

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, March 10, 2020. Lake County Board of Commissioners' Board Meeting was held in the Lake County Service Center, Split Rock River Room, located at 616 Third Ave, Two Harbors, Minnesota. Board Members Present: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. Hogenson. District 4 Commissioner Jeremy M. Hurd, and District 5 Commissioner Rich Sve. Board Members Absent: None. Also Present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas vote.

Board Chairperson Rich Sve called the meeting to order at 2:00 PM and led the recitation of the Pledge of Allegiance. Board Chairperson Rich Sve reviewed that several attendees here today at the board meeting are not on the meeting agenda. We will hear from these guests after public comments.

MOTION WALSH, SECOND HURD: 01 – Approval of the Agenda. Absent: None

Board Chairperson Rich Sve opened the floor for public comments. No public comments were made.

Two Harbors High School (THHS) DECA students Riley Larson and Sarah Archer provided an overview of current THHS DECA business solutions projects aimed at increasing tourism in Lake County. DECA is an international association of marketing students that encourages the development of business and leadership skills through academic conferences and competitions. Ms. Larson and Ms. Archer discussed initiatives of THHS DECA, including "Circling the North Shore" circle tours feature state parks, Lake County historical sites, and a self-guided selfie-tour in Two Harbors. Ms. Larson and Ms. Archer explained how people can participate in the selfie-tour by taking photos at designated locations and sharing photos on social media platforms, using the hashtag #MyTwoHarborsAdventure. Ms. Larson and Ms. Archer talked about competing at the recent Minnesota State DECA conference. THHS DECA competitors placed second place at the state level and have advanced to participate in an international competition in Nashville, Tennessee. Ms. Larson and Ms. Archer discussed THHS DECA fundraising efforts and are requesting donations toward travel costs. 19 THHS DECA students and three (3) advisors are planning to travel for this international competition.

Mahkahta Trucking owner / President / Chief Executive Officer (CEO) Shelly Holmes, Duluth Ready Mix plant manager Benny Urban, and City of Duluth construction project supervisor Mike LeBeau attended the Lake County Board of Commissioners meeting. Ms. Holmes and Mr. Urban discussed the Seasonal Load Restrictions (SLR) on Lake County U.T. 46 (Boomers Road). SLR for this highway are scheduled to be implemented on Friday, March 13, 2020. SLR are set in accordance with Minnesota Statutes and reduce the permissible axle weights of vehicles during certain conditions to prevent serious damage to roads. Ms. Holmes advises that her trucking company is a subcontractor working with Rachel Contracting Inc. on a Lakewalk Trail Restoration project in Duluth. These parties are concerned about the project becoming behind schedule. Ms. Holmes and Mr. Urban requested permission to "haul heavy" on the Boomers Road during the time SLR are in effect. They advised that if Lake County allows them to haul during restrictions that their companies will halt hauling if the road becomes damaged and will repair damages to Lake County's road. Duluth Construction Project Supervisor Mike LeBeau, speaking on behalf of the City of Duluth's Project Management Office, discussed timelines for project deliverables. This discussion was not on the meeting agenda and Lake County Highway Engineer Krysten Foster was not present for this discussion. A subcommittee including two County Commissioners will review this request with the County Administrator, Highway Engineer and County Attorney.

Lake County Information Technology (I.T.) Director Boris Naschansky attended the Board of Commissioners meeting, along with GIS Analyst Ross Hoffmann. Lake County GIS, part of the Lake County I.T. Department, provides county employees with Geographic Information Systems (GIS) analysis, data, and maps.

Mr. Hoffmann gave a presentation on georeferenced aerial imagery provided by Sanborn Map Company; Sanborn provides Web Map Services hosting services and the photography that is publicly available on Lake County's web site. Mr. Hoffmann showed a comparison of a lower-resolution aerial image and a newer high-resolution aerial imagery now available on Lake County's web site. Lake County Atlas online parcel viewer is a public facing map that will allow the community and visitors to access more geographic information about Lake County, Minnesota. Web site visitors may zoom in on the map to see roads, parcels and parcel numbers.

Lake County Administrator Matthew Huddleston provided an update on several items of county business. He provided updates from the Personnel Committee, including upcoming retirement of Lake County Veterans Service Officer (CVSO) Vince Sando. County Administrator Huddleston reviewed that the public hearing on the proposed lodging tax commenced and recessed on Friday, March 6, 2020. There will be a continuance of the public hearing. Notice of continuance of the public hearing will be posted on Lake County's web site www.co.lake.mn.us in Latest News and Announcements.

Lake County Auditor Linda Libal provided an update on the recent Presidential Nomination Primary (PNP) election and on her office's mailing of property tax statements. Lake County Environmental Services Director Christine McCarthy was present to answer any questions on the proposed resolution for One Watershed One Plan (1W1P) funding, authorizing Ms. McCarthy to sign as the authorized representative for the Fiscal Year 2020 State of Minnesota Board of Water and Soil Resources (BWSR) Watershed-Based Implementation Funding Grant Agreement.

Board Chair Rich Sve provided an update about a meeting rescheduled with U.S. Department of Agriculture (USDA) Deputy Secretary Censky, regarding reappraisal of the appraised value of federal lands within the Boundary Waters Canoe Area Wilderness and Federal payments that Cook, Lake, and St. Louis counties receive from the USDA Forest Service under the Thye-Blatnik Act of 1948 (Public Law 80-733).

MOTION HURD, SECOND GOUTERMONT: 02 – Approve Consent Agenda as presented:

1. Approve Board of Commissioners' meeting minutes of February 25, 2020.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 15,783.28
 - b. Region III Adult Behavioral Health Initiative payments \$ 86,635.09
 - c. Special payments \$ 300.30
3. Approve the renewal of Consumption and Display Permit for Wildhurst Lodge & Campground, Finland, Minnesota, and National Forest Lodge, Isabella, MN, for period April 1, 2020 through March 31, 2021.
4. Approve the renewal of all current license holders of On-Sale, Off-Sale and On- and Off-Sale 3.2 Percent Malt Liquor Licenses for the period of July 1, 2020 to June 30, 2021 subject to the approval of the County Attorney and County Sheriff, the filing the proper application papers and payment of applicable license fees.
5. Approve the renewal of all current cigarette license holders for the period of July 1, 2020 to June 30, 2021 subject to filing the proper application papers and payment of applicable license fees.

6. Authorize payment to Emergency Automotive Technologies, Inc. in the amount of \$53,818.08 for the purchase and installation of equipment for the 2020 patrol vehicle. (Quote #'s TW020420-30, TW012120-30, TW020420-31, TW020420-32, TW020420-33, TW022020-30).
7. Approve payment in the amount of \$10,410.08 (invoice 70351) to the Office of the State Auditor for 2019 financial audit services.
8. Approve and authorize Lake County Environmental Services Director, Christine McCarthy, to sign as the Authorized Representative for the Fiscal Year 2020 State of Minnesota Board of Water and Soil Resources (BWSR) Watershed-Based Implementation Funding Grant Agreement in the amount of \$330,508.
9. Authorize expenditures not to exceed the amount of \$15,748 to Minnesota Counties Information Systems (MCIS) IBM i computer server for annual hosting and administration services that are paid via quarterly invoices.
10. Authorize expenditures not to exceed the amount of \$7,886 to Compudyne and Amazon for the replacement of seven (7) UPS batteries (uninterruptable power supplies) at the Courthouse (4) and Service Center (3) via four invoice payments.
11. Authorize Information Technology (I.T.) Department Director Boris Naschansky to change the Microsoft Channel Partner to Compudyne from SHI for Microsoft Office365 licensing that becomes due in November for the amount of \$41,630 (2019).
12. Authorize expenditures not to exceed the amount of \$5,000 to Sanborn Map Company for ten months (March – December) for Web Map Server hosting services, paid via monthly invoice; for presenting georeferenced aerial imagery for the entire county and making the photography publicly available from the County's website.
13. Authorize Information Technology (I.T.) Department Director Boris Naschansky to approve Master Services Agreement with Sanborn Map Company.
14. Approve application for Minnesota Exempt Lawful Gambling Permit to conduct a raffle by the Finland Cabin Fever Chapter of Whitetails Unlimited. Drawing to be held April 25, 2020 at Clair Nelson Community Center, 6866 Cramer Rd, Finland, MN 55603.
15. Approve Swanson & Youngdale, Inc. Change Order 1 in the amount of \$1,275.00 for Highway Maintenance Facility modifications.
16. Approve SAP 038-629-001 right-of-way acquisition offer of \$32,200.00 to ISD #381.
17. Approve in-kind contribution towards cooperative demolition project in Beaver Bay in Spring of 2020 per detail provided by the Highway Department in the request for board action.
18. Approve Resolution rerouting the Red Dot / Moose Walk Trail (maintained by Silver Trail Riders) within Lax Lake Rd. westerly right-of-way as mapped between Parcels 26-5608-15730 and 26-5608-14260.

19. Approve and authorize Board Chair to sign CP 0000-369583 (2020 Maintenance Striping Project) cooperative agreement with St. Louis County at a cost up to \$25,000.00. Absent: None

MOTION WALSH, SECOND HURD: 03 – Approve a Medical Leave of Absence without pay for employee #2051 effective February 25, 2020, for up to six months. Absent: None

MOTION GOUTERMONT, SECOND HURD: 04 – Approve the retirement of Nazareth Sando, Veterans Service Officer, effective May 29, 2020. Absent: None

MOTION HOGENSON, SECOND WALSH: 05 – Approve the recruitment for one full-time Veterans Service Officer. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 06 – Approve the probationary appointment of Tracy Gilsvik to Public Health Director/Safety Officer at the 2019 Step 2 rate of \$30.21 per hour effective March 11, 2020. Absent: None

MOTION WALSH, SECOND HURD: 07 – Approve the probationary appointment of Roger Walsberg to Highway Maintenance Worker at the 2019 Step 3 rate of \$19.23 per hour effective March 23, 2020. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 08 – Adjourn County Board of Commissioners' meeting at 3:22 pm. Absent: None

The Lake County Board of Commissioners will convene for the following meetings.

- Regular meeting on Tuesday, March 24, 2020, at 2:00 PM at the Lake County Service Center, Split Rock River Room, Two Harbors, Minnesota.
- Strategic Planning Session at 1:00 p.m. on Tuesday, March 31, 2020, at the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.
- Agenda meeting at 2:00 p.m. on Tuesday, April 7, 2020, will be held at the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners