

ACTION ITEMS

March 10, 2020

CONSENT AGENDA:

1. Approve Board of Commissioners' meeting minutes of February 25, 2020.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 15,783.28
 - b. Region III Adult Behavioral Health Initiative payments \$ 86,635.09
 - c. Special payments \$ 300.30
3. Approve the renewal of Consumption and Display Permit for Wildhurst Lodge & Campground, Finland, Minnesota, and National Forest Lodge, Isabella, MN, for period April 1, 2020 through March 31, 2021. (Correspondence 1, Lake County Auditor's Office)
4. Approve the renewal of all current license holders of On-Sale, Off-Sale and On- and Off-Sale 3.2 Percent Malt Liquor Licenses for the period of July 1, 2020 to June 30, 2021 subject to the approval of the County Attorney and County Sheriff, the filing the proper application papers and payment of applicable license fees. (Correspondence 1, Lake County Auditor's Office)
5. Approve the renewal of all current cigarette license holders for the period of July 1, 2020 to June 30, 2021 subject to filing the proper application papers and payment of applicable license fees. (Correspondence 1, Lake County Auditor's Office)
6. Authorize payment to Emergency Automotive Technologies, Inc. in the amount of \$53,818.08 for the purchase and installation of equipment for the 2020 patrol vehicle. (Quote #'s TW020420-30, TW012120-30, TW020420-31, TW020420-32, TW020420-33, TW022020-30). (Correspondence 2, Lake County Sheriff's Office)
7. Approve payment in the amount of \$10,410.08 (invoice 70351) to the Office of the State Auditor for 2019 financial audit services. (Correspondence 3, Lake County Auditor's Office)
8. Approve and authorize Lake County Environmental Services Director, Christine McCarthy, to sign as the Authorized Representative for the Fiscal Year 2020 State of Minnesota Board of Water and Soil Resources (BWSR) Watershed-Based Implementation Funding Grant Agreement in the amount of \$330,508. (Correspondence 4, Lake County Environmental Services Department)
9. Authorize expenditures not to exceed the amount of \$15,748 to Minnesota Counties Information Systems (MCIS) IBM i computer server for annual hosting and administration services that are paid via quarterly invoices. (Correspondence 6, Lake County Information Technology (I.T.) Department)
10. Authorize expenditures not to exceed the amount of \$7,886 to Compudyne and Amazon for the replacement of seven (7) UPS batteries (uninterruptable power supplies) at the Courthouse (4) and Service Center (3) via four invoice payments. (Correspondence 6, Lake County Information Technology (I.T.) Department)

11. Authorize Information Technology (I.T.) Department Director Boris Naschansky to change the Microsoft Channel Partner to Compudyne from SHI for Microsoft Office365 licensing that becomes due in November for the amount of \$41,630 (2019). (Correspondence 6, Lake County Information Technology (I.T.) Department)
12. Authorize expenditures not to exceed the amount of \$5,000 to Sanborn Map Company for ten months (March – December) for Web Map Server hosting services, paid via monthly invoice; for presenting georeferenced aerial imagery for the entire county and making the photography publicly available from the County's website. (Correspondence 6, Lake County Information Technology (I.T.) Department)
13. Authorize Information Technology (I.T.) Department Director Boris Naschansky to approve Master Services Agreement with Sanborn Map Company. (Correspondence 6, Lake County Information Technology (I.T.) Department)
14. Approve application for Minnesota Exempt Lawful Gambling Permit to conduct a raffle by the Finland Cabin Fever Chapter of Whitetails Unlimited. Drawing to be held April 25, 2020 at Clair Nelson Community Center, 6866 Cramer Rd, Finland, MN 55603. (Correspondence 7, Lake County Auditor's Office)
15. Approve Swanson & Youngdale, Inc. Change Order 1 in the amount of \$1,275.00 for Highway Maintenance Facility modifications. (Correspondence 11, Lake County Highway Department)
16. Approve SAP 038-629-001 right-of-way acquisition offer of \$32,200.00 to ISD #381. (Correspondence 11, Lake County Highway Department)
17. Approve in-kind contribution towards cooperative demolition project in Beaver Bay in Spring of 2020 per detail provided by the Highway Department in the request for board action. (Correspondence 11, Lake County Highway Department)
18. Approve Resolution rerouting the Red Dot / Moose Walk Trail (maintained by Silver Trail Riders) within Lax Lake Rd. westerly right-of-way as mapped between Parcels 26-5608-15730 and 26-5608-14260. (Correspondence 11, Lake County Highway Department)
19. Approve and authorize Board Chair to sign CP 0000-369583 (2020 Maintenance Striping Project) cooperative agreement with St. Louis County at a cost up to \$25,000.00. (Correspondence 11, Lake County Highway Department)

RESOLUTION ITEMS:

1. Approve a Medical Leave of Absence without pay for employee #2051 effective February 25, 2020, for up to six months. (Correspondence 5, Lake County Human Resources (HR) Department)
2. Approve the retirement of Nazareth Sando, Veterans Service Officer, effective May 29, 2020. (Correspondence 5, Lake County Human Resources (HR) Department)
3. Approve the recruitment for one full-time Veterans Service Officer. (Correspondence 5, Lake County Human Resources (HR) Department)
4. Approve the probationary appointment of Tracy Gilsvik to Public Health Director/Safety Officer at the 2019 Step 2 rate of \$30.21 per hour effective March 11, 2020. (Correspondence 'New 5', Lake County Human Resources (HR) Department)
5. Approve the probationary appointment of Roger Walsberg to Highway Maintenance Worker at the 2019 Step 3 rate of \$19.23 per hour effective March 23, 2020. (Correspondence 'New 5', Lake County Human Resources (HR) Department)