

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, September 22, 2020. Lake County Board of Commissioners' meeting was held as a virtual meeting. At virtual meetings of the Lake County Board of Commissioners, board actions are by roll call vote if any board members are participating from a remote location. Unless otherwise stated, all actions have been approved by unanimous yeas.

Lake County Board members present in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 4 Commissioner Jeremy M. Hurd. and District 5 Commissioner Rich Sve. County Board member present by remote video communications: District 3 Commissioner Richard "Rick" C. Hogenson. Board member absent: None. Others absent: Lake County Administrator Matthew Huddleston. Also present in the Lake County Service Center, Split Rock River Room, Two Harbors, Minnesota: Environmental Services Director Christine M. McCarthy.

Also present by remote video communications: Lake County Health and Human Services (LCHHS) Director Lisa B. Hanson, Land Commissioner Nate Eide, Highway Engineer Jason DiPiazza, and Clerk of the Board Laurel D. Buchanan.

Board Chairperson Rich Sve called the meeting to order at 2:00 PM, welcomed all attendees, and asked attendees to join him in reciting the Pledge of Allegiance. The meeting was made available to the public to join remotely by telephone by dialing 1-888-742-5095 and entering Participant Code: 7635925916. In-person attendance is not allowed at this time. Lake County buildings are closed to the public due to the Novel Coronavirus Disease (COVID-19) pandemic. Public comments will not be heard during the board meeting during this time of closure. Written comments are welcome and may be submitted in writing by email to clerk.board@co.lake.mn.us or by United States Postal Service (USPS) mail addressed to Lake County Service Center, Attn: County Administrator Matthew Huddleston, 616 Third Avenue, Two Harbors, MN 55616.

MOTION HURD, SECOND GOUTERMONT: 01 – Approval of the agenda. Yeas: Walsh, Goutermont, Hogenson, Hurd, Sve. Nays: None. Absent: None

Board Chairperson Sve requested a COVID-19 situation update from LCHHS Department Director Lisa B. Hanson. Ms. Hanson discussed COVID-19 statistics in the United States of America, in the State of Minnesota, regionally in Northeastern Minnesota and the State of Wisconsin, and locally in Lake County, Minnesota. Ms. Hanson discussed an inquiry regarding approving COVID-19 plans. Lake County recommends that businesses, entities and event planners creating operational plans follow guidance provided by the Minnesota Department of Health (MDH).

Land Commissioner Nate Eide reviewed his recommendation for a forest access road repair project bid award. Lake County Environmental Services Director Christine McCarthy was present for any questions on proposed resolutions from the Planning Commission and for any questions about the screening and stacking of compost at the Lake County Landfill. Highway Engineer Jason DiPiazza provided an update on installing "no parking" signs on County Road 6 near a Superior Hiking Trail (SHT) access point. Mr. DiPiazza discussed project coordination for tree clearing. Commissioner Walsh received correspondence from a property owner requesting a road name change. The Sheriff's Office follows established protocol for road name change petitions, in coordination with other county departments. Applicants pay a non-refundable filing fee per the Lake County Fee Schedule. The petition would need to represent other residents/property owners on the subject road. If the petition moves forward, the process would include public notice of a hearing, providing opportunity to respond and provide public comment. Address changes would need to be updated in the 911 system, property taxpayer information system and other county information technology systems.

MOTION WALSH, SECOND HURD: 02 – Approve Consent Agenda as presented.

1. Approve Board of Commissioners' meeting minutes of September 8, 2020.
2. Approve Board of Commissioners' meeting minutes of September 15, 2020.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 21,722.69
 - b. Region III Adult Behavioral Health Initiative payments \$ 76,627.41
4. Authorize payment to Kemble Inc. for invoice # 600400 in the amount of \$12,125 for the screening and stacking of compost. This payment is in addition to the previously approved \$20,000 for the grinding and screening of the yard waste pile at the Lake County Landfill.
5. Authorize payment to Motorola Solutions in the amount of \$7,311.90 for the purchase of a key variable loader, which is used to load encryption keys onto emergency radios (Quote 1326494).
6. Approve and authorize the Board Chair to sign the Purchase of Service Agreement between Lake County and the Lake County Ambulance Service (LCAS) for medical transportation services for the period of August 1, 2020 through July 31, 2021, in an amount not to exceed \$10,000.00.
7. Adopt findings by the Planning Commission for Interim Use Application I-20-013.
8. Adopt findings by the Planning Commission for Interim Use Application I-20-014.
9. Authorize purchase of two complete set of dump truck tires and one complete set of loader tires for an amount of \$13,995.48.
10. Award SAP 038-600-018 Cloquet Line Road to the lowest responsible bidder, Ulland Brothers, Inc., in the amount of \$577,285.95 for culvert replacement, grading, and gravel surface stabilization on Cloquet Line Road and authorize the Board Chair to sign the construction contract pending County Attorney Review.
11. Authorize County Highway Engineer to sign the Frontier Communications utility permit for fiber optic cable crossing CSAH 36 (6th St., TH).
12. Approve closeout of SAP 038-599-014 and reimbursement to State Aid for Lake County Force account work for an amount of \$3,429.99.
13. Approve the sale of up to 400 yards of pit run gravel from the Bear Pit to Wild Country ATV Club for public trail maintenance.

14. Authorize purchase of a new vehicle for use in the general motor pool through the state resources system. Vehicle purchased will be an AWD Ford Escape SE to replace the Chevrolet Equinox (VIN:2GNFLEE50C6215366) in motor pool. Vehicle will be purchased from Ford of Hibbing. Price will not exceed \$28,000; estimate is \$24,800 plus applicable taxes, licensing and fees. The Equinox will be transferred to the County Assessors Department to replace one of the aging Chevrolet Tahoe vehicles.
15. Accept quotes and award projects to the low bidders for several work scopes for the Lake County Human Resources Department Office Renovation project, and authorize payments as follows:
 - a. Authorize payment to Senst Construction in the amount of \$21,425.00.
 - b. Authorize payment to Northern Door and Hardware Inc. for the amount \$8,545.00.
 - c. Authorize payment to Holden Electric in the amount of \$8,580.00.
 - d. Authorize payment to Red Maple Drywall, LLC in the amount of \$5,450.00.
 - e. Authorize payment to A.G. O'Brien in the amount of \$1,811.78.
 - f. Authorize payment to Mudek Flooring Inc for an amount not to exceed \$7,000.
 - g. Authorize payment to Heating Plus, Inc. in the amount of \$5,625.00.
16. Accept quote and award project to the low bidder Uhl Company, Inc. ("UHL") for new rooftop unit/AC system for the Lake County Law Enforcement Center; authorize payment in the amount of \$57,838.00 to UHL.
17. Accept quote and award project to the low bidder Uhl Company, Inc. ("UHL") for replacement of six exhaust fans for the Lake County Law Enforcement Center; authorize payment in the amount of \$10,080.00 to UHL.
18. Accept quote and award project to the low bidder Uhl Company, Inc. ("UHL") for replacement of main level furnace at the Lake County Ice Arena in Two Harbors; authorize payment in the the amount of \$17,748.00 to UHL.
19. Award Ylatupa Road Project bid to Silver Hill Land Improvements for the amount of \$15,174.00. The project will be paid for Unrefunded Gas Tax money and Legislatively appropriated forest road maintenance funds. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION GOUTERMONT, SECOND HURD: 03 – Adopt the preliminary 2021 Net Property Tax Levy of \$11,321,999. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION WALSH, SECOND GOUTERMONT: 04 – Adopt the preliminary 2021 Net Property Tax Levy for Unorganized Territory No. 1 in the amount of \$32,000. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION GOUTERMONT, SECOND HURD: 05 – Adopt the preliminary 2021 Net Property Tax Levy for Unorganized Territory No. 2 in the amount of \$353,000 (Revenue Fund in the amount of \$93,000 and Road and Bridge Fund in the amount of \$260,000). Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION WALSH, SECOND GOUTERMONT: 06 – Award the Small Business Relief Grants as recommended by the Lake County CARES Grant Committee for the first Business grant cycle, and authorize the County Auditor to release grant funds to these entities. The Grant Committee recommends awarding grants as follows:

<u>Business Name</u>	<u>Amount</u>
Our Place	\$5,000
Tiny Toes Day Care	\$5,000
Valley Construction	\$5,000
WKLSB INC – Wade LeBlanc Corp	\$5,000
Great Lakes Candy Kitchen	\$5,000
Just Kids Dental	\$5,000
Little Feet Big Dreams	\$5,000
Louise’s Place	\$5,000
North Shore Management Inc.	\$10,000
Viking Motel	\$5,000
Cedar Coffee	\$10,000
Costley Law	\$5,000
Delvac Bros – Wade LeBlanc – Beaver Bay Mobile	\$5,000
Dept 2 Hair Salon	\$5,000
Envy Salon	\$5,000
Fish Out of Water	\$5,000
Hair Designs	\$5,000
Silver Bowl	\$5,000
Under the Rainbow DayCare	\$5,000
Rise Up LLC	\$5,000
Total:	\$110,000

Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HOGENSON, SECOND HURD: 07 – Approve the change in employment status of Roger Walsberg, Highway Maintenance Worker, due to the completion of probation effective September 23, 2020. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HURD, SECOND WALSH: 08 – Approve the appointment of Nicole Peterson to Human Services Technician at the Step 2 rate of \$17.71 per hour effective September 29, 2020. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION GOUTERMONT, SECOND HURD: 09 – Approve the retirement of Paul Madison, Work Crew Leader-911 Field Technician, effective November 9, 2020. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION WALSH, SECOND HURD: 10 – Approve the resignation of Percy Ungerecht, Highway Maintenance Worker, effective September 17, 2020. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HURD, SECOND GOUTERMONT: 11 – Approve the recruitment for one full-time Highway Maintenance Worker. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HOGENSON, SECOND HURD: 12 – Approve the recruitment for one full-time Deputy Sheriff. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HURD, SECOND WALSH: 13 – Approve road name East Stanley Road for a road off of Scenic Drive. It is currently a road that will service several parcels and needs a road name for 911 purposes. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION GOUTERMONT, SECOND WALSH: 14 – Authorize payment to the Lake County Chamber of Commerce in the amount of \$6,500.00 (Invoice Number 23168) for administrative services rendered pertaining to the current cycle of CARES Act Grants. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HOGENSON, SECOND GOUTERMONT: 15 – Award Grants to Support COVID-19 Planning and Response in Lake County Congregate Care Facilities as recommended by the Grant Committee and authorize Lake County Health and Human Services to release grant funds to these entities. The Grant Committee recommends awarding grants as follows:

<u>Facility</u>	<u>Amount</u>
Maple View AFH	\$5,000
At Home Living	\$7,500
Barross Cottages I	\$7,500
Barross Cottages II	\$7,500
Barross Manor	\$7,500
MN Veteran's Home	\$8,400
Total:	\$43,400

Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION WALSH, SECOND HOGENSON: 16 – Authorize Lisa B. Hanson, Director of Health and Human Services, to approve CARES Act Fund expenditures not to exceed \$15,000 for enhanced internet service, video conferencing equipment, a public computer kiosk, and tablets for a lending program at the Clair Nelson Center in Finland. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

MOTION HURD, SECOND WALSH: 17 – Adjourn County Board of Commissioners meeting at 3:30 PM. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None.

The Lake County Board of Commissioners will convene for the following meetings to be held at the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

- County Board Work Session at 1:00 PM on Tuesday, September 29, 2020
- Agenda meeting at 2:00 PM on Tuesday, October 6, 2020.
- Regular meeting at 2:00 PM on Tuesday, October 13, 2020.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Board Chairperson
Lake County Board of Commissioners