

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

Tuesday, September 8, 2020. Lake County Board of Commissioners' meeting was held as a virtual meeting. At virtual meetings of the Lake County Board of Commissioners, board actions are by roll call vote if any board members are participating from a remote location. Unless otherwise stated, all actions have been approved by unanimous yeas.

County Board members present in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, and District 5 Commissioner Rich Sve. County Board member present by remote video communications: District 3 Commissioner Richard "Rick" C. Hogenson and District 4 Commissioner Jeremy M. Hurd. Board Members absent: None. Also present in the Lake County Service Center, Two Harbors, Minnesota: County Administrator Matthew Huddleston. Also present by remote video communications: Lake County Health and Human Services (LCHHS) Department Director Lisa Hanson, Emergency Management Director Matt Pollmann, County Sheriff Carey Johnson, and Clerk of the Board Laurel D. Buchanan.

Board Chairperson Rich Sve called the meeting to order at 2:00 PM and welcomed attendees. The meeting was made available to the public to join remotely by telephone by dialing 1-888-742-5095 and entering Participant Code: 7635925916. In-person attendance is not allowed at this time. Lake County buildings are closed to the public due to the Novel Coronavirus Disease (COVID-19) pandemic. Public comments will not be heard during the board meeting during this time of closure. Written comments are welcome and may be submitted in writing by email to [clerk.board@co.lake.mn.us](mailto:clerk.board@co.lake.mn.us) or by United States Postal Service (USPS) mail addressed to Lake County Service Center, Attn: County Administrator Matthew Huddleston, 616 Third Avenue, Two Harbors, MN 55616.

**MOTION GOUTERMONT, SECOND HOGENSON: 01** – Approve Agenda as presented. Yeas: Walsh, Goutermont, Hogenson, Hurd, Sve. Nays: None. Absent: None.

Board Chairperson Rich Sve requested a COVID-19 situation update from the LCHHS Department. LCHHS Director Lisa Hanson provided an update on COVID-19 statistics. Ms. Hanson discussed increases in COVID cases in Lake County and advised that the definition of an outbreak is three (3) or more cases attributed to a single workplace. Ms. Hanson advised that the virtual Emergency Operations Center (EOC) continues to meet weekly and will be working with Lake County Emergency Management Director. County Administrator Matthew Huddleston welcomed our new Emergency Management Director Matt Pollmann. Mr. Pollmann briefly introduced himself and thanked the Lake County Board of Commissioners and stated that he is looking forward to working with everyone. County Administrator Matthew Huddleston provided an update on several items of county business, including a recommendation for recruitment for two full-time Highway Maintenance Workers. County Sheriff Carey Johnson attended the County Board of Commissioners' meeting to follow up on the discussion of recruitment for vacant Deputy Sheriff positions. County Sheriff Carey Johnson fielded questions about department structure, investigative needs and vacation relief. The discussion also included medical examiner services and call time pay. Administrator Huddleston clarified that Lake County has a contract for medical examiner services and that changes could be included in the contract.

**MOTION WALSH, SECOND GOUTERMONT: 02** – Approve Consent Agenda as presented.

1. Approve Board of Commissioners' meeting minutes of August 25, 2020.
  
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Administrative payments \$ 23,454.12
  - b. Region III Adult Behavioral Health Initiative payments \$ 81,177.72

3. Approve payment in the amount of \$6,485.50 (invoice #70667) to Office of the State Auditor for services for audit period ending 2019.
4. Approve payment of \$26,678.91 to Mesabi Bituminous for work on Prospectors ATV Trail to be reimbursed by bond and grant funds.
5. Approve Change Order No. LCHDT 144640 71.50 for Prospectors Loop ATV - Phase 5.
6. Authorize the Land Commissioner to sign a 20-year lease (#LMIS010492) for Split Rock Wilds bike trail on Minnesota Department of Natural Resources (MN DNR) administered land.
7. Approve new on and off sale liquor license applications for Wild Hurst Lodge & Campground LLC located at 7344 Hwy 1, Finland, Minnesota 55603 in Beaver Bay township, subject to Township approval and the approval of the County Attorney and County Sheriff.
8. Approve new license application for retail sales of cigarette and other tobacco for Wild Hurst Lodge & Campground LLC.
9. Authorize payment of Invoice #794 to KGM Contractors for two 46' CMP 8' Diameter culvert pipes in the amount of \$8,000.00 plus tax.
10. Rescind check signing permissions for all Lake County Health and Human Services accounts for Michelle Backes-Fogelberg, who retired as Lake County Health and Human Services Public Health Supervisor January 24, 2020.
11. Approve and authorize Tracy Gilsvik, Lake County Health and Human Services Public Health Supervisor, to sign checks for the Lake County Health and Human Services Petty Cash and Social Welfare accounts, effective September 11, 2020.
12. Approve Application for Repurchase as follows:  
WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments and interest; and

WHEREAS, the applicant, Park, has applied to repurchase state tax forfeited land legally described as:

NE ¼ of SW ¼ of Section 3, Township 58, Range 9: PID 20-5809-03490  
NW ¼ of SW ¼ of Section 3, Township 58, Range 9: PID 20-5809-03550  
SW ¼ of SW ¼ of Section 3, Township 58, Range 9: PID 20-5809-03610  
SE ¼ of SW ¼ of Section 3, Township 58, Range 9: PID 20-5809-03670  
SE ¼ of SE ¼ of Section 4, Township 58, Range 9: PID 20-5809-04910  
NW ¼ of NW ¼ of Section 10, Township 58, Range 9: PID 20-5809-10310

The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the Lake County Board approves the repurchase application by Park subject to payment including total taxes and assessments of \$14,657.99 if paid by September 30, 2020, otherwise total consideration will be recalculated. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION GOUTERMONT, SECOND HURD: 03 – Request to Waive Property Tax Late Payment Penalty form was completed and submitted to the County Auditor’s Office by Brian Forsberg on behalf of Timber Trail Lodge, Taxpayer number 100429. The County Board reviews each request on a case-by-case hardship basis, and hereby authorizes waiving of property tax late payment penalties through July 15, 2020, for property tax late payment penalties incurred in first half 2020. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION WALSH, SECOND HOGENSON: 04 – Approve and authorize the County Auditor and the County Administrator to sign the Agreement between the Minnesota Department of Revenue and Lake County for Collection of a Local Transit Sales and Use Tax, And Lodging Tax; further resolved, the Lake County Board of Commissioners designates County Auditor Lindal Libal as the primary contact to serve as the ongoing contact person and designates County Administrator Matthew Huddleston as the backup person, as point contacts for all local tax communications. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HURD, SECOND HOGENSON: 05 – Adopt resolution approving the Sixth Judicial District of Minnesota to convene a Grand Jury of Lake County residents in Carlton County to consider Lake County matters. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HOGENSON, SECOND WALSH: 06 – Approve the change in employment status of Tracy Gilsvik, Public Health Director/Safety Officer, due to the completion of probation effective September 11, 2020. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HURD, SECOND GOUTERMONT: 07 – Approve the change in employment status of Melissa Towns, Administrative Assistant, due to the completion of probation effective August 21, 2020. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION WALSH, SECOND GOUTERMONT: 08 – Approve the recruitment of two full-time Highway Maintenance Workers. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HURD, SECOND HOGENSON: 09 – Motion to adjourn the County Board of Commissioners’ meeting at 3:16 PM. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

The Lake County Board of Commissioners will convene for the following meetings to be held at the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

- Budget Meeting at 10:00 AM on Thursday, September 10, 2020.
- Committee of the Whole at 2:00 PM on Tuesday, September 15, 2020.
- Regular meeting at 2:00 PM on Tuesday, September 22, 2020.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Board Chairperson  
Lake County Board of Commissioners