huddleston for receiving the Outstanding Service Award in 2019. Mr. Erdmann's presentation focused on Mr. Huddleston's exceptional leadership and the importance of administrators, boards and staff working together. Mr. Erdmann works with County Administrator Matt Huddleston on Minnesota Association of County Administrators (MACA) and works with Human Resources (HR) Director Cammie Young on Minnesota Counties Human Resources Management Association (MCHRMA). Mr. Erdmann works closely with Lake County Board Chair Rich Sve. Commissioner Sve is serving as AMC President in 2020.

AMC Government Relations Manager Matt Hilgart provided legislative updates and discussed 2020 AMC State Legislative Priorities in environment and natural resources, general government, health and human services, public safety, and transportation & infrastructure. Mr. Hilgart discussed several current issues affecting the State of Minnesota and Minnesota counties. Additionally, he discussed the refugee resettlement program and reviewed that on January 15, 2020, a federal judge issued an injunction on the President's executive order that would have required county consent on refugee placements. The executive order had been issued on September 26, 2019. With the injunction in place, the executive order cannot go into effect at this time.

St. Louis County (SLC) Administrator Kevin Z. Gray was also present at the Board of Commissioners meeting for the AMC presentation. SLC Administrator Gray congratulated Lake County Administrator Matt Huddleston on this well-deserved award. SLC Administrator Gray referred to Lake County Administrator Huddleston as a great ambassador, leader and public servant.

County Administrator Matthew Huddleston provided an update on several items of county business. Health and Human Services Director Lisa B. Hanson was discussed staffing Social Workers in Child Protection and requested to fill the position for current staffing levels to provide for workable caseloads. Ms. Hanson advised that this unit has had six vacancies in the last two years. Administrator Huddleston updated the Board of Commissioners on other Personnel Committee items, including an accountant position moving between departments, from the Auditor's Office to the Health and Human Services Department. County Auditor Linda Libal talked discussed staffing and upcoming challenges with office coverage and the upcoming presidential nomination primary on March 3, 2020.

Facilities Maintenance Manager Kevin Traster reviewed that Motor Pool is currently in transition and is staffed by the Facilities Maintenance Department. Mr. Traster reviewed current requests for board action from Motor Pool, including surplus vehicles for auction and an interdepartmental transfer. Mr. Traster advised that county staff is providing routine maintenance such as oil changes and that the department purchased a diagnostic tool to aid in other planning for vehicle maintenance.

Administrator Huddleston continued with his update on several items of county business, including Thye Blatnik meetings and lodging tax draft ordinance review. Mr. Huddleston advised that Highway Engineer Krysten Foster will give a presentation on February 25, 2020, to review Road and Bridge Transportation Sales Tax projections, revenue and potential projects.

Lake County Environmental Services Director Christine McCarthy spoke about the recent Planning Commission meeting and about vacancies on the Planning Commission and on the Board of Adjustment.

Land Commissioner Nate Eide discussed the Conditional Use Permit (C-20-001) that was approved at the Planning Commission on January 27, 2020, for 9.5 miles of single-track OHM trail. Mr. Eide commented on the level of support from dirt bikers, a well-connected group, who attended the public hearing and voiced support for the trail. The Planning Commission approval was received with an ovation from supporters. Environmental Services Director Christine McCarthy estimated about 35 people in attendance. Mr. Eide also presented Lake County Forestry Department's requests for board action including a vehicle purchase and trade-in, and a resolution for grant. Mr. Eide advised Commissioners that the Finland snowmobile club is looking for a shed for its groomers. Mr. Eide will provide ideas to Commissioners in advance of the February meeting of the Committee of the Whole.

MOTION HURD, SECOND WALSH: 02 – Approve Consent Agenda as presented:

1. Approve Board of Commissioners' meeting minutes of January 14, 2020.
2. Approve Health and Human Services (HHS) claims payments in the following amounts:
 - a. Administrative payments \$ 13,411.88
 - b. Region III Adult Behavioral Health Initiative payments \$ 18,936.00
3. Approve and authorize the Lake County Board Chair to sign the agreement modification for Firewise Woody Debris Pits, between Lake County and the USDA, Forest Service, Superior National Forest (USFS Grant Agreement 19-PA-11090900-013, Modification Number 001).

4. Authorize payment in the amount of \$14,028.77 to the City of Silver Bay for 2019 UT 1 (Unorganized Territory No. 1) portion of Silver Bay Fire Department costs.
5. Adopt the findings by the Planning Commission for Interim Use Application, I-20-001, for Jerry Correll.
6. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director to sign the Minnesota Department of Health's Local Public Health Act Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board and Lake County Health and Human Services for the period of January 1, 2020 through December 31, 2024. Further authorize the Lake County Board Chair and/or Lake County Health and Human Services Director to sign any subsequent Amendments or Grant Agreement Award Letters for the term of this Agreement.
7. Approve and authorize financial assistance for the Two Harbors Area Food Shelf in the amount of \$7,500.00 for calendar year 2020.
8. Approve a one-day temporary on-sale liquor permit for Finland Snowmobile & ATV Club for the date of February 15, 2020 at the Clair Nelson Community Center in Finland, Minnesota.
9. Classify the following vehicles as surplus:
 - 2004 Ford Taurus (VIN: 1FAFP53U44A102022)
 - 2003 Chevrolet Silverado (VIN: 1GCEK19T73E242679)
10. Authorize the sale of surplus vehicles 2004 Ford Taurus and 2003 Chevrolet Silverado.
11. Authorize interdepartmental transfer of Chevrolet pickup from Lake County Sheriff / Search and Rescue to Lake County Facilities Maintenance Department (VIN: 1GCGK29U73Z295771).
12. Approve quote of \$26,016.00 for a 2020 Ford Ranger SuperCab pickup less a \$10,000 trade-in value for a 2012 Ford F250 (VIN: 1FTBF2B64CEA41632); and authorize payment of \$16,016 plus taxes and fees to Sonju Two Harbors.
13. Approval quote of \$6,332.50 and authorize payment to Sonju Two Harbors, for a 2020 Polaris 450 ATV, plus taxes and fees.
14. Approve disposal and sale of 2006 Sportsman ATV (VIN: 4XANH50A36A640990).
15. Approve Holden Electric Change Order 2 in the amount of \$7,615.00 for Highway Maintenance Facility modifications.
16. Approve Resolution designating Two Harbors Corridor snowmobile trail maintained by Voyageur Snowmobile Club within mapped right-of-ways.

17. Reschedule public hearing for March 24, 2020 to consider extinguishing interest in Unorganized Territory Road No. 84 (Sister Lake Rd.) through Parcel 24-6006-20010 in Section 20 Township 60 Range 6W and Parcel 24-6006-21310 in Section 21 Township 60 Range 6W.
18. Approve Resolution for Prospectors Loop Trail OHV Legislative Grant / Dedicated Account from State Legislature, authorizing Lake County to act as legal sponsor for the project Prospectors Loop Trail and that Nathan Eide, Land Commissioner, is hereby authorized to be the project contact to the Department of Natural Resources for funding of this project on behalf of Lake County.
19. Approve and authorize the Lake County Board Chair and County Administrator to sign a Federal Representation Services Agreement between Lockridge Grindal Nauen, P.L.L.P. ("LGN") and Lake County ("Client"); this renewal agreement is for a one-year term of engagement, effective January 1, 2020, through December 31, 2020. Absent: Hogenson

MOTION WALSH, SECOND GOUTERMONT: 03 – Amend 2020 County Board of Commissioners' meeting schedule as follows: Cancel the meeting of the Committee of the Whole (COW) that was scheduled to take place at 6:00 p.m. on Tuesday, March 17, 2020; there will be no COW held in March 2020. Change the meeting location to the Clair Nelson Community Center, Finland, Minnesota, for the meeting of the Committee of the Whole that is scheduled to take place at 6:00 p.m. on February 18, 2020. Absent: Hogenson

MOTION GOUTERMONT, SECOND WALSH: 04 – Approve 2019 Audit through State Auditor's office and authorize County Auditor, County Administrator and Board Chair to sign Engagement Letter. Absent: Hogenson

MOTION HURD, SECOND GOUTERMONT: 05 – Approve the change in employment status of Samantha Goette, Human Services Professional, due to completion of probation effective January 29, 2020. Absent: Hogenson

MOTION WALSH, SECOND HURD: 06 – Approve the resignation of Amy Nelson, Human Services Professional, effective February 6, 2020. Absent: Hogenson

MOTION GOUTERMONT, SECOND WALSH: 07 – Approve the recruitment for one full-time Human Services Professional position. Absent: Hogenson

MOTION HURD, SECOND GOUTERMONT: 08 – Approve and authorize the Chair to sign the 2020-2022 Labor Agreement between Lake County and AFSCME Local 66 covering Health and Human Services employees. Absent: Hogenson

MOTION HURD, SECOND WALSH: 09 – Approve the trial appointment of Tanya Peterson, Accounting Technician in Auditor's Office, to Accounting Technician in Health and Human Services Department at the 2020 Step 7 rate of \$22.40 per hour effective February 10, 2020. Absent: Hogenson

MOTION WALSH, SECOND GOUTERMONT: 10 – Approve the appointment of Karen Saari as the Chair of the Lake County Local Mental Health Task Force, effective January 1, 2020, for a one-year term. Absent: Hogenson

MOTION HURD, SECOND WALSH: 11 – Approve the appointment of Karen Saari to the Lake County Health and Human Services Advisory Committee, effective January 1, 2020, for a one-year term.
Absent: Hogenson

MOTION HURD, SECOND GOUTERMONT: 12 – Approve the appointments of Marlys Wisch, Susan Hilliard and Jan O’Donnell to the Lake County Health and Human Services Advisory Committee, effective January 1, 2020, for two-year terms to expire on December 31, 2021. Absent: Hogenson

MOTION GOUTERMONT, SECOND WALSH: 13 – Approve the appointment of Shelley Fredrickson to the Community Health Board (CHB) for a two-year term ending January 2022. Absent: Hogenson

MOTION HURD, SECOND GOUTERMONT: 14 – Approve the appointments of the following to the North Shore Collaborative (NSC) Joint Powers Board, effective January 1, 2020, for one-year terms:

- Beth Peterson, Arrowhead Economic Opportunity Agency (AEOA)
- Mike Wilsey, Arrowhead Regional Corrections (ARC)
- David Mills, Cook County Board of Commissioners
- Deb White, Cook County School Board
- Hannah Waterman, Human Development Center (HDC)
- Dan Rossow, Accend Services
- Peter Walsh, Lake County Board of Commissioners
- Tom Burns, Lake Superior School Board
- Rebecca Deschampe, Grand Portage Tribe

Absent: Hogenson

MOTION WALSH, SECOND GOUTERMONT: 15 – Approve resolution authorizing Lake County to act as the sponsor and fiscal agent for an application for State of Minnesota Capital Bonding grants to assist the Veterans on the Lake Resort to upgrade their facilities to meet the needs of Veterans and their families; and, authorizing Lake County to apply to the State of Minnesota and the Minnesota Legislature for \$650,000 in state assistance in the Capital Investment Bill. Absent: Hogenson

MOTION GOUTERMONT, SECOND HURD: 16 –Authorize the 2020 fiscal agent agreement letter, for Resolution No. 19010804.28 supporting the grant application for Voyageur Snowmobile Club LaBounty Family Fund Grant for groomer drag. Absent: Hogenson

MOTION HURD, SECOND GOUTERMONT: 17 – Adjourn Board of Commissioners’ meeting at 3:30 pm.
Absent: Hogenson

The Lake County Board of Commissioners will convene for the following meetings.

- Agenda meeting on Tuesday, February 4, 2020, at 2:00 PM in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.
- Regular meeting on Tuesday, February 11, 2020, at 2:00 PM in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners