

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, May 26, 2020. Lake County Board of Commissioners' meeting was held as a virtual meeting. Board Chairperson Rich Sve, County Commissioner Derrick "Rick" L. Goutermont, County Administrator Matthew Huddleston, retiring County Veterans Service Officer (CVSO) Nazareth "Vince" Sando, and newly appointed Lake CVSO Bradly "Brad" Anderson were present in the Lake County Service Center, Split Rock River Room, 616 Third Ave, Two Harbors, Minnesota. Other board members were present by video conference. At virtual meetings of the Lake County Board of Commissioners, all board actions are by roll call vote. Roll is called for each voting member, for each resolution. Unless otherwise stated, all actions have been approved by unanimous yeas vote.

Board Members Present: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. Hogenson, District 4 Commissioner Jeremy M. Hurd, and District 5 Commissioner Rich Sve. Board Members Absent: None

Also present: Lake County Administrator Matthew Huddleston, Clerk of the Board Laurel D. Buchanan, Human Resources Director Cammie Young, retiring County Veterans Service Officer (CVSO) Nazareth "Vince" Sando, newly appointed Lake CVSO Bradly "Brad" Anderson, Minnesota Association of County Veterans Service Officers (MACVSO) President Greg Peterson, Lake County Emergency Manager BJ Kohlstedt, Lake County Health & Human Services (LCHHS) Director Lisa Hanson, Lake County Highway Engineer Krysten Foster, and County Attorney Russ Conrow.

The meeting was made available to the public to join remotely by telephone by dialing 1-888-742-5095 and entering Participant Code: 7635925916. In-person attendance is not allowed at this time. Lake County buildings are closed to the public due to the Novel Coronavirus Disease (COVID-19) pandemic. Board Chairperson Rich Sve called the meeting to order at 2:00 PM. Public Comments will not be heard during the board meeting during this time of closure. There will be opportunity to provide Public Comments over the telephone during public hearings. Written comments are welcome and may be submitted in writing by email to clerk.board@co.lake.mn.us or by United States Postal Service (USPS) mail addressed to Lake County Service Center, Attn: County Administrator Matthew Huddleston, 616 Third Avenue, Two Harbors, Minnesota 55616.

MOTION GOUTERMONT, SECOND WALSH: 01 – Approval of the agenda. Yeas: Walsh, Goutermont, Hogenson, Hurd, Sve. Nays: None. Absent: None. Motion carried.

Board Chairperson Rich Sve welcomed all attendees. MACVSO President Greg Peterson gave a presentation honoring Vince Sando on his public service as a County Veterans Service Officer (CVSO) and his upcoming retirement of May 29, 2020. Board Chairperson Rich Sve presented the MACVSO plaque to Vince Sando. Board members congratulated and thanked Sando for his service to Lake County as our Veterans Service Officer for more than nine (9) years. Vince Sando thanked everybody for the many years of working together and for the board's support.

Board Chairperson Rich Sve welcomed newly appointed CVSO Bradly Anderson and administered the Oath of Office required of Public Officials. Lake CVSO Anderson recited the Oath of Office as follows: "I Bradly Anderson, do solemnly swear that I will support the Constitution of the United States and the Constitution of Minnesota and that I will discharge faithfully the duties of the office of Veterans Service in the County of Lake, the State of Minnesota to the best of my judgment and ability." Anderson assumed the duties of Lake CVSO immediately after his swearing in and provided a brief introduction.

Board of Commissioners' meeting was recessed at 2:23 PM for a Public Hearing to consider disclaiming and extinguishing interest in two-tenths of a mile (0.2 miles) of Sister Lake Rd. / Unorganized Territory (UT) Road No. 84. After that public hearing was adjourned, the Board of Commissioners' meeting reconvened at 2:32 PM.

MOTION GOUTERMONT, SECOND HOGENSON: 02 – Approve resolution disclaiming and extinguishing interest in two-tenths of a mile (0.2 miles) of Unorganized Territory (UT) Road No. 84 / Sister Lake Rd. through Parcels 24-6006-20010 and 24-6006-21310 abutting Harriet Lake: the NW1/4 of the NW1/4 of Section 21 and the NE1/4 of the NE1/4 of Section 20 in Township 60N Range 6W to Harriet Lake in accordance with Minn. Stat. 163.11 Subd. 7. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

Board of Commissioners' meeting was recessed at 2:32 PM for a continuance of a Public Hearing on Lake County's Transportation Sales Tax (TST), including updates on the Road & Bridge Five-Year Plan. After that public hearing was adjourned, the Board of Commissioners' meeting reconvened at 2:38 PM.

Today is Krysten Foster's last day at Lake County. Board members thanked Highway Engineer Krysten Foster for her service to Lake County and wished her well in her future endeavors. Board members reviewed some significant changes that Lake County has experienced during Ms. Foster's time at Lake County, including the fire, when we lost our building, and reorganization of the shop and personnel. We appreciate Ms. Foster's professionalism, organization, expertise, and the importance that she places on education. Ms. Foster expressed appreciation for the board's support and for her time with Lake County.

Board Chairperson Rich Sve requested updates on mitigation efforts for COVID-19. LCHHS Director Hanson provided a situation update for COVID-19 pandemic in Minnesota. Ms. Hanson discussed contact tracing and possible funding sources to support staffing in congregate care facilities.

Lake County Emergency Manager BJ Kohlstedt provided an update on Emergency Operations Center (EOC) meetings. Ms. Kohlstedt discussed funding sources for emergency response and for recovery. Funding may become available through the "Coronavirus Aid, Relief, and Economic Security Act" or the "CARES" Act. There is a special session June 12. Ms. Kohlstedt discussed other funding sources such as Federal Emergency Management Agency (FEMA) public assistance, emergency funding for Public Health, and Statewide Health Improvement Program (SHIP) funding from the Minnesota Department of Health (MDH).

Emergency Manager Kohlstedt talked about the COVID-19 Preparedness Plan, including re-opening county buildings to employees, and then at a later date, re-opening to the public. Board members inquired about funding for ambulances. Ms. Kohlstedt advised that Lake County Ambulance Service (LCAS) is eligible to receive funds from FEMA, if expenditures are for COVID. Lake County Emergency Manager BJ Kohlstedt and LCHHS Director Lisa Hanson left the meeting at 2:58 PM.

County Administrator Matthew Huddleston provided an update on several items of county business. Kevin Traster could not be present at today's meeting for a farewell. Mr. Traster is also leaving employment at Lake County this week, and on for board action today is the appointment of Curtis Backen to Facilities Director.

MOTION WALSH, SECOND GOUTERMONT: 03 – Approve Consent Agenda as presented.

1. Approve Board of Commissioners' meeting minutes of May 12, 2020.
2. Approve Health & Human Services (HHS) claims payments in the following amounts:
 - a. Administrative payments \$ 21,724.45
 - b. Region III Adult Behavioral Health Initiative payments \$ 318,999.18
3. Approve County Board Chair to sign LaTourell quit claim deed.
4. Approve Assessor request for abatement of 2020 taxes payable for parcel 29-5410-27940. The property was assessed for new construction in 2019 for taxes payable 2020 and the wrong neighborhood code was applied causing an erroneous assessment.
5. Approve Assessor request for abatement of parcel 25-5211-21445 to re-instate homestead classification for 2019 assessment, pay 2020 taxes. Abatement request included abatement/adjustment of 2020 taxes payable. Homestead class was cancelled in error.
6. Authorize establishment of 2020 Absentee Ballot Board.
7. Approve and authorize the Board Chair to sign the proposed Engineering Services Agreement 20029 between Lake County ("Client") and Erickson Engineering Co., LLC ("Consultant") for John McDonald, P.E., to serve as Interim Department Head of the Lake County Highway Department on a part-time basis.
8. Approve county board resolution adding the reconstructions of 5th Street in Two Harbors and CSAH 32 in Silver Bay to the list of designated transportation improvements for the countywide transportation sales and use tax in accordance with Minn. Stat. 297A.993. The 0.5% sales and use tax shall continue each subsequent year until revenues raised are sufficient to finance the capital costs of all designated projects or until the Lake County Board of Commissioners ends the tax.
9. Adopt 2020-2024 Road & Bridge Five-Year Plan.
10. Approve resolution adopting the 2020 Lake County bridge priority list and seeking federal and state funding for rehabilitation or replacement of identified structures within the next five years.
11. Approve SAP 038-603-039 right-of-way acquisition offers for three parcels.
12. Authorize Highway Department purchase of a four-ton asphalt hot box trailer from Falcon Asphalt Repair Equipment (through State CPV Contract P-961(5)) at a cost up to \$22,626.00 plus delivery if applicable.
13. Declare Unit 7201 (asphalt patch trailer) surplus equipment upon arrival of the replacement trailer and authorize its online auction.

14. Approve purchase of applied calcium chloride from Edwards Oil, Inc. in an amount up to \$125,000.00.
15. Approve and authorize the Chair to sign the Joint Powers Agreement for Civil Commitment Representation for St. Louis, Carlton, Lake, and Cook Counties effective January 1, 2020, through December 31, 2020.
16. Resolution supporting the Iron Range Resources and Rehabilitation (IRRRB) Grant for Veterans on the Lake.
17. Approve June 4 road closure from 4:00 PM to 6:00 PM for Two Harbors High School and authorize in-kind contribution from Lake County.
18. Approve resolution authorizing COVID-19/Adverse Conditions Timber Sale Extensions.
Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION HURD, SECOND GOUTERMONT: 04 – Approve the change in employment status of Daniel Fraser, Information Technology Specialist, due to the completion of probation effective June 4, 2020.
Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION WALSH, SECOND HURD: 05 – Approve the appointment of Curtis Backen, Facilities Coordinator, to Facilities Director at the 2019 Step 1 rate of \$32.93 per hour effective June 1, 2020.
Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION HOGENSON, SECOND GOUTERMONT: 06 – Approve the probationary appointment of Marci Lundgren to Human Services Professional at the Step 4 rate of \$28.19 per hour effective June 1, 2020. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION GOUTERMONT, SECOND WALSH: 07 – Approve and authorize the Chair to sign the 2020-2022 Labor Agreement between Lake County and Law Enforcement Labor Services, Inc. (LELS) covering Sheriff's Department employees. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION HURD, SECOND HOGENSON: 08 – Adjourn Board of Commissioners meeting at 3:40 PM.
Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Motion carried.

The Lake County Board of Commissioners will convene for the following meetings to be held at the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

- Agenda meeting at 2:00 PM on Tuesday, June 2, 2020.
- Regular meeting at 2:00 PM on Tuesday, June 9, 2020.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners