

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, August 11, 2020. Lake County Board of Commissioners' meeting was held as a virtual meeting. At virtual meetings of the Lake County Board of Commissioners, board actions are by roll call vote if any board members are participating from a remote location. Unless otherwise stated, all actions have been approved by unanimous yeas. Present in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota, included the following County Board members: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. Hogenson, and District 5 Commissioner Rich Sve. County Board member absent: District 4 Commissioner Jeremy M. Hurd.

Also present in the Split Rock River Room: Lake County Administrator Matthew Huddleston and Highway Engineer Jason DiPiazza. Present by remote video communications technology: Lake County Health and Human Services (LCHHS) Director Lisa Hanson, Emergency Manager BJ Kohlstedt, Clerk of the Board Laurel D. Buchanan, and County Auditor Linda Libal.

The meeting was made available to the public to join remotely by telephone by dialing 1-888-742-5095 and entering Participant Code: 7635925916. In-person attendance is not allowed at this time. Lake County buildings are closed to the public due to the Novel Coronavirus Disease (COVID-19) pandemic. Public Comments will not be heard during the board meeting during this time of closure. Written comments are welcome and may be submitted in writing by email to clerk.board@co.lake.mn.us or by United States Postal Service (USPS) mail addressed to Lake County Service Center, Attn: County Administrator Matthew Huddleston, 616 Third Avenue, Two Harbors, MN 55616.

MOTION WALSH, SECOND HOGENSON: 01 – Approval of the agenda. Absent: Hurd.

Board Chairperson Rich Sve called the meeting to order at 2:00 PM, welcomed all attendees, and requested COVID-19 updates from LCHHS and Emergency Management. LCHHS Director Lisa Hanson discussed COVID-19 statistics for Lake County, the State of Minnesota, and other regional areas. Lake County Emergency Manager BJ Kohlstedt discussed COVID-19 statistics among younger age groups. She discussed the video challenge that was recently posted on the Lake County Facebook page @LakeCountyMN. The Lake County Emergency Operations Team is inviting residents of all ages and businesses to submit video clips sporting face masks to show they care about stopping the spread of COVID-19. The *We Care, Lake County Mask Up* video challenge will be open from August 10 through August 21, 2020. A compilation video will be produced and shared on Facebook @LakeCountyMN and on the Lake County COVID-19 Hub site at www.co.lake.mn.us, after August 21, 2020.

Board Chairperson Rich Sve requested an update from County Administrator Matthew Huddleston. Administrator Huddleston welcomed our new Highway Engineer Jason DiPiazza and asked that he introduce himself. Mr. DiPiazza's first day as Lake County Highway Engineer was Monday, August 10, 2020. He has had the opportunity to meet Highway Department staff members and is beginning to become familiar with county operations. Mr. DiPiazza briefly reviewed his prior work experience and advised that he is looking forward to meeting the transportation needs of this community. He appreciates the County Board's commitment to the department and believes in open communication. Today we had a bid opening for an upcoming project and two of the three bids submitted were under the Engineer's Estimate.

County Administrator Matthew Huddleston continued with an update on several items of county business. LCHHS Director Lisa Hanson discussed open positions and staffing needs in her department. Administrator Huddleston reviewed a funding proposal for Lake County including public safety, small business relief grants, non-profit grants, and Health and Human Services initiatives, for funding received through the "Coronavirus Aid, Relief and Economic Security" (CARES) Act.

One item was removed from the Consent Agenda to make a correction to the municipality name for the Town of Silver Creek. That item was moved to the resolution items for a separate motion for board action.

MOTION WALSH, SECOND HOGENSON: 02 –Approve Consent Agenda as amended.

1. Approve Board of Commissioners' meeting minutes of July 28, 2020.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 60,999.33
 - b. Region III Adult Behavioral Health Initiative payments \$ 289,720.90
3. Approve and authorize the Board Chair to sign the Memorandum of Agreement with Jessica Graham, LISCW, for the provision of children's mental health case management and children's therapeutic services and supports clinical supervision for the period of August 1, 2020 through December 31, 2020.
4. Rescind the appointment of Deb White, Cook County School Board, from the North Shore Collaborative Board, effective August 5, 2020.
5. Approve the appointment of Carrie Jansen, Cook County School Board, to the North Shore Collaborative Board, effective August 5, 2020, for a term to expire on December 31, 2020.
6. Approve the renewal of all current on sale, off sale and combination on-off sale liquor/wine license holders for the calendar year 2021 contingent upon the approval of the County Attorney and Sheriff and payment of applicable fees.
7. Authorize payment to Minnesota State Auditor / Office of the State Auditor in the amount of \$11,720.00 for Claim Number 70592, January 22 to June 23, 2020 Services for 2019 audit.
8. Approve County Board Chair to sign "Memorandum Agreement" for Greater Minnesota Regional Parks and Trails (GMRPT) Grant Application for Split Rock Wilds Phase 2. Absent: Hurd.

MOTION GOUTERMONT, SECOND HOGENSON: 03 – Approve Resolution between Lake County, Minnesota and the Town of Silver Creek for "Coronavirus Aid, Relief and Economic Security" CARES Act Election Grant Funds. Absent: Hurd.

MOTION HOGENSON, SECOND WALSH: 04 – Approve and authorize the Chair to sign the Onsite Influenza Immunization Clinic Agreement between Lake County and Hennepin County Medical Center (HCMC). Absent: Hurd.

MOTION WALSH, SECOND GOUTERMONT: 05 – Approve the retirement of Jill Turnquist, Administrative Assistant, effective August 7, 2020. Absent: Hurd

MOTION GOUTERMONT, SECOND WALSH: 06 – Approve the Personnel Committee recommendation to deny the Human Services Level III Grievance. Yea: Walsh, Goutermont, Sve. Abstain: Hogenson. Nay: None. Absent: Hurd. Motion carried.

MOTION HOGENSON, SECOND GOUTERMONT: 07 – Approve the resignation of John Denny, Appraiser, effective August 14, 2020. Absent: Hurd

MOTION WALSH, SECOND GOUTERMONT: 08 – Approve the appointment of Derek Donald to Deputy Sheriff at the Step 1 rate of \$23.76 per hour effective August 12, 2020. Absent: Hurd

MOTION HOGENSON, SECOND GOUTERMONT: 09 – Approve the appointment of Wendy Morlang to Accounting Technician at the Step 3 rate of \$19.81 per hour effective August 17, 2020. Absent: Hurd

MOTION WALSH, SECOND HOGENSON: 10 – Approve the recruitment for one full-time Appraiser. Absent: Hurd

MOTION GOUTERMONT, SECOND HOGENSON: 11 – Approve the recruitment for one full-time Administrative Assistant. Absent: Hurd

MOTION GOUTERMONT, SECOND WALSH: 12 – Adjourn County Board of Commissioners meeting at 3:20 PM. Absent: Hurd

The Lake County Board of Commissioners will convene for the following meetings to be held at the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

- Committee of the Whole at 2:00 PM on Tuesday, August 18, 2020.
- Regular meeting at 2:00 PM on Tuesday, August 25, 2020.
- Agenda meeting at 2:00 PM on Tuesday, September 1, 2020.
- Regular meeting at 2:00 PM on Tuesday, September 8, 2020.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners